

**HORLEY TOWN COUNCIL**  
**Planning & Development Committee**

Minutes of a Meeting of the above-named Committee held at the  
Town Council Offices, Albert Road, Horley  
on 1 February 2011, at 7.30 pm.

**Present**                      Cllrs    Mike George (Chairman)

Paul Avis  
Richard Bethell  
Dense Brooke-Harte  
Jack Chapman  
Simon Marshall  
Richard Olliver  
Fiona Stimpson

**In Attendance**                      Alan Jones (Town Clerk)  
Joan Walsh (Administrative Assistant)

**P 3131    Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Miller, Powell and Snowball  
be accepted, for reasons as specified in the Attendance Register.***

**P 3132    Declarations of Interest**

***RESOLVED: that the Declarations of Interest, as appended to these  
minutes, be noted.***

**P 3133    Public Forum**

No member of the public was in attendance.

***RESOLVED: noted.***

**P 3134    Approval of Minutes  
Planning & Development Committee – 4 January 2011**

The minutes of the above meeting of the Planning & Development  
Committee were presented for confirmation by Committee members and  
signature by the Committee Chairman.

***RESOLVED: that the minutes of the above meeting of the Planning &  
Development Committee be approved.***

**P 3135    Matters Arising: Planning & Development Committee held on  
4 January 2011**

No matters were raised.

***RESOLVED: noted.***

**P 3136 Outside Bodies and Sub-Committees  
Campaign to Protect Rural England (CPRE)**

Cllr Chapman informed members that issue of the CPRE minutes was still untimely. The minutes of the meeting held on 18 October 2010 had subsequently been emailed to members. However, the minutes of the last meeting on 17 January were still awaited.

***RESOLVED: noted.***

**P 3137 Deferred Planning Applications**

**Tree Preservation Orders: P/10/01861/TPO & P/10/01865/TPO –  
Number 5 & Number 7 Clifton Close**

The Clerk stated that following site inspections by the Senior Tree and Landscape Officer, Malcolm James, it was determined that the best course of action would be to remove certain individual stems and deterioration in the upper crown systems rather than the entire removal of the trees.

***RESOLVED: noted.***

**P 3138 Determined Planning Applications**

Members reviewed the list of applications determined for the period 22 December 2010 – 20 January 2011.

***RESOLVED: noted.***

**P 3139 Planning Applications received from Reigate & Banstead Borough  
Council for the week ending 4 January 2011.**

***RESOLVED: that the Town Council's comments, as appended to  
these minutes, be noted.***

**P 3140 Planning Applications received from Reigate & Banstead Borough  
Council for the week ending 11 January 2011.**

***RESOLVED: that the Town Council's comments, as appended to  
these minutes, be noted.***

**P 3141 Planning Applications received from Reigate & Banstead Borough  
Council for the week ending 18 January 2011.**

***RESOLVED: that the Town Council's comments, as appended to  
these minutes, be noted.***

**P 3142 Planning Applications received from Reigate & Banstead Borough  
Council for the week ending 25 January 2011.**

***RESOLVED: that the Town Council's comments, as appended to  
these minutes, be noted.***

## Ongoing Planning Matters

### P 3143 Planning Application: P/10/01987/CLP – The Carlton Clinic, 147 Balcombe Road

The Clerk reported clarification from Reigate & Banstead Borough Council that the application was a permitted development and did not require planning permission.

**RESOLVED: noted.**

## Town Centre Regeneration

### P 3144 Horley Regeneration Forum

The Clerk confirmed that the Regeneration Forum would convene in the Edmonds Community Hall on 8 February 2011, commencing at 6.00 pm. During the meeting, updates would be provided on the Local Development Framework, Town Centre Works together with a presentation by Barratts on the North East Sector.

