

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley  
on 2 April 2013, at 7.30 pm

**Present**

Cllrs Mike George (Chairman)  
Celia Austin  
Jack Chapman  
Richard Oliver  
Tony Schofield  
Jan Spratt  
Fiona Simpson

**In Attendance**

Carol Fenton (Deputy Clerk)  
Jan Walsh (Administrative Officer)

Members of the Public Mr A Reilly  
Mr C Fulford  
Mr M Wimble

**P 3987 Apologies and Reasons for Absence**

*RESOLVED: that the apologies of Cllrs Hagerty, Marshall, Miller and Powell be accepted, for reasons as specified in the Attendance Register, as well as the apology of the Town Clerk, Alan Jones*

*RESOLVED: noted.*

**P 3988 Declarations of Interest and Dispensations**

*RESOLVED: that the Declarations of Interest and requests for Dispensations for Disclosable Pecuniary Interests, as appended to these minutes be noted.*

**P 3989 Public Forum**

There were 3 members of the public present during the Public Forum part of the meeting.

*RESOLVED: noted.*

**P 3990 Planning Application: P /13/00295/HH0 LD – 2 Churchview Close, Horley**

Mr Rilly made representations on behalf of the Churchview Close Residents Association on the above application for a 2 storey extension. He summarised 3 main objections on the grounds that it was unclear whether the land boundary shown on the plans presented took into account the 2 metre communal strip of land from the road to the grassed area, the proposed development was out-of-character with neighbouring properties and the local area, and by bringing the property forward visitor parking would be reduced and vehicles would be restricted from turning safely. He added that Churchview Close was in a conservation area and the Committee Chairman expressed surprise that there was no Parallel Planning Application in place. The Committee Chairman thanked the speaker for his comments and standing orders were then resumed so that a formal response by the Town Council could be made forthwith.

**RESOLVED: that the following comments be made regarding Planning Application P /13/00295/HH0 LD – 2 Churchview Close, Horley:  
The Town Council OBJECTS on the following grounds**

- i) overdevelopment;
- ii) out-of-character;
- iii) loss of visitor parking on narrow road;
- iv) concern over conservation area and no Parallel Planning Application; and
- v) negative impact on street scene.

**P 3991 Approval of Minutes  
Planning & Development Committee – 5 March 2013**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

**RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be approved.**

**Matters Arising  
Planning & Development Committee – 5 March 2013**

**P 3992 Proposed Rerouting of Fleetbus 20, The Acres, Langshott**

Cllr Schofield reported that a meeting had taken place with 20 local residents, 2 Highways Officers as well as Borough and County Councillors to review the proposed rerouting of Fleetbus 20 at The Acres, Langshott. Some suggested improvements such as enforcing parking restrictions, repositioning the recycling bank to facilitate safer manoeuvring of the bus and possibly re-siting the frame structure of any yard Barn had been

P 3992) discussed. Cllrs Schofield confirmed that he would update the Executive Member, County Cllr John Furey and Highway Officers regarding these proposals to see what further action could be taken.

**RESOLVED: noted.**

#### Outside Bodies and Sub-Committees

P 3993 Gawick Diamond Business (GDB)

A report on the last Members' Meeting and Networking by Cllrs Timpson was received, a copy of which had been circulated to members.

**RESOLVED: noted.**

P 3994 **RECOMMEND: that this Committee recommend to Full Council that the Town Council continue as a member of GDB for a further year. (Payment of the subscription subsequently approved by Full Council on 9 April 2013.)**

P 3995 Horley Town Management Group (HTMG)

Cllr Oliver updated members on the last meeting of the Group. He said that progress was steady overall with all parties aiming to encourage more businesses and retailers into the area. Cllr George added that the Manager of the local Waitrose supermarket had anticipated a significant increase in customer footfall into Horley whilst the Dorking store was closed for 18 months during refurbishment.

**RESOLVED: noted.**

P 3996 Campaign to Protect Rural England (CPRE)

There was no update.

**RESOLVED: noted.**

P 3997 Deferred Planning Applications

No Planning Applications from previous meetings had been deferred.

**RESOLVED: noted.**

P 3998 Determined Planning Applications

Members reviewed the list of Applications determined for the period 27 February to 26 March.

P 3998) **RESOLVED: noted.**

P 3999 Planning Applications received from Reigate & Banstead Borough Council for the week ending 5 March 2013.

**RESOLVED: that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.**

P 4000 Planning Applications received from Reigate & Banstead Borough Council for the week ending 12 March 2013.

**RESOLVED: that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.**

P 4001 Planning Applications received from Reigate & Banstead Borough Council for the week ending 19 March 2013.

**RESOLVED: that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.**

P 4002 Planning Applications received from Reigate & Banstead Borough Council for the week ending 26 March 2013.

**RESOLVED: that the Town Council's comments as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites be noted.**

#### **Planning Appeals**

P 4003 Planning Appeals Received

The list of planning appeals received from Reigate & Banstead Borough Council was reviewed.

**RESOLVED: noted.**

P 4004 Planning Appeals Determined

The list of planning appeals determined by Reigate & Banstead Borough Council was reviewed.

