

HORLEY TOWN COUNCIL
Planning & Development Committee

Minutes of a Meeting of the above-named Committee held at the
Town Council Offices, Albert Road, Horley
on 2 February 2010 at 7.30 pm.

Present Cllrs Mike George (Chairman)

Paul Avis
Richard Bethell
Denese Brooke-Harte
Jack Chapman
Simon Marshall
Michael Miller
Richard Olliver
Veronica Snowball
Fiona Stimpson

In Attendance Alan Jones (Town Clerk)
Joan Walsh (Administrative Assistant)

P 2766 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllr Knight be accepted, for reasons as specified in the Attendance Register.

P 2767 Declarations of Interest

RESOLVED: that the Declarations of Interest, as appended to these minutes, be noted.

P 2768 Public Forum

No member of the public was in attendance.

RESOLVED: noted.

**P 2769 Approval of Minutes
Planning & Development Committee – 5 January 2010**

The minutes of the above meeting of the Planning & Development Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be approved.

**Matters Arising
Planning & Development Committee – 5 January 2010**

P 2770 Reigate & Banstead Borough Tour

The grading of specific criteria at the two nominated sites of Horley North East Sector and Douglas House, The Drive, Horley, were considered amongst members. The Clerk advised that the Council's response would be submitted to Reigate & Banstead Borough Council by the deadline of 3 February 2010.

RESOLVED: that the Town Council's response to the two surveys, as appended to these minutes, be approved.

P 2771 Public Footpath adjacent to the A23, near Gatwick Airport

The Clerk provided an update arising from a complaint made by Mr Court about the condition of the public footpath adjacent to the A23, near Gatwick Airport. Clarification on responsibility for rights of way in this particular area was subsequently confirmed as West Sussex Council (Business Tel: 01243 777620; Email: prow@westsussex.gov.uk).

RESOLVED: noted.

Outside Bodies & Sub-Committees

P 2772 Reigate & Banstead Committee: Campaign to Protect Rural England (CPRE)

Cllr Jack Chapman provided a brief summary of the last meeting of the CPRE. The Clerk requested a copy of the minutes for distribution to members for information. It was noted that the AGM of the CPRE would be held in Leatherhead on 24 April 2010.

RESOLVED: noted.

P 2773 Determined Planning Applications

Members reviewed the list of applications determined for the period 23 December – 26 January 2010.

RESOLVED: noted.

P 2774 Planning Application: P/09/01480/HHOLD – Briars Mead, 29B Riverside, Horley

The Clerk reported that the comments made by the Planning & Development Committee on the grounds of **i)** out of character; and **ii)** overdevelopment, were upheld by Reigate & Banstead Borough Council on 20 January 2010.

RESOLVED: noted.

P 2775 Planning Applications received from Reigate & Banstead Borough Council for the week ending 5 January 2010.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 2776 Planning Applications received from Reigate & Banstead Borough Council for the week ending 12 January 2010.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 2777 Planning Applications received from Reigate & Banstead Borough Council for the week ending 19 January 2010.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 2778 Planning Applications received from Reigate & Banstead Borough Council for the week ending 26 January 2010.

RESOLVED: that the Town Council's comments, as appended to these minutes, be noted.

P 2779 Process for commenting on future Planning Applications

Members considered another process for commenting on future Planning Applications to ensure adequate time was available before they were determined by Reigate & Banstead Borough Council. It was noted that as a Statutory Consultee, the Council was required to respond within 21 days, however the cycle of meetings of the Planning & Development Committee might lead to some applications slipping through as had already happened on some previous occasions. It was therefore decided that the Clerk would email the Sub-Committee for comments on any Planning Applications that would be determined before the next Town Council Planning & Development meeting.

RESOLVED: noted.

Ongoing Planning Matters

P 2780 Flag Poles erected by Barratts at Ladbroke Road

The Clerk reported on a response from Lorraine Short, Enforcement & Monitoring Officer at Reigate & Banstead Borough Council, regarding the sign boards on Ladbroke Road. Following an Enforcement Enquiry made by the Borough in February 2009, Barratts did submit a Planning Application (Reference: 09/00183/ADV) to retain the flag poles. After a further complaint was made, Barratts submitted another Planning Application (Reference: 09/01573/ADV). It was later established that these Planning Applications were listed under the Salfords and Sidlow Ward, and not the Horley Ward. The Clerk advised that he would review the Planning Application at Ladbroke Road for further clarification on this matter.

