

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley
on 8 November 2011, at 7.30 pm

Present Cllrs Mike George (Chairman)

Celia Austin
Jack Chapman
Simon Marshall
Mike Miller
Richard Olliver
Tony Schofield
Jan Spratt
Fiona Stimpson

In Attendance Cllr Richard Bethell
 Alan Jones (Town Clerk)
 Joan Walsh (Administrative Assistant)

P 3413 Apologies and Reasons for Absence

There were no apologies. (Cllr Hagerty was absent.)

RESOLVED: noted.

P 3414 Declarations of Interest

RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.

P 3415 Public Forum

No members of the public were in attendance.

RESOLVED: noted.

**P 3416 Approval of Minutes
 Planning & Development Committee – 4 October 2011**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be approved.

**P 3417 Matters Arising
 Planning & Development Committee – 4 October 2011**

No matters were raised.

RESOLVED: noted.

P 3418 Sub-Committees and Outside Bodies

Campaign to Protect Rural England (CPRE)

Cllr Chapman stated that he was not in attendance at the last meeting, and the latest minutes had not yet been issued.

RESOLVED: noted.

P 3419 Deferred Planning Applications

No Planning Applications from previous meetings were deferred.

RESOLVED: noted.

P 3420 Determined Planning Applications

Members reviewed the list of Applications determined for the period 28 September – 1 November 2011.

RESOLVED: noted.

P 3421 Planning Applications received from Reigate & Banstead Borough Council for the week ending 4 October 2011.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 3422 Planning Applications received from Reigate & Banstead Borough Council for the week ending 11 October 2011.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 3423 Planning Applications received from Reigate & Banstead Borough Council for the week ending 18 October 2011.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 3424 Planning Applications received from Reigate & Banstead Borough Council for the week ending 25 October 2011.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 3425 Planning Applications received from Reigate & Banstead Borough Council for the week ending 1 November 2011.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

Planning Appeals

P 3426 Planning Appeals Received

The list of planning appeals received from Reigate & Banstead Borough Council was reviewed.

RESOLVED: noted.

P 3427 Planning Appeals Determined

The list of planning appeals determined by Reigate & Banstead Borough Council was reviewed.

RESOLVED: noted.

Ongoing Planning Matters

P 3428 Surrey County Council Ref: 2011/0145/MOH – Britaniacrest Recycling Ltd, Little Orchard Farm, 26 Reigate Road, Hookwood, Horley

The Clerk reported notification from Surrey County Council on the above Planning Application that involved a revised detailed scheme of landscaping, and was open for comment until 21 November 2011. The Committee Chairman stated that he would review the documentation. (It was later determined that the Town Council would not raise any objections to the proposal.)

RESOLVED: noted.

P 3429 Crawley Borough Council – Consultation on Statement of Community Involvement

The Clerk stated that the above Consultation by Crawley Borough Council on the revised Statement of Community involvement was available to view online at: www.crawley.gov.uk/sci. (It was subsequently decided that a response to this Consultation by the Town Council would not be required.)

RESOLVED: noted.

P 3430 West Sussex County Council – Consultations on i) Update on West Sussex Waste Plan; and ii) Statement of Community Involvement

The Clerk advised that the above two Consultations had been published by West Sussex County Council for public comment until 14 November and 25 November respectively. Having reviewed the contents of both proposals, members were in agreement that formal responses from the Town Council would not be required as they did not affect the Horley area.

RESOLVED: noted.

P 3431 North East Sector

No matters were raised.

RESOLVED: noted.

P 3432 North West Sector

No matters were raised.

RESOLVED: noted.

Town Centre Regeneration

P 3433 Horley Regeneration Forum

The Clerk reported that the last meeting of the Horley Regeneration Forum had been well attended, and informative presentations were given by Julia Dawe on the Core Strategy Outstanding Issues Consultation, and by Peter Boarder on the Riverside Green Chain in the North East Sector. A copy of the minutes would be circulated to members on receipt. Cllr Miller added that an initiative had been launched to encourage more resident participation throughout Horley and to obtain feedback on the provision of local amenities. A newsletter would shortly be distributed to householders to request participation in various workshops and voluntary completion of a questionnaire on various topics, such as what people would like to see in a particular green space.

RESOLVED: noted.

Airport Matters

**P 3434 Consultation: GAL – Gatwick Airport Draft Master Plan
(Closing Date: 31 December 2011)**

The Committee Chairman commented that two of the public exhibitions arranged in Horley High Street were welcomed, and he would review the contents of the Gatwick Airport Draft Master Plan for discussion at the next meeting. The Consultation could also be viewed online at: www.gatwickairport.com/masterplan. The Clerk added that comments by the Town Council could also be later incorporated into the final submission by GATCOM.

RESOLVED: that the Committee Chairman reviews the Gatwick Airport Draft Master Plan, for consideration at the next meeting of this Committee.

