

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Council Offices, Albert Road, Horley on Tuesday 7 June 2005 at 7.30 pm.

Present: Councillor S Marshall – Chairman
Councillors E Andrews, Ms D Ashley-Smith, J Chapman,
M George, Ms M Goldsmith, J Kendall, G Larcombe,
J Meech and M Miller.

In Attendance: A Jones – Town Clerk
Mrs C Fenton - Deputy Town Clerk
Cllr Mrs D Brooke-Harte

L 1272 Election of Committee Chairman (Cllr Miller in the Chair)

Cllr Meech proposed and Cllr Chapman seconded that Cllr S Marshall be nominated as Committee Chairman. There were no further nominations.

RESOLVED: that Cllr S Marshall be elected Chairman of the Leisure & Amenities Committee for the Municipal Year 2005/2006.

Cllr Marshall in the Chair

L 1273 Apologies and Reasons for Absence

RESOLVED: that the apology of Cllr Mrs S Branwhite be accepted (for reasons as specified in the Attendance Register.)

L 1274 Declarations of Interest

Cllr Andrews declared an interest in any matter connected with the Church Road Allotments, in view of his position as an allotment holder.

RESOLVED: noted.

L 1275 Election of Committee Vice-Chairman

Cllr Marshall proposed and Cllr Ms Ashley-Smith seconded that Cllr J Chapman be nominated as Committee Vice-Chairman.

RESOLVED: that Cllr J Chapman be elected Vice-Chairman of the Leisure & Amenities Committee for the Municipal Year 2005/2006.

L 1276 Public Forum

There were no questions or comments from members of the public.

RESOLVED: noted.

L 1277 Appointments to Sub-Committees and Outside Bodies Reporting to the Leisure & Amenities Committee

RESOLVED: that the appointments be approved (Details are appended to the minutes of the Annual Meeting held on 24 May 2005.)

L 1278 Village Enhancements, Brighton Road, Horley

The Clerk told members that the Borough Council had installed a number of planters and barrier baskets along the Brighton Road, in the vicinity of the Tesco Express, as part of the Village Enhancements Scheme. Several members expressed concern that some of the planters appeared to be encroaching onto the footpaths and the Clerk agreed to investigate.

RESOLVED: noted.

L 1279 Horley Churchyards – Possible use of Allotments Site

The Clerk reported receipt of correspondence from the Town Council Solicitor, explaining that there was no legal obligation upon the Town Council to transfer the allotments land for burial purposes.

RESOLVED: that a copy of the correspondence be made available to the Churchyards Committee.

L 1280 Church Road Allotments – Improvements to Boundary with Churchyard

The Clerk told members that he was still awaiting a further quotation for the work.

RESOLVED: that the matter be re-considered at a future meeting of this Committee.

L 1281 Churchyards Committee

Members were informed that the Committee was due to meet on 20 June, when charges for burials were due to be reviewed.

RESOLVED: noted.

L 1282 Churchyards Maintenance Grant

RECOMMEND: that payment of £2000.00, being the first instalment of the Churchyards Maintenance Grant be referred for approval by the Finance & General Purposes Committee.

L 1283 A23 Recreation Ground – Request to Hold Bonfire & Firework Display

Members considered a request from a representative of the Horley & District Round Table to hold the annual Bonfire & Fireworks Display in the A23 Recreation Ground on Saturday 5 November 2005. The Representative explained that

all the usual terms and conditions would be fulfilled and a deposit of £100.00 would be paid. The bonfire would be guarded on the Friday evening. The representative
L 1283) expressed concern at the lack of many toilet facilities at the Recreation Ground. It was suggested that the fairground operator be requested to provide these facilities.

