

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley  
on 4 October 2011, at 7.30 pm

**Present**                    Cllrs Mike George (Chairman)

Celia Austin  
Jack Chapman  
Kevin Hagerty  
Richard Olliver  
Tony Schofield

Carol Fenton (Deputy Town Clerk)  
Joan Walsh (Administrative Assistant)  
Mr P & Mrs S Beeson (members of the public)

**P 3377 Apologies and Reasons for Absence**

***RESOLVED: that the apologies Cllrs Marshall, Miller, Spratt and Stimpson be accepted, for reasons as specified in the Attendance Register, as well as the apology of the Town Clerk, Alan Jones.***

**P 3378 Declarations of Interest**

***RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.***

**P 3379 Public Forum**

**Planning Application P/11/01392/F – Grasmere, 29 Smallfield Road**

Mr & Mrs Beeson expressed concerns on behalf of the residents of Langshott Lane regarding the above Planning Application on the grounds of safety; over development and increased density; not in keeping with surrounding area; and overlooking neighbouring properties. They explained that Langshott Lane was a quiet cul-de-sac, part of a designated cycle way, and served as an access route to the Langshott Estate for cyclists and pedestrians. It was also used by parents to park and provide safe access for their children attending the two local schools but this already necessitated parking on the grass verges due to the narrowness of the lane. It was felt that the proposal of four extra driveways and garage would increase traffic flow, cause even more congestion and could put people using the lane in danger. Furthermore, the proposed new development would not be in keeping with the surrounding area, and the design of numerous additional windows so close to the boundary would compromise neighbours' privacy. The Committee Chairman thanked the speakers for their comments, and explained that the issues raised would be taken into account when making a formal response by the Town Council.

***RESOLVED: noted.***

**P 3380 Approval of Minutes**  
**Planning & Development Committee – 30 August 2011**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be approved.***

**P 3381 Matters Arising**  
**Planning & Development Committee – 30 August 2011**

No matters were raised.

***RESOLVED: noted.***

**P 3382 Sub-Committees and Outside Bodies**

No matters were raised.

***RESOLVED: noted.***

**P 3383 Deferred Planning Applications**

**P/11/01396HHOLD – 10 The Ridgeway, Horley**

Following a review of the above Planning Application and subsequent site visit, a formal response of “No Objections” was submitted to the Borough Council.

***RESOLVED: that the Town Council’s response, as appended to these minutes, be ratified.***

**P 3384 Determined Planning Applications**

Members reviewed the list of Applications determined for the period 24 August – 27 September 2011.

***RESOLVED: noted.***

**P 3385 Planning Applications received from Reigate & Banstead Borough Council for the week ending 30 August 2011.**

***RESOLVED: that the Town Council’s comments, as appended to these minutes, be noted.***

**P 3386 Planning Applications received from Reigate & Banstead Borough Council for the week ending 6 September 2011.**

***RESOLVED: that the Town Council’s comments, as appended to these minutes, be noted.***

**P 3387** Planning Applications received from Reigate & Banstead Borough Council for the week ending 13 September 2011.

*RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.*

**P 3388** Planning Applications received from Reigate & Banstead Borough Council for the week ending 20 September 2011.

*RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.*

**P 3389** Planning Applications received from Reigate & Banstead Borough Council for the week ending 27 September 2011.

*RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.*

### **Planning Appeals**

**P 3390** Planning Appeals Received

The list of planning appeals received from Reigate & Banstead Borough Council was reviewed.

*RESOLVED: noted.*

**P 3391** Planning Appeals Determined

The list of planning appeals determined by Reigate & Banstead Borough Council was reviewed.

*RESOLVED: noted.*

**P 3392** Ongoing Planning Matters

No matters were raised.

*RESOLVED: noted.*

**P 3393** North East Sector

No matters were raised.

*RESOLVED: noted.*

**P 3394** North West Sector

No matters were raised.

*RESOLVED: noted.*

## **Town Centre Regeneration**

### **P 3395 Horley Regeneration Forum**

The Deputy Clerk advised that the next meeting the Horley Regeneration Forum would convene at the Albert Rooms on Tuesday, 18 October, at 5.30 pm.

### **P 3396 French Post Box**

The Deputy Clerk informed members that the French Post Box had been replaced at the junction of Victoria Rod and Consort Way East, and was visibly higher than before.

***RESOLVED: noted.***

## **Airport Matters**

### **P 3397 GATCOM Meeting**

The Deputy Clerk reported that the next meeting of GATCOM would be held on Thursday, 13 October. A workshop hosted by Gatwick Airport Ltd would precede the meeting at 9.00 am, together with an annual tour. The complete schedule would comprise a full day of events.

***RESOLVED: noted.***

### **P 3398 Consultation: GATCOM's response to Aviation Scoping Document**

The Deputy Clerk stated that at the last meeting of the GATCOM Steering Group, members were asked to approve the response to the Government's Aviation Scoping Document. A number of revisions made since the GATCOM meeting held in July had been incorporated into the final report.

