

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Council Offices, Albert Road, Horley on Tuesday 25 October 2005 at 8.00 pm.

Present: Councillor J Chapman – in the Chair
Councillors E Andrews, Ms D Ashley-Smith, M George,
Ms M Goldsmith, J Kendall, J Meech and
M Miller.

In Attendance: A Jones – Town Clerk
Mrs C Fenton - Deputy Town Clerk

L 1360 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Mrs S Branwhite, G Larcombe and S Marshall be accepted (for reasons as specified in the Attendance Register.)

L 1361 Declarations of Interest

Cllr Andrews declared a personal interest in the Church Road Allotments item, in view of his position as an allotment holder.

RESOLVED: noted.

L 1362 Public Forum

There were no questions or comments from members of the public.

RESOLVED: noted.

L 1363 Signs on Borough Council Grounds Maintenance Vans (when working for Horley Town Council)

RESOLVED: that the matter be referred for further consideration at the next meeting of this Committee.

RESOLVED: noted.

L 1364 Emlyn Meadows – Additional Dog Bin

The Clerk confirmed that the new dog bin near the river would be emptied on foot during the winter months. It was noted that local residents were concerned that dog mess was not being cleared from the ground and the Clerk agreed to raise this point with the Grounds Contractors.

RESOLVED: noted.

L 1365 Town Centre Christmas Lights

Members were told that the Christmas lights were due to be switched on at 4.00 pm on Saturday 3 December by members of the cast from the Aladdin

L 1365) pantomime
at the Harlequin.

RESOLVED: noted.

L 1366 Churchyards Committee

any the It was noted that the Churchyards Committee had not met since last April. The Clerk said that he had spoken to Cllr Kent, who did not believe that there were problems with the contractor. Cllr Miller added that he was waiting to meet with Churchyards Committee Chairman to discuss the future apportionment of costs.

After further discussion, the following was resolved:

RESOLVED: that the Clerk write to the Chairman of the Churchyards Committee, expressing this Council's concern at the lack of any committee meetings. (A copy is appended to these minutes.)

L 1367 Churchyards Maintenance Grant

RESOLVED: that payment of any further instalment of the Churchyards Maintenance Grant be deferred until some updates have been received

Youth Matters

L 1368 Cllr Ms Ashley-Smith updated members on recent events. She explained that the recent Youth Council meeting had been very well attended, with several new members present. She added that, unfortunately, the event planned to take place at the Skylane Hotel (HYPE) had been cancelled due to a lack of ticket sales. A meeting was planned for the following week to consider why the event had not succeeded and to look at other options for the future.

RESOLVED: noted.

L 1369 Cllr George told members that he had attended two mock interview sessions at Oakwood School and believed that the students had found them useful.

RESOLVED: noted.

L 1370 Clerk's Grounds Maintenance Report

The Clerk told members that the monthly meeting with the Area Manager responsible for the contract had taken place last week. There were some ongoing concerns with ditches and hedges and the grass at the Michael Crescent Centenary Park had not been cut as there had been problems with the removal of the entrance bollard. Generally the contract appeared to be progressing in a satisfactory manner.

RESOLVED: noted.

L 1371 Playground Inspections

The Clerk told members that Bennetts Playcare were now using a new hand held

- L 1371) computer system to submit the playground inspection reports to the Borough Council and these were forwarded to the Town Council by e mail.

RESOLVED: that receipt be noted of the Contractor's playground inspection reports.

Playground Repairs

- L 1372 **RECOMMEND: that payment of £288.00 plus VAT to Bennetts Playcare Ltd, for playground repairs identified in the Wicksteed inspection report be referred to the Finance & General Purposes Committee for approval.**

- L 1373 **RECOMMEND: that payment of £216.00 plus VAT to Record Playground Equipment Ltd for the supply of two cradle swing seats for the A23 Playground be referred to the Finance & General Purposes Committee for approval.**

- L 1374 **Use of Metal Detector at the A23 Recreation Ground**

The Clerk told members that the resident had formally accepted the terms and conditions, under which he would be allowed to metal detect in the A23 Recreation Ground for the trial three month period. He added that the matter would be reviewed at the Leisure & Amenities Committee meeting in February.

RESOLVED: noted.

- L 1375 **New Equipment - A23 Playground**

Matta Members were told that orders had been placed with Wicksteed Leisure and Products for the new playground items and safety surfacing. Delivery was expected towards the end of December.

RESOLVED: noted.

- L 1376 **Bonfire and Firework Display – A23 Recreation Ground**

The Clerk confirmed that he had written to the organiser of the Round Table event, detailing terms and conditions for the display, due to take place on 5 November 2005. He added that the Town Council Chairman was due to light the bonfire at 6.30 pm and the fireworks were planned to start at 7.00 pm.

RESOLVED: noted.

- L 1377 **Repairs to Street Lamps – A23 Recreation Ground**

RECOMMEND: that payment of £505.00 plus VAT to Raynesway Construction Southern for repairs carried out be referred to the Finance & General Purposes Committee for approval.