P 3435 GAL – Stakeholder Workshops

The Clerk informed members that GAL would also be holding a series of more focused workshops on other issues surrounding the Airport, and invited participation by valued stakeholders as well as members of the public. The Clerk stated that he would add the Workshop Response form to the Members Bulletin which contains full details of venues and dates available, and individual registration would be required in advance.

- P 3435) *RESOLVED: that the Clerk publishes details of the Stakeholder Workshops by GAL in the Members' Bulletin.***

Railway Matters

- P 3436 Horley Subway**

The Clerk advised members that there had been no further update on the Subway in relation to Phase 2 on the outstanding maintenance works. It was noted that the problem of flooding was still prevalent, especially after heavy rainfall. Borough officers had been notified of the recent reports of graffiti, and they would be visiting the site to investigate further.

RESOLVED: noted.

- P 3437 Cycle shed at Horley Station**

The Committee Chairman stated that a local resident had expressed concern about the decision by Network Rail to close the cycle shed at Horley Station, and that one week's notice seemed unreasonable. A number of commuters, including parents with young children, had used the facility to cycle to and from the Station before embarking on their onward rail journeys. Cllr Olliver suggested a solution might be to have a lock accessible from the street side of the shed. The Clerk stated that he had written to Network Rail, objecting to the shed closure, and Sam Gyimah MP, had also been notified. An acknowledgement was later received from Network Rail, stating that the matter would be looked into and the Clerk would now follow this up.

RESOLVED: that the Clerk makes further contact with Network Rail on the proposed closure of the cycle shed at Horley Station.

Highway Matters

- P 3438 Road resurfacing at Horley Row, Lee Street and Court Lodge**

The Clerk stated that Surrey County Council had been notified about a number of reported complaints arising from road resurfacing at Horley Row and Lee Street, and that some drains were still heavily blocked up because they were not sealed off when the works were being carried out. A request to renew the road markings at the pedestrian crossing by the parade of shops at Horley Row had also been logged with the County Council. The Committee Chairman informed members that following a site visit and assessment at Court Lodge, it was confirmed that road resurfacing throughout that area would be addressed in the new financial year, and it was encouraging to see that certain parts had already been marked up for repair. A further update would be provided by Cllr George and the Clerk after the next meeting with senior Highways Officers.

RESOLVED: that the Clerk provides a progress report on road repairs following a meeting with senior Highways Officers.

P 3439 Essential road works to replace water pipes

Cllr Stimpson reported receipt of a letter from the water board stating that maintenance work to replace water pipes in the High Street, Albert Road and Oakwood Road would commence shortly and hopefully complete before the busy run up to Christmas. This was welcomed as it was noted that the disruption had already had an impact on some local businesses.

RESOLVED: noted.

P 3440 Consultation: Reigate & Banstead Borough Council – Core Strategy Outstanding Issues

The Committee Chairman reported that an informative presentation had been given by the Borough Council on the above Consultation which forms part of the Localism Bill. Draft replies to the questionnaire had been prepared by Cllr George, and circulated to members before the meeting. It was noted that there was nothing contentious contained in the documentation, and therefore agreed that the policy would be supported by the Town Council. (A formal response was later sent to the Borough Council prior to the closing date of 11 November.)

RESOLVED: that the Town Council's response to the Consultation by Reigate & Banstead Borough Council on Core Strategy Outstanding Issues, as appended to these minutes, be approved.

Precept Requirements 2012/13

P 3441 RESOLVED: that no specific requirements be budgeted for the Planning & Development Committee.

P 3442 Letters Received

From	Subject	Received	Action
LDF Team - RBBC	Consultation: Draft Core Strategy – Infrastructure Delivery Plan (comments open up until April 2012)	4.11.11	The Committee Chairman reviews the draft Consultation for discussion at the next meeting of this Committee.

RESOLVED: noted

P 3443 Diary Dates

09 November 2011: Rededication of the Garden of Remembrance
11 November 2011: Remembrance Service, National Two Minutes Silence
13 November 2011: Remembrance Day Parade & Service
26 November 2011: Switch-on of Christmas Lights in Horley

RESOLVED: noted.

P 3444 Urgent Business

Cllr George suggested that as part of on-going training requirements by this Committee, that Planning Enforcement officers at Reigate & Banstead Borough Council be invited to attend a future meeting to provide updates on various planning and development topics. It would be preferable if these could be scheduled before the meeting, at 7.00 pm, and the Clerk would endeavour to make the necessary arrangements.

RESOLVED: that the Clerk contacts the Manager of the Planning Department at Reigate & Banstead Borough with a view to arranging updates on a variety planning and development topics.

P 3445 Press Release

RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.

Meeting closed at 9:05 pm. Date of next meeting – 6 December 2011