**RESOLVED: noted.**

### P 3145 Town Centre Works

Cllr Marshall reported that the new block paving outside the Jack Fairman Public House was chipped in many places. It was also noted that the construction of the layby outside the establishment was proving difficult for buses to use. Cllr Stimpson mentioned that the protrusion of the lamp post platform on the paved area at the junction of Victoria Road and Consort Way East was cause for concern for pedestrians and pushchairs, and the French Post Box had been re-sited much lower into the ground. The Committee Chairman informed members that all of these issues would be raised with the Regeneration Manager, Peter Boarder, at the forthcoming meeting.

**RESOLVED: that the Clerk provide a progress report at the next meeting of this Committee.**

## Airport Matters

### P 3146 Consultation: London & South East Route Utilisation Strategy

Further to receipt of the draft London and South East 'Route Utilisation Strategy' (RUS) Consultation by Network Rail, it was decided that the Committee Chairman and the Clerk would formulate a response following input from GATCOM to these proposals. (Closing date for responses: 18 March 2011).

**RESOLVED: that the Clerk liaise with the Committee Chairman on the London and South East RUS Consultation, for consideration at the next meeting of this Committee.**

**P 3147 GATCOM – Review of Gatwick’s Noise Insulation Scheme for Residential Properties**

Cllr Olliver stated that, as part of the Noise Action Plan by Gatwick Airport Ltd, environmental consultants had been appointed to review the effects of noise waves on the structure of buildings around Gatwick Airport flight paths. Although no apparent structural damage to buildings in the vicinity had become evident, it was noted that any such reports would be investigated and resolved by the Airport Authority.

***RESOLVED: noted.***

**P 3148 GATCOM Meeting**

Cllr Olliver provided an update on the GATCOM meeting held on 27 January. On receipt of the Headline Notes by GATCOM, these would be circulated to members by the Clerk.

***RESOLVED: noted.***

**P 3149 Press Release: “GATCOM will review Airport’s Severe Weather Performance”**

The Clerk confirmed receipt of a Press Release by GATCOM, stating its plan to review how the Airport had coped during the spate of heavy ice and snow across the country.

***RESOLVED: noted.***

**Railway Matters**

**P 3150 Horley Subway**

The Clerk informed members that following a site inspection by Network Rail engineers, it was clarified that the persistent flooding in the Subway after rainfall was not due to faulty pumps but due to problems with the inlet gully. Simon Chapman of Network Rail further advised that a contractor would be appointed to carry out the remedial works by the end of February, and this would necessitate temporary closure of the Subway during this time. It was hoped that this would finally resolve the problems in the Subway and satisfy many residents who had raised complaints.

***RESOLVED: that the Clerk provide a progress report on the Subway at the next meeting of this Committee.***

**P 3151 Train Services by Southern Railway at Horley Station**

Cllr Knight raised concerns about the reduction in service by Southern Railway over recent months. It had become apparent that many trains had been reduced in size. This meant that during peak times, many commuters were restricted to standing room only. The Clerk suggested that the matter be raised with the Redhill & Reigate Railway Users Association for clarification.

- P 3151) *RESOLVED: that the Clerk liaise with the Redhill & Reigate Railway Users Association and report back at the next meeting of this Committee.***

**Highway Matters**

- P 3152 Proposed On-Street Parking Charges in Horley**

The Clerk informed members that a letter had been sent on behalf of the Town Council to the Chief Executive of Surrey County Council with concerns that there did not appear to have been any prior consultation on the proposed parking charges in Horley town centre. A letter of acknowledgement was later received from the County Council Leadership Team, stating that a full response to the queries raised would follow shortly.

**RESOLVED: noted.**

- P 3153 Petition to withdraw proposed On-Street Parking Charges**

Cllr Knight reported an excellent response to the petition requesting Surrey County Council to withdraw its proposals to introduce on-street parking charges. He expressed his thanks to Samantha Marshall for publicising the petition to a wider audience on Facebook and other websites, and to Peter von Staerck for distributing further copies in local shops. The petition with a definitive list of signatures would be ready to submit with publicity to County Hall shortly, and Cllr Knight added that attendance by Town and County Councillors would be welcomed.