After further discussion the following was resolved:

RESOLVED:

- i) that the request by the Horley & District Round Table to hold a Bonfire and Firework Display in the A23 Recreation Ground on Saturday 5 November be approved.**
- ii) that the Clerk write to the representative concerned, detailing the Town Council's terms and conditions for such an event.**

L 1284 Youth Matters

Cllr Ms Ashley-Smith updated members on recent events. She explained that a questionnaire had been distributed at Oakwood School with the help of Simon Bland from the Horley Pilot Project. A Youth Council Recruitment Event was planned to take place at Oakwood School in July and a meeting of the Youth Council was due to take place in the Town Council Offices, also in July. £500.00 was expected to be forthcoming from the UK Youth Parliament and a further £250.00 was due from the High Sheriff of Surrey's Youth Awards.

Members added that the recent Youth Council response to the proposals for Town Centre Revitalisation had been very well prepared.

Cllr Ms Ashley-Smith added that, following the recent cancellation of the event, planned to take place at the Keys Youth Centre in April, it was now planned to hold a youth disco at the Skylane Hotel in October, under the direction of the Horley Pilot Project.

RESOLVED: noted.

L 1285 Clerk's Grounds Maintenance Report

The Clerk told members that a six month review of the Grounds Maintenance Contract was due to take place shortly with the Borough Council Officers responsible for the contract. There were still some issues with the timing of litter collections and youths smashing glass bottles on the skate park tarmac were also causing problems. Football pitch renovations were due to start soon.

Members agreed that the grass cutting appeared to be satisfactory. Cllr Miller said that, at the present time, grass cutting in Horley appeared to be taking priority over grass cutting elsewhere in the Borough. He added that he was generally pleased with the operation of the contract. The Committee Chairman reminded members that he continued to have regular meetings with the Borough Council officers responsible for the contract. The Clerk added that the Legal Agreement had been signed and exchanged.

RESOLVED: noted.

Playground Inspections

L 1286 **RESOLVED:** *that receipt of the Contractors' playground inspection reports be noted.*

L 1287 **RECOMMEND:** *that payment of £225.00 plus VAT to Wicksteed Leisure, for Inspections and Risk Assessments at all three playgrounds, be referred for approval by the Finance & General Purposes Committee.*

L 1288 The Clerk told members that the new spring ride was due to be installed at the Michael Crescent Playground later this week. He added that he would await the outcome of the Wicksteed playground inspection report, before taking any action, with regard to the spring rides, which had been highlighted as being positioned too high above the ground.

RESOLVED: *noted.*

L 1289 **Special Resolution – Decision taken by this Committee to allow a Local Resident to Use a Metal Detector at the A23 Recreation Ground**

Following the Special Resolution, considered at Full Council, which had expressed concern at the decision taken by this Committee to grant a Licence to allow metal detecting at the A23 Recreation Ground, members were reminded that it had been resolved that this Committee re-consider the matter.

After discussion the following was resolved:

RESOLVED:

- i) *that the wording of minute L 1247 be amended as follows: the word licence to be replaced by the word permission.*
- ii) *that the signed copy of minute L 1247 be altered accordingly.*

L 1290 **Funfair at A23 Recreation Ground (9 – 12 June 2005)**

The Clerk explained that the fairground rides were arriving at present. The Police had been made aware of the event and Mr Beach was due to make his payments tomorrow.

RESOLVED: *noted.*

Fencing at Michael Crescent Centenary Park

L 1291 The Clerk reported that he and the Committee Chairman had recently met with the Secretary of the Delta House Residents' Association, to discuss residents' concerns about football and other activities at the Michael Crescent Recreation Ground. The Clerk went on to explain that residents from Delta Bungalows were very distressed that footballs and even golf balls were constantly being thrown or kicked into their gardens. They had requested that the five-a-side goal posts be moved further away from their gardens and that a higher fence be installed.

After further discussion, members agreed that these requests be met.