**RESOLVED: noted.**

## Ongoing Planning Matters

### P 4005 Procedures used to "Call In" Planning Applications

Cllr Schofield identified some flaws in the current planning process regarding Planning Applications on smaller developments of less than 6 properties. He gave a sample scenario whereby a former Application had already received objections from Town Council as a Statutory Consultee as well as a number of objections from residents; nevertheless the Application was not referred for consideration by the Borough Council's Planning Committee and was still determined by the designated Case Officer. There also appeared to be no automatic referral to the "history" of an application (previous applications, comment etc). Cllr Schofield said that he planned to raise the matter with the Portfolio Holder concerned, and the Chairman asked that the matter be included on the Agenda for the next meeting of this Committee.

**RESOLVED: that an item on "calling in" Planning Applications be placed on the agenda of the next meeting of this Committee, including the procedures used by Town Councils in other Boroughs**

### P 4006 Reigate & Banstead Development Management Policies Residents Associations Workshop

The Committee Chairman reported that the above seminar had been very informative, and added that all the presentation material was now available to view on the Borough's website. There would be further opportunities for engagement in policy formulation before publication of the final draft version towards the end of the year.

**RESOLVED: noted.**

### P 4007 North East Sector

No matters were raised.

**RESOLVED: noted.**

### P 4008 North West Sector

No matters were raised.

**RESOLVED: Noted.**

P 4009 Town Centre Regeneration – Traffic Congestion at Consort Way East & Victoria Road

**RESOLVED:**

- i) that the Clerk contact the Regeneration Manager for an update on plans for the reversal of the one way traffic system around the Central Car Park, Consort Way East to ease traffic congestion.
- ii) that members be updated at the next meeting of this Committee.

**Railway Matters**

P 4010 Consultation by Surrey Future Partnership – Surrey Rail Strategy Report (Closing Date: 28 June 2013)

**RESOLVED:** that a response to the Consultation be considered at a future meeting of this Committee.

(Available to view at [www.surreycc.gov.uk/surreyrailstrategy](http://www.surreycc.gov.uk/surreyrailstrategy))

**Highway Matters**

P 4011 Consultation by Surrey Future Partnership – Congestion Programme (Closing Date: 29 May 2013)

**RESOLVED:** that a draft response to the Consultation be prepared by the Chairman and considered at the next meeting of this Committee.

(Available to view at [www.surreycc.gov.uk/congestionprogramme](http://www.surreycc.gov.uk/congestionprogramme))

P 4012 Surrey County Council Highways Bulletin

It was noted that the latest Highways Bulletin had already been copied to members for information.

**RESOLVED:** noted.

P 4013 Reigate & Banstead Borough Council: Core Strategy

The Deputy Clerk reported receipt of documentation on the Core Strategy Draft Hearings Programme from the Borough Council. In response to an open invitation to speak at any of the forthcoming hearings it was noted that the Town Council would not be making any such representations at this stage.

**RESOLVED:** noted.

## **Airport Matters**

### **P 4014 GATCOM Meeting held on 31 January 2013 – Unconfirmed Minutes**

The Deputy Clerk advised that the Unconfirmed Minutes of the last GATCOM meeting had already been circulated to members for information.

**RESOLVED: noted.**

### **P 4015 Consultation by GAL on Gatwick Airport Revised Business Plan to 2024 – Initial Response to the Civil Aviation Authority (CAA)**

The Committee Chairman advised that he had responded directly to GATCOM on GAL's Revised Business Plan and letter from the CAA, with reference to the likely impact of the proposals made on the local infrastructure. (A copy of the formal response by GATCOM to the CAA had subsequently been received).

**RESOLVED: noted.**

### **P 4016 Consultation by Df on Night Flights (Closing Date: 22 April 2013)**

**RESOLVED:**

- i) that the Town Council's response to the Consultation be prepared by the Chairman, circulated to members and ratified at the next meeting of this Committee.***
- ii) that the response be copied to the Chairman of GACC.***

### **P 4017 Press Release by Gatwick Area Conservation Campaign (GACC)**

The Deputy Clerk reported receipt of a GACC Press Release outlining the organisation's view on Government proposals contained in the new aviation policy.

**RESOLVED: noted.**

**P 4018 Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
R BBC, LDFT team	Affordable Housing SPD	23.3.13	Add to the next Agenda of this Committee.
Mole Valley District Council	Mole Valley Community Infrastructure Levy – Preliminary Draft Charging Schedule	8.3.13	Noted.
Horley Life Newspaper	Press release: "Surrey Fire Crew Set to move into Horley Station"	2.4.13	Noted.
Surrey Mirror Newspaper	Press release: "Changes to Fire Cover Approved"	2.4.13	Noted.

**RESOLVED: noted**

**P 4019 Diary Dates**

**St George's Day Event, Saturday, 20 April**  
Town Centre Precinct

**Horley Business Expo**  
Holiday Inn, Gatwick, Friday, 26 April, from 9.00 am

**Horley Town Meeting**  
Albert Room, Friday, 26 April, from 7.30 pm

**RESOLVED: noted.**

**P 4020 Urgent Business for inclusion on future agenda**

**RESOLVED: that an item be placed on the next agenda of this Committee to consider areas in Horley which might be designated Residential Areas of Special Character (RASCs) or Conservation Areas**

**P 4021 Press Release**

**RESOLVED: that comment on Planning Applications be released to the press and placed on the Town Council website.**

**Meeting closed at 9.20 pm**

**Date of next meeting – 7 May 2013**