**RESOLVED: noted.**

**Proposal of 30 Minutes Free Parking in Horley**

- P 3154**

Cllr Stimpson raised the proposal for Reigate & Banstead Borough Council to consider the introduction of 30 minutes free parking in Horley town centre car parks. It was noted that a similar initiative of 20 minutes free parking was introduced some years ago but later withdrawn. Members concurred that due to the fact that parking charges are significantly lower in Horley than other areas in the Borough, it would not be appropriate to suggest such a proposal at this time.

**RESOLVED: noted.**

- P 3155 Environmental Sub-Committee**

It was reported that following the last meeting of the Environmental Sub-Committee, an initial action plan for the Community Environment Week this year (26 September to 1 October) had been prepared. Alongside many of the initiatives already launched, more projects and events would follow this year together with a low energy bulb campaign. It was also noted that early representation to shops, business and schools was required to ensure adequate notification was given for each project.

**RESOLVED: noted.**

**P 3156 Devolved Powers to Horley Town Council**

The Clerk reported that, with effect from 4 January 2011, the provision of grounds maintenance at Yattendon Recreation Ground and Bay Close Open Space was under the control of the Town Council. The transfer of the remaining sites at Church Meadows, Riverside Walk and Riverside Park would follow on 1 April 2011. A further meeting would be held with the Head of Neighbourhood Services, Nic Martlew, to review the first phase of the transferral of sites.

**RESOLVED: that the Clerk provide a further progress report at the next meeting of this Committee.**

**P 3157 Consultation: Surrey Fire and Rescue Public Safety Plan 2011-2020**

The Committee Chairman stated that he would be attending a forthcoming briefing on the range of important proposals contained in the Surrey Fire and Rescue Public Safety Plan. Following this, a draft response to the Consultation would be prepared for consideration at the next meeting of this Committee. (Closing Date for responses: 4 March 2011).

**RESOLVED: that the Clerk liaise with the Committee Chairman regarding a response to the Surrey Fire & Rescue Safety Plan, for consideration at the next meeting of this Committee.**

**P 3158 Consultation: Reigate & Banstead Development Management and Site Allocations DPD**

The Committee Chairman asked members to consider how best to represent the views of the Town Council on this comprehensive Issues & Options Consultation. Cllrs Bethell and George agreed to draft a response to the Consultation. (Subsequent to the meeting, an online Response Form, issued by the Borough, was completed with extensive input from Cllr Bethell and the Committee Chairman. Clear and concise responses were made to every section contained in the document, and then submitted on behalf of the Town Council by the closing date of 11 February 2011.)

**RESOLVED: that the Town Council's response to the Consultation on Reigate & Banstead Development Management and Site Allocations DPD be submitted for ratification at the next meeting of this Committee.**

**P 3159 Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Dr Andrew Povey Leader, Surrey County Council	Public Value Review of Surrey Library Services	25.1.11	Noted.
Mr A D Spender	Planning Application: P/10/00720/OUT, 10 Bayfield, Horley	2.2.11	A reply to be sent by the Clerk.

<b>P 3159 )</b>	<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
	Tandridge District Council	Consultation: Development Management on Planning Applications and Green Belt Settlements.	28.1.11	Noted.

***RESOLVED: noted.***

**P 3160    Diary Dates**

2 February – 1.00 pm: Meeting at Yattendon Recreation Ground.

19 March – 7.00 pm: Mayor's Charitable Curry Evening, Regent Hall

15 April – 7.30 pm: Mayor's Quiz Evening, Bramble Respite Care Centre

***RESOLVED: noted.***

**P 3161    Press Release**

***RESOLVED: that comments on planning applications be released to the press***

**Meeting closed at 9.25 pm**

**Date of Next Meeting – 1 March 2011**