RESOLVED: noted.

P 2781 Mercure Hotel, Povey Cross Road, Crawley – Ref: CR/2009/0421/COU

The Clerk confirmed receipt of a letter from Crawley Borough Council, stating that the Planning Application on Change of Use from Hotel (Class 1) to Removals Centre (Class C2A) had been unanimously refused by the Crawley Development Control Committee.

RESOLVED: noted.

P 2782	Planning Ref:	Location:	Appeal Ref:	Comments:
	P/08/00563/F	'Treetops', Peeks Brook Lane, Horley	APP/L3625/A/09/2115070/NWF	Hearing at RBBC: 17.02.10, 10am
	P/09/01668/F	Rear of 3 Fairfield Avenue & 13 Cheyne Walk, Horley	APP/L3625/A/10/2120280/NWF	Additional comments required no later than 26.02.10

RESOLVED: noted.

P 2783	Tree Preservation Order Ref:	Location:	Ref:	Comments:
	RE1168/2010	Phases 1A/1B, Langshott, Horley	DH/CMM/PL.T.01 /1168(08416)	Additional comments required no later than 16.02.10

RESOLVED: noted.

P 2784 Horley West Local Community Action Plan (LCAP)

Cllr Miller reported that a forthcoming meeting by the LCAP Committee was expected to be confirmed shortly.

RESOLVED: noted.

P 2785 Town Centre Regeneration

The Clerk advised that future meeting dates of the Horley Regeneration Forum would be announced shortly by Peter Boarder of Reigate & Banstead Borough Council.

RESOLVED: noted.

Airport Matters

P 2786 GATCOM: Update

Cllr Olliver provided a summary of the last GATCOM meeting held on 28 January 2010. (A copy of the Headlines of Meeting is appended to these minutes).

RESOLVED: noted.

P 2787 Invitation to Chief Executive Officer (CEO) at Gatwick airport

Following appointment of the new CEO, Mr Stewart Wingate, it was suggested that he be invited by the Clerk to visit the Council Offices, and that Cllr Marshall write to him in his capacity of Town Mayor & Chairman regarding sponsorship.

RESOLVED: noted.

P 2788 Public Confidence Survey into Policing at Gatwick

Further to previous comments made by Mr Court regarding aviation security at Gatwick Airport, the Clerk stated that the suggestion to involve the Gatwick Policing Team would be very worthwhile for the benefit of Horley. It was therefore agreed that the nominated representative, Sergeant Mark Fulham, be invited to the Council Offices in due course to discuss matters further.

RESOLVED: noted.

P 2789 Railway Matters

Subway and Footbridge

The Clerk reported that correspondence had been received from Network Rail, stating that the footbridge crossing had been cleared of rubbish and other debris. However, on inspection by the Clerk, there was unfortunately no apparent improvement on the state of the footbridge. A letter of reply to this effect had since been sent to Mr Richard Glanville of the Community Relations Team, with a suggestion to meet to carry out another site inspection. (A copy of correspondence from Network Rail together with the Clerk's response is appended to these minutes).

RESOLVED: noted.

Highway Matters

Surrey County Council Bus Review:

P 2790 Proposed Timetable Changes in Reigate & Banstead

The Clerk informed members that the Council's response to the Bus Review, prepared by Cllr George, had been submitted to Surrey County Council by the closing date on 29 January 2010. Cllr Miller informed members that he submitted a letter of response to the Passenger Transport Group on the Bus Review from the perspective of Reigate & Banstead Borough Council. (A copy of Cllr Miller's letter is appended to these minutes).

RESOLVED: that the Town Council's response to the Surrey County Council Public Consultation: Bus Review, as appended to these minutes, be approved.

P 2791 Bus Review – Drop-in Surgery

Cllr George reported that attendance to the drop-in surgery had been poor overall, however this may have been due to insufficient advertising of the event by Surrey County Council. The Clerk advised that the Town Council had undertaken every effort to publicise the event within the four day time frame. The organiser, Mr Peter Wylde, Strategy & Policy Manger, was very complimentary about the Edmonds Hall and the facilities provided at the Council Offices.