- L 1378 **Winter Planting in the Memorial Gardens**

RECOMMEND: *that payment of £855.10 plus VAT to SJM Landscapes for clearing of the summer bedding and the planting of winter flowers in three of the beds be referred to the Finance & General Purposes Committee for approval.*

L 1379 Fencing at Michael Crescent Centenary Park

The Clerk told members that he had had a further meeting with the residents of Delta Bungalows and had learned that, due to a greater police presence in the area, they did not want currently a solid wooden fence installed to the rear of their gardens. The Clerk added that he had agreed to tidy up the fencing and review the situation in the spring.

RECOMMEND: *that payment of £250.00 plus VAT to Bennetts Playcare Ltd for repairs carried out to the fencing be referred to the Finance & General Purposes Committee for approval.*

L 1380 Meeting with 1st Horley Scouts

The Clerk told members that he had recently met with the leader of 1st Horley Scouts to discuss problems being encountered with youths during meetings at the Michael Crescent Scout Hut. Contact had been made with the Police, who had said that they would try to visit the hut to see the problems first hand.

The Clerk said that he would investigate whether the Borough Council would fund the cost of an additional CCTV camera by the air quality monitoring station. Cllr Marshall said that he would discuss the matter with the Police Inspector and Cllr George said that he would raise the matter at the next meeting of the Police Community Partnership Group.

RESOLVED: *that the matter be re-considered at the next meeting of this Committee.*

L 1381 Court Lodge Fields – Boundary adjoining Houses

The Clerk reported receipt of a letter from the Neighbourhood Manager of RB Housing Trust, noting the Town Council's concerns regarding any outright removal of the fence in front of the houses. Cllr Miller felt that further clarification was needed and that the deeds should be checked for further clarification.

After further discussion the following was resolved:

RESOLVED:

- i) that legal advice be sought, regarding any obligation on the part of RB Housing Trust to replace the fence.**
- ii) that, subject to the advice received, a strongly worded letter be sent to RB Housing Trust, holding the Trust liable for any future incursions onto the fields if the fence is not replaced.**

Emlyn Meadows

L 1382 The Clerk reported receipt of an e mail from a local resident, concerned about possible incursions onto Emlyn Meadows. Cllr Kendall agreed that the area

should be protected as a matter of urgency.

L 1382) After further discussion the following was resolved:

RESOLVED:

- i) that the Clerk meet a representative of Maltaward Ltd at Emlyn Meadows to discuss the cost implications of possible barriers around the area.*
- ii) that the matter be re-considered as a matter of urgency at a future meeting.*

L 1383 It was noted that a meeting of the Emlyn Meadows Advisory Committee was due to held in November. (Subsequently arranged for 24 November.)

L 1384 Church Road Allotments – Improvements to Boundary with Churchyards

The Clerk told members that he had met with Jack King to discuss how the boundary might be improved. It had been agreed that two skips would be provided at the allotments site, to allow the allotment holders to remove as much rubbish as they were able, after which Jack King would clear the entire boundary prior to any new fencing being installed, probably in the next financial year. The Clerk added that final costs were still awaited from Jack King.

RESOLVED: *that the matter be re-considered at a future meeting, after the initial clearance has been carried out.*

L 1385 Improvements to Security

The Clerk confirmed that all the new cameras had now been installed. There were now two cameras at Michael Crescent, three at Court Lodge and six at the A23 Recreation Ground.

RESOLVED: *noted.*

L 1386 Tree Works

The Clerk confirmed that the Borough Council would be carrying out a full tree audit, which would include trees at the allotments site and trees at the Albert Rooms.

RESOLVED: *noted.*

L 1387 Horley in Bloom

Members were reminded that the Awards Evening was due to be held at the Renaissance Hotel Gatwick on 27 October and everyone was welcome to attend.

RESOLVED: *noted.*

L 1388 Summer Planting 2006

The Deputy Clerk confirmed that she was currently meeting with contractors to obtain quotations for hanging baskets and other summer planting for 2006. Members were adamant that any flowers provided by the Town Council should be

over and above that provided by the Borough Council in this and other town centres.

L 1388) RESOLVED: noted.

L 1389 Application to Football Foundation

The Clerk said that the meeting with the Surrey Football Association representative was still to be arranged. He added that he was also investigating whether it might be possible to employ the services of a consultant to oversee the application.

RESOLVED: that the matter be re-considered at the next meeting of this Committee.

L 1390 Christmas Hospitality

RESOLVED:

- i) that the event be held on the morning of 17 December 2005.**
- ii) that the Royal British Legion be approached, regarding the hiring of the Club's Back Room for the event.**

L 1391 Future of the Keys Youth Centre and the Adult Education Centre

RESOLVED: that the Clerk write to the Leader of Surrey County Council, seeking assurances about the future of the two sites. (A copy of the letter is appended to these minutes.)

L 1392 Work Placement – May 2006

RESOLVED: that a placement to an Oakwood School pupil in May 2006.

L 1393 RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.

L 1394 Security in Recreation Grounds

CONFIDENTIAL

Members agreed the way forward

L 1395 Estimates 2006/2997

L 1396

Members considered this Committee's requirements for 2005/2006, for recommendation to the Finance & General Purposes Committee.

Standing Order No 9 was suspended at 10.00 pm and the meeting closed at 10.20 pm.

Date of Next Meeting: 3 January 2005

