

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley  
on 4 January 2011, at 7.30 pm.

**Present**                      Cllrs    Mike George (Chairman)

Paul Avis  
Richard Bethell  
Dense Brooke-Harte  
Jack Chapman  
Simon Marshall  
Michael Miller  
Richard Olliver  
David Powell  
Fiona Stimpson

**In Attendance**                      Alan Jones (Town Clerk)  
Joan Walsh (Administrative Assistant)

**P 3105      Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllr Snowball be accepted, for reasons as specified in the Attendance Register.***

**P 3106      Declarations of Interest**

***RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.***

**P 3107      Public Forum**

**Proposed On-Street Parking Charges in Horley - Comments by Mr Simon Court**

Mr Court expressed his concern regarding the proposed introduction of on-street car park parking charges in the vicinity of Horley town centre. The Committee Chairman informed Mr Court that this matter would be raised under a separate Agenda item later on in the meeting.

***RESOLVED: noted.***

**P 3108      Approval of Minutes  
Planning & Development Committee – 30 November 2010**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be approved.***

**P 3109 Matters Arising: Planning & Development Committee held on 30 November 2010**

No matters were raised.

**RESOLVED: noted.**

**P 3110 Outside Bodies and Sub-Committees  
Campaign to Protect Rural England (CPRE)**

Cllr Chapman informed members that the next meeting of this Committee would take place on 17 January 2011.

**RESOLVED: noted.**

**P 3111 Deferred Planning Applications**

**Planning Application: P/10/01987/CLP – The Carlton Clinic,  
147 Balcombe Road**

The Clerk stated that the queries on this deferred Planning Application had been clarified by the Case Officer. The red area on the location plan identified the application site, and the blue area marked the land that was already in the ownership of the applicant. Due to the recent planning history on the site, the application sought clarification that any 'D1 Use' could utilise the property. If this was the case, then planning permission would not be required for a dental practice. Regarding the expiry of existing applications, 2 out of the 4 applications sought to vary conditions from the initial change of use did not have time limitations and could therefore not have expired. The Committee decided that no objections would be raised to this Planning Application (later submitted by the closing date of 5 January 2011).

**RESOLVED: that the Town Council's response, as appended to these minutes, be approved.**

**P 3112 Determined Planning Applications**

Members reviewed the list of applications determined for the period 30 November – 21 December 2010.

**RESOLVED: noted.**

**P 3113 Planning Applications received from Reigate & Banstead Borough Council for the week ending 30 November 2010.**

**RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.**

**P 3114 Planning Applications received from Reigate & Banstead Borough Council for the week ending 7 December 2010.**

**RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.**

- P 3115** Planning Applications received from Reigate & Banstead Borough Council for the week ending 14 December 2010.

**RESOLVED:** *that the Town Council's comments, as appended to these minutes, be noted.*

- P 3116** Planning Applications received from Reigate & Banstead Borough Council for the week ending 21 December 2010.

**RESOLVED:** *that the Town Council's comments, as appended to these minutes, be noted.*

#### **Ongoing Planning Matters**

- P 3117** Appeal Decision: APP/L3625/A/10/2135812 – 1 Church Walk Demolition of existing detached garage and construction of two detached new dwellings

The Clerk informed members of the decision by the Planning Inspectorate to dismiss this Appeal.

**RESOLVED:** *noted.*

- P 3118** Town Centre Regeneration

The Clerk expected the next meeting of the Regeneration Forum would be held on 8 February 2011, subject to confirmation.

**RESOLVED:** *noted.*

#### **Airport Matters**

- P 3119** Consultation: London & South East Route Utilisation Strategy

The Clerk reported that Network Rail had published the draft London and South East 'Route Utilisation Strategy' (RUS) Consultation, covering rail networks into and around the capital. It was agreed that following input from GATCOM to these proposals, the Committee Chairman and the Clerk formulate a response for consideration at the next meeting of this Committee. (Closing date for responses: 18 March 2011).