***RESOLVED: noted.***

### **P 3399 Gatwick Airport Ltd (GAL) – Decade of Change 2011**

The Deputy Clerk reported receipt of the Decade of Change 2011 Performance Report, a publication summarising the achievements by GAL over the past year as well as the many challenges that were encountered.

***RESOLVED: noted.***

### **P 3400 Gatwick Area Conservation Campaign (GACC) Newsletter**

The Deputy Clerk reported receipt of the September edition of the GACC Newsletter, a copy of which had already been circulated to members. It was noted that the Annual General Meeting of GACC would be held at the Gatwick Manor Hotel, Crawley, on Friday, 18 November, commencing at 7.30 pm.

***RESOLVED: noted.***

**P 3401 Railway Matters**

No matters were raised.

***RESOLVED: noted.***

**Highway Matters**

**P 3402 On Street Parking Charges – Consultation for Horley and Salfords**

Cllr Olliver updated members on the following parking restrictions in Horley that were announced the last Local Committee meeting:

***High Street & Victoria Road:***

*No parking restrictions*

***Russells Crescent & The Grove:***

*Free for first 4 hours, thereafter a maximum daily charge of £5 would apply.*

***Station Approach:***

*£1 per hour for first 4 hours, thereafter a maximum daily charge of £5 would apply.*

It was agreed that this would serve as a better option for Horley than the original proposals and would be of benefit to local businesses and retailers, as well as visitors.

***RESOLVED: noted.***

**P 3403 Traffic Light phasing at Junction of Consort Way East and Victoria Road**

Cllr Olliver reiterated recent comments made by the Manager at Waitrose that customers had great difficulty entering and exiting the supermarket car park due to the on-going problem of traffic congestion backing up from the junction of Consort Way East and Victoria Road, especially during peak times. It was decided amongst members that the best way forward would be to conduct a survey by monitoring the timing of the phasing of the traffic lights and rotations with a stopwatch, and then submit the findings to Surrey Highways with a request that further enhancements be reconsidered. The Committee Chairman agreed to formulate a rota once a definitive list of volunteers had been established.

***RESOLVED: that a survey be conducted to establish the precise timings of traffic light phasing at the junction of Consort Way East and Victoria Road, and be submitted to Surrey County Council for consideration.***

**P 3404 Road resurfacing – Horley Row and Lee Street**

The Deputy Clerk stated a resident had provided an update on road resurfacing at Horley Row and Lee Street. The sweeping machines had adequately cleared away the limestone chippings, however some drains were not sealed off during the works being carried out. This had resulted in the drains becoming blocked which could cause flooding after rainfall. It was also felt that the renewal of road markings at the pedestrian crossing by the parade of shops at Horley Row, was now well overdue.

**P 3404) *RESOLVED: noted.***

**P 3405 Road resurfacing – Greenfields Road**

The Deputy Clerk stated it had been reported by Cllr Marshall that road resurfacing work on Greenfields Road would commence on 10 October 2011.

***RESOLVED: noted.***

**P 3406 Highways Bulletins**

The Deputy Clerk clarified that the Highways Bulletins was available to view online via the Surrey County Council website: [www.surreycc.gov.uk](http://www.surreycc.gov.uk) since personal contact numbers had been removed.

***RESOLVED: noted.***

**P 3407 Renewal of Water Mains on Albert Road**

The Deputy Clerk reported receipt of a notice from Sutton and East Surrey Water, stating that essential maintenance works to improve the water supply on Albert Road would start during the week commencing 10 October. The installation of temporary traffic lights would be required during this period.

***RESOLVED: noted.***

**P 3408 Consultation: National Planning Policy Framework & Traveller Site Planning Policy (Closing Date: 17 October 2011)**

Cllr Chapman agreed to draft a response on behalf of the Town Council to the Consultation on National Planning Policy Framework & Traveller Site Planning Policy. (It was subsequently agreed that a response to this Consultation by the Town Council was not required.)

***RESOLVED: noted.***

**P 3409 Letters Received**

From	Subject	Received	Action
LDF Team - RBBC	Draft Core Strategy – Outstanding Issues Consultation (Closing Date: 11 November)	4.8.11	To be included on the next Agenda of the Planning & Development Committee.
NALC	How to respond to Planning Applications booklet.	30.9.11	Noted.

***RESOLVED: noted***

**P 3410    Diary Dates**

22 November 2011: Careers Event, Oakwood School

17 December 2011: Town Centre Carol Service and Hospitality – reminder to members for a contribution of £10 each.

***RESOLVED: noted.***

**Urgent Business**

**P 3411    Precept Requirements**

The Deputy Clerk reminded members that all committees would be considering their Precept requirements, prior to the next meeting of the Finance & General Purposes Committee.

***RESOLVED: that the consideration of this Committee's Precept requirements be placed on the agenda of the next meeting of this Committee.***

**P 3412    Press Release**

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

***Meeting closed at 9:10 pm.   Date of next meeting – 8 November 2011***