

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley on 4 June 2013, at 7.30 pm

**Present**

Cllrs Mike George (Chairman)  
Celia Austin  
Jack Chapman  
Simon Marshall  
Richard Oliver  
Tony Schofield  
Fiona Simpson

**In Attendance**

Cllr Richard Bethell (part of meeting)  
Cllr Roy Sherwin (part of meeting)  
Alan Jones (Town Clerk)  
Carol Fenton (Deputy Clerk)

**P 4060 Election of Committee Chairman (Cllr Oliver in the Chair)**

Cllr Schofield proposed and Cllr Marshall seconded that Cllr George be nominated as Committee Chairman. There were no further nominations for the post.

**RESOLVED: that Cllr George be elected Chairman of the Planning & Development Committee for the Municipal Year 2013/2014.**

**P 4061 Appointment of Committee Vice-Chairman**

Cllr Marshall proposed and Cllr Simpson seconded that Cllr Schofield be nominated as Committee Vice-Chairman. There were no further nominations for the post.

**RESOLVED: that Cllr Schofield be elected Vice-Chairman of the Planning & Development Committee for the Municipal Year 2013/2014.**

**P 4062 Apologies and Reasons for Absence**

**RESOLVED: that the apologies of Cllrs Miller and Spratt be accepted for reasons as specified in the Attendance Register as well as the apology of the Administrative Officer, Jan Walsh. Cllr Hagerty was absent.**

**P 4063 Declarations of Interest and Dispensations**

**RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests as appended to these minutes be noted.**

**P 4064 Public Forum**

No members of the public were present.

**RESOLVED: noted.**

**Approval of Minutes**

**Planning & Development Committee – 7 May 2013**

**P 4065** The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman. Cllr Austin requested that her previous remarks under Item P 4058 about the lack of discussion on Neighbourhood Planning, be noted.

**RESOLVED: noted.**

**P 4066** **RESOLVED: that the minutes of the above meeting of the Planning & Development Committee, subject to the amendment recorded under Minute No. P 4065, be approved.**

**Matters Arising**

**Planning & Development Committee – 7 May 2013**

**P 4067 Riverside Green Chain**

The Clerk advised he would follow up with the Regeneration Manager, the concerns raised about the design of the junction by Lake Lane and the North East Sector spine road, leading into the Riverside Green Chain, which was still under construction. He would carry out a site inspection with photographs to illustrate that the junction seemed to prevent vehicles from turning right or left into that part of the development. He would also raise the matter of Sustainable Urban Drainage Systems (SUDS) to form the Riverside Green Chain channel and feed into the Burstow Stream, and enquire what safety measures would be implemented in the way of fencing where ditches might be exposed.

**RESOLVED: noted.**

**P 4068 Meeting of the Horley Regeneration Forum**

The Clerk indicated that the next meeting of the Forum would be in July. (Subsequently confirmed to take place on 23 July, 5pm -7pm, at the Albert Rooms)

**RESOLVED: noted.**

**P 4069 Reigate & Banstead Borough Council – Online Survey Systems**

The Clerk said he had given feedback to the Borough Council after completing their online "Survey Monkey" questionnaire on the Affordable Housing Review. He had explained that some problems had arisen when summarising the answers by the Town Council, and there was no facility to print a summary of the typed text as the submission was sent through online. These comments were later acknowledged by the LDF team, and would be passed on to their in-house IT experts to look into, in view of the fact that future consultations would be processed online in a similar way.

**RESOLVED: noted.**

**P 4070 Appointments to Sub-Committees and Outside Bodies**

**RESOLVED: that the appointments be approved (details are appended to the minutes of the Annual Meeting held on 14 May 2013).**

**Outside Bodies and Sub-Committees**

**P 4071 Gatwick Diamond Business (GDB)**

The latest GDB Newsletter and forthcoming Networking Events were received. Members also considered nominees to serve on the GDB Executive Council, and it was noted that the new members would be announced at the AGM on 28 June. (A voting slip was subsequently returned from the Town Council in support of John Jory of RBC and Anyal Edwards of ESHCO Ltd.)

**RESOLVED: noted.**

**P 4072 Horley Town Management Group (HTMG)**

It was reported that Cllr Andy Lynch had been appointed the new Chairman of the HTMG for 2013/2014, and Andy Parr the Vice-Chairman. Matters discussed included the revised membership groups and new business contacts whom might be approached to join. HTMG had recommended that Metamorphosis be appointed to conduct a Town Audit with recommendations to attract more footfall, inspire potential customers to 'stop-and-shop' and build customer loyalty in the town. This work was expected to be fully funded under the High Street Innovation (Part 5) Fund.