**RESOLVED:** *that the Clerk liaise with the Committee Chairman on the London and South East RUS Consultation.*

#### **Railway Matters**

- P 3120** Horley Railway Station – Lift Access

Cllr Olliver reported that the station lifts on platforms 1 and 2 were in full operation, and all other areas should now be completed with appropriate lift access.

**RESOLVED:** *noted.*

## Highway Matters

### P 3121 Surrey Transport Plan (LTP): Consultation on School Travel Planning

The Committee Chairman stated that a reply to the final Surrey Transport Plan Consultation on Travel Planning Strategy had been submitted.

***RESOLVED: that the Town Council's response, as appended to these minutes, be ratified.***

### P 3122 Proposed On-Street Park Charges in Horley

The introduction of on-street parking charges was discussed following information provided by Cllr Knight, who believed that Surrey County Council had proposed these measures without proper consultation. The Committee agreed that the Clerk should write to the Chief Executive of Surrey County Council and express the objections of the Town Council, in the strongest terms, to the proposed scheme. (A letter was subsequently sent by the Clerk on 9 January 2011.)

***RESOLVED: that the Town Council's letter to the Chief Executive of Surrey County Council, as appended to these minutes, be noted.***

## Environmental Sub-Committee

P 3123 Cllr Powell informed members that the Environmental Sub-Committee would meet on 7 January 2011 to consider a work strategy for this year's Community Environment Week, and added that many of the projects launched last year would be adapted accordingly.

***RESOLVED: noted.***

### P 3124 Devolved Powers to Horley Town Council

The Clerk told members that following receipt of a Letter of Intent, responsibility for the maintenance of Bay Close Open Space and Yattendon Road Recreation Ground were to be formally transferred to the Town Council and the remaining sites would follow shortly. Monthly meetings would be held with the Head of Neighbourhood Services, Nic Martlew, to discuss progress and any matters arising.

***RESOLVED: that the matter be placed before the Leisure & Amenities Committee on 11 January 2011.***

### P 3125 Consultation: Surrey Fire and Rescue Public Safety Plan 2011-2020

The Committee Chairman stated that he had reviewed the range of important proposals contained in the Surrey Fire and Rescue Public Safety Plan. A draft response would be prepared for consideration, based on specific areas of concern in relation to operational impact and response times following the decision by West Sussex County Council to remove the second appliance from Horley. (Closing Date for responses: 4 March 2011).

**P 3125 )** **RESOLVED: that the Clerk liaise with the Committee Chairman regarding a response to the Surrey Fire & Rescue Safety Plan, for consideration at the next meeting of this Committee.**

**P 3126** **Surrey Fire & Rescue HQ – Briefing Day**

The Committee Chairman advised that he would be attending the Public Safety Plan Briefing Day, due to take place on 9 February 2011.

**RESOLVED: noted.**

**P 3127** **Consultation: Reigate & Banstead Development Management and Site Allocations DPD**

The Clerk reported receipt of an LDF Consultation to improve the decision making process on Planning Applications. The Committee Chairman stated that he would be attending an initial seminar, covering this topic, to be held on 18 January 2011. (Closing Date for a response to the LDF Consultation: 11 February 2011).

**RESOLVED: that the Clerk liaise with the Committee Chairman regarding the LDF Consultation, for consideration at the next meeting of this Committee.**

**P 3128** **Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
West Sussex Fire & Rescue Service	Fire Redesign Programme 2011/12	13.12.10	Noted.
West Sussex County Council	Minerals & Waste Core Strategy	22.11.10	Noted.
Environment Agency	Improved Flood Warning Service	23.12.10	Noted.
Mayor de Vimy	Good wishes & Happy New Year	4.1.11	Noted.
Horley & District Chamber of Commerce	Retirement of Chairman	1.1.11.	Noted.

**RESOLVED: noted.**

**P 3129** **Diary Dates**

19 March 2011: Mayor's Charitable Curry Night, Regent Hall.

**RESOLVED: noted.**

**P 3130 Press Release**

***RESOLVED: that comments on planning applications be released to the press***

**Meeting closed at 8.50 pm**

**Date of Next Meeting – 1 February 2011**