RESOLVED: noted.

P 2792 Inclement Weather

Members discussed the concerns of local residents, following the recent inclement weather. It was noted that problems with potholes had been on the increase, and that some roads had not been gritted at all even after heavy snowfall. Cllr George stated that he would raise these concerns at the next Highways meeting with Surrey County Council officials, and enquire how particular areas necessitating gritting and road resurfacing were determined and prioritised. Members were also invited by the Clerk to submit other issues of concern and suggestions for improvement for inclusion on the next Agenda of the Planning & Development Committee.

RESOLVED: that a formulated list of issues and suggested improvements be considered at the next meeting of this Committee.

P 2793 The Clerk reported on a particular incident experienced by a local resident, who had come across a deep pothole n the Balcombe Road whilst driving. The incident was logged by the Town Council on behalf of the resident and he subsequently submitted an insurance claim to Surrey County Council with an estimated cost of £400. A collection of suspension springs and hub caps were also found near the pothole on the same site. The Clerk added that the Town Council had logged many similar reported problems with potholes to Surrey County Council.

RESOLVED: noted.

Recycling and Environmental Issues

P 2794 Recycling Blueprint Survey

The Clerk advised that a response to the Recycling Blueprint Survey commissioned by Reigate & Banstead Borough Council had been submitted by the closing date of 13 January 2010.

RESOLVED: that the Town Council's response to the Recycling Blueprint, as appended to these minutes, be approved.

P 2795 Refuse Collections

It was noted that despite the adverse weather conditions over many weeks, refuse collections in Horley had been undiminished and had remained timely with the minimum of disruption. It was therefore agreed that a letter of acknowledgement and thanks be sent to Reigate & Banstead Borough Council.

RESOLVED: that the Clerk send a complimentary letter to Reigate & Banstead Borough Council.

P 2796 Devolved Powers to Horley Town Council

The Clerk reported that a preliminary meeting had taken place with Nic Martlew, Head of Neighbourhood Services of Reigate & Banstead Borough Council regarding the Delegation of Service Provision from the Borough Council to the Town Council. It was noted that there were now five sites being considered: Yattendon Park, Bay Close, Church Meadows, Riverside Garden Park and Riverside Walk. Formal documentation, including financial arrangements were currently being prepared. It was noted amongst members that there were some issues of concerning the sites, and that these would be discussed in due course.

RESOLVED: noted.

P 2797 Reigate & Banstead Borough Council – Review of Statement of Community Involvement (SCI)

The Clerk reported that a response to the revised draft SCI commissioned by the LDF Team at Reigate & Banstead Borough Council as part of the Annual Review Corporate Plan would be submitted by the closing date of 5 February 2010.

Cllr Bethell suggested that Section 3.15 on Place Surveys could include detailed responses from Horley residents if feedback was communicated to the Town Council.

RESOLVED: that the Town Council's response to the Statement of Community Involvement, as appended to these minutes, be approved.

P 2798 Letters Received

From	Subject	Date Received	Action
Miss Jane Sellers	Condition of roads and pavements in Horley	January 2010	Response sent by the Clerk on 22.01.10
Mr Terry Boardman, People & Places Manager (RBBC)	Services to the Community Spring Clean Initiative	27 January 2010	April 2010

RESOLVED: noted.

Diary Dates – Power of Well Being Training

P 2799 The Clerk reported the forthcoming ‘Power of Well Being’ training to be held at the Council Offices on 9 February 2010, commencing at 7:00pm would be attended by a number of Town Councillors, staff and some representatives from other Parish Councils. It was noted that a cheese and wine buffet would follow the training session.

RESOLVED: noted.

P 2800 It was noted that the Town Mayor’s charitable “Curry Evening” event was to be held at Horley Town Football Club, on Saturday, 20 March 2010, at 7pm for 7.30pm start. Tickets cost £25 per person, inclusive of food and a welcoming drink. (In aid of Brambles Respite Care Centre and St Catherine’s Hospice.)

The meeting closed at: 9:10pm

Date of next Meeting – 9 March 2010, 7.30pm