**RESOLVED: noted.**

**P 4073 Cllr Schofield also gave a brief update on the planned Business Workshop, which was intended to be held at the Horley Town Football Club, on 17 July 2013.**

P 4073) *RESOLVED: noted.*

P 4074 **Gatwick Area Conservation Campaign (GACC) – Annual Subscription**

*RESOLVED: that payment of £10, being the annual subscription to GACC, be approved.*

P 4075 **South East Region County Association Forum (SERCAF) – Neighbourhood Plans**

Cllr Olliver reported that he attended a recent meeting of SERCAF, where Tom Walker, Director, Decentralisation & Neighbourhood Planning Team, CLG, provided further information on Neighbourhood Plans and the Community Infrastructure Levy incentives to Parish Councils (25% as opposed to 15%), should a plan be adopted.

*RESOLVED: noted.*

P 4076 **Deferred Planning Applications**

No Planning Applications from previous meetings had been deferred.

*RESOLVED: noted.*

P 4077 **Determined Planning Applications**

Members reviewed the list of Applications determined for the period 1 May to 28 May.

*RESOLVED: noted.*

P 4078 **Planning Applications received from Reigate & Banstead Borough Council for the week ending 7 May 2013.**

*RESOLVED: that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.*

P 4079 **Planning Applications received from Reigate & Banstead Borough Council for the week ending 14 May 2013.**

*RESOLVED: that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.*

P 4080 **Planning Applications received from Reigate & Banstead Borough Council for the week ending 21 May 2013.**

P 4080) **RESOLVED:** that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.

P 4081 Planning Applications received from Reigate & Banstead Borough Council for the week ending 28 May 2013.

**RESOLVED:** that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.

#### Planning Appeals

P 4082 Planning Appeals Received

The list of planning appeals received from Reigate & Banstead Borough Council was reviewed.

**RESOLVED:** noted.

P 4083 Planning Appeals Determined

The list of planning appeals determined by Reigate & Banstead Borough Council was reviewed.

**RESOLVED:** noted.

#### Ongoing Planning Matters

P 4084 Reigate & Banstead Tree Preservation Order No. RE1435/2013 – Horley North East Sector, Orchard Drive

**RESOLVED:** that a response of no objection to Tree Preservation Order No. RE1435/2013 – Horley North East Sector, be approved, and that the Clerk send a letter from the Town Council in support of the application.

P 4085 Surrey County Council Ref 2013/0078/MOH:  
Application by Britania Rest Recycling Ltd – Construction of a new waste reception building including an existing waste reception building to be demolished, and laying of new concrete hardstanding area with sealed drainage for the storage of food

**RESOLVED:** that the Town Council's response to the above Application by Britania Rest Recycling Ltd be agreed by the Planning Applications Sub-Committee, and ratified at the next meeting of this Committee.

## North East Sector

- P 4086 The Clerk updated members on a number of site visits at the Langshott allotments with representatives of Barratt Homes and the Borough Council. He explained that the plots had been treated to try and improve the condition of the soil. It was hoped that the plots could then be laid out in due course.

**RESOLVED:** *noted.*

- P 4087 North West Sector

No matters were raised.

**RESOLVED:** *noted.*

- P 4088 Town Centre Regeneration

No matters were raised.

**RESOLVED:** *noted.*

## Railway Matters

- P 4089 Consultation by Surrey Future Partnership – Surrey Rail Strategy Report (Closing Date: 28 June 2013)

**RESOLVED:** *that a response to the Consultation be ratified at the next meeting of this Committee.*

(Available to view on website: [www.surreycc.gov.uk/surreyrailstrategy](http://www.surreycc.gov.uk/surreyrailstrategy))

## Highway Matters

- P 4090 Consultation by Surrey Future Partnership – Congestion Programme (Closing Date: 29 May 2013)

**RESOLVED:** *that the Town Council's response to the Consultation by Surrey Future Partnership on the Congestion Programme, as appended to these minutes be ratified.*

- P 4091 Traffic Light Management at Consort Way East and Victoria Road

It was noted that there had been no further update to resolve the persistent problem of traffic build-up at the junction of Consort Way East and Victoria Road, and it was agreed that the matter be raised again at the next meeting of the Horley Regeneration Forum, as well as being referred to the Local Committee.

P 4091) **RESOLVED: noted.**

P 4092 **RESOLVED: that the Clerk send a further letter to the Cabinet Member for Transport & Environment, Cllr John Furey, regarding an update on the proposal to reverse the one-way system around the service road.**

P 4093 **Traffic Violations**

It was reported that vehicles illegally cutting through the 'No Entry' sign on to Albert Road had notably been on the increase, and it was agreed that the matter be raised at the next Police Liaison meeting with a suggestion that the traffic sign should perhaps be moved further up the road from the Town Centre. Members also questioned whether converting both Albert Road and Lumley Road to a 'one-way system' might be a possible deterrent, although they agreed that this would inevitably be unpopular with local residents

**RESOLVED: noted.**

P 4094 **Press release: Southdown PSV (Bus Operator)**

The Clerk reported receipt of a Press release from Southdown PSV, announcing improvements to several bus routes  
(Available to view on website: [www.southdownpsv.co.uk](http://www.southdownpsv.co.uk))

**RESOLVED: noted.**

P 4095 **Surrey County Council Highways & latest Bulletin**

The latest Highways Bulletin was received, a copy of which had already been copied to members for information.

**RESOLVED: noted.**

P 4096 **Reigate & Banstead Borough Council: Core Strategy**

It was noted that the Examination in Public had finished and the independent Planning Inspector was believed to have reached agreement with the Borough Council.

**RESOLVED: noted.**

**Airport Matters**

P 4097 **Press release by GACC: Illustration of possible New Flight Paths for Proposed New Runway**

The Clerk reported receipt of the above GACC Press release. It was

P 4097) generally thought that the information given was somewhat premature.

**RESOLVED: noted.**

P 4098 Airports Commission: Submission by GAL on making best use of Existing Capacity

The Clerk reported that GAL had submitted its response form making the best use of existing capacity in the short and medium term.

(Available to view on website: [www.gatwickairport.com](http://www.gatwickairport.com))

**RESOLVED: noted.**

P 4099 House of Commons Transport Committee – Calls for Expansion at Heathrow

**RESOLVED: that receipt of the Press release and report by the House of Commons Transport Committee, be noted.**

(Available to view on website: [www.parliament.uk](http://www.parliament.uk))

P 4100 CAA Consultation: Economic Regulation of Heathrow, Gatwick and Stansted

**RESOLVED: that no response be made.**

P 4101 CAA Consultation: Better Information about UK Aviation

**RESOLVED: that a response of "No Comment" be made.**

**Residential Areas of Special Character (RASCs) or Conservation Areas**

P 4102 The Clerk updated member information received from Brian Bussof the Horley Local History Society, identifying areas which might become designated RASCs or Conservation Areas. Three particular areas he had listed as possible Conservation Areas were Horley Row (from the Forge to and including the cricket field); Lees Treet (from the Burial Ground to the River Mole); and an area at the eastern end of Haroldsea Drive. He had also identified some buildings that might be considered RASCs, namely, Fishers Farm; Horsehill Farm; Kinnersey; Landens Farm; and Langshott Manor.

**RESOLVED: that the Clerk submit the list of potential Horley Conservation Areas and RASCs to Cathrose of the IDFP Policy Team.**

P 4103 **RESOLVED: that the matter be re-considered at a future meeting of this Committee.**



**P 4104 Sixth Form Provision in Horley**

It was noted that Sam Gyimah MP had learned from the Town Plan that Horley Town Council saw the provision of sixteen Plus Education in Horley as a key objective, something he also supported. It was noted that the MP's office was very keen to work with the Town Council to help achieve this aim. Members stressed the need for a range of flexible vocational and academic courses to be made available for 16-18 year olds

**RESOLVED: that "Post 16 Education" become a standing item on future agenda**

**P 4105 Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Surrey County Council (SCC)	Map Modification Order - Footpaths Nos 546 and 547	14.5.13	Noted.
NALC Policy Briefing	Mobile Connectivity: Planning Process	10.5.13	Noted.
Mole Valley District Council	Application for Designation of Ashstead Neighbourhood Area Forum.	8.5.13	Noted.
Gatwick Greenspace Partnership (GGP)	Latest Newsletter.	20.5.13	Noted.
RBBC - Parks & Countryside Team	Adjustments to 'Pay & Display' machines in Horley.	31.5.13	Noted.

**RESOLVED: noted.**

**P 4106 Diary Dates**

**RESOLVED: that future events be noted, including the Charity Skittles Tournament, commencing 17 June and the Horley Carnival on 13 July.**

**P 4107 Press Release**

**RESOLVED: that comment on Planning Applications be released to the press and placed on the Town Council website.**

**Meeting closed at 9.15 pm**

**Date of next meeting - 2 July 2013**