L 1291) RESOLVED:

- i) that the goal posts be moved further away from residents' gardens.*
- ii) that a higher fence be installed to the rear of residents' gardens and the necessary planning permission be sought.*

L 1292 RECOMMEND: that the following be referred for approval by the Finance & General Purposes Committee:

- i) payment of £168.00 plus VAT to the Contractor ASBIT to move the goal posts further away from the boundary fence.*
- ii) payment of £135.00 to Reigate & Banstead Borough Council for the submission of the necessary planning application to raise the height of the boundary fence.*
- iii) payment of £327.00 plus VAT to the Contractor ASBIT to raise the height of a section of the boundary fence.*

(Afternote: following further discussion with the residents concerned, it was agreed to consider some alternative fencing options, before making a final decision.)

Emlyn Meadows – Nature Trail

- L 1293** The Clerk reported that the application to the Gatwick Airport Community Trust for £500.00 for education packs for schools had been successful. These would be produced in collaboration with the Gatwick Greenspace Partnership and local schools.

RESOLVED: noted.

- L 1294** The Clerk told members that he had now received the donation of £500.00 from Sutton and East Surrey Water. This would be partly used for the recent tree planting exercise, which had been carried out under the guidance of the Gatwick Greenspace Partnership, the cost of which had been £196.66 plus VAT.

RESOLVED: noted.

- L 1295 RECOMMEND: that payment of £196.66 plus VAT to Surrey County Council, for trees for Emlyn Meadows, be referred for approval by the Finance & General Purposes Committee.**

- L 1296 RECOMMEND: that payment of £15.12 plus VAT, for the supply of marker posts to identify conservation areas, be referred for approval by the Finance & General Purposes Committee.**

- L 1297 RESOLVED: that consideration be given to the purchase of a notice board, on which to display details of plans for Emlyn Meadows.**

- L 1298 RESOLVED: that regular updates on the Emlyn Meadows Nature Trail appear in the Horley Highlights.**

Tree Works – A23 Recreation Ground

L 1299 ***RECOMMEND:** that payment of £365.00 to Harry Edwards (Tree Surgeon) for the removal of a rogue tree be referred for approval by the Finance & General Purposes Committee.*

L 1300 ***RESOLVED:** that receipt be noted of a letter of thanks from the resident of an adjoining garden.*

L 1301 The Clerk told members that a large limb had fallen from a tree near the Bowling Club. The area had been cleared by the Borough Council and the tree had been examined by the Borough Council's Tree Officer. It was felt that there was no need to fell the tree at present and that its condition would be reviewed next year.

***RESOLVED:** noted.*

L 1302 **A23 Recreation Ground – Refurbishment/Repair of Railings (Second Phase)**

The Clerk confirmed that Happy Hedgehog Wrought Ironsmiths Ltd had started to carry out the work.

***RESOLVED:** noted.*

L 1303 **Horley in Bloom**

The Clerk told members that an entry form for the Horley in Bloom Competition had appeared in the Horley Highlights Newsletter and would also be appearing in local newspapers. He said that Fastway had agreed to sponsor Horley in Bloom and had made a donation of £500.00 towards the event. It was hoped that BAA Gatwick would also continue as a sponsor. He added that it was planned to hold the Awards Evening at the Renaissance Hotel in October.

***RESOLVED:** noted.*

L 1304 **Hanging Baskets and Floral Displays**

The Clerk told members that approaches had been made to local businesses regarding hanging basket sponsorship and that, to date, £1600.00 had been pledged. He added that the Town Centre Management Group had successfully bid for funding for floral displays and Surrey County Council's Local Committee in Reigate & Banstead had also agreed funding for the Horley Row area.

***RESOLVED:** noted.*

Town Centre Christmas Lights

L 1305 ***RESOLVED:** that an advisory committee of Town Councillors and Town Centre Management Group members be formed, membership as below: Cllrs Ms D Ashley-Smith, G Larcombe, S Marshall, M Miller, B Weston and Borough Cllr A Kay.*

L 1306 ***RESOLVED:** that the matter be re-considered at a future meeting.*

L 1307 **Urgent Business for Inclusion on Future Agenda**

RESOLVED: *that the following item be placed on the agenda of the next meeting of the Planning & Development Committee:*

Update on the future of the Dial-a-Ride bus.

L 1308 **RESOLVED:** *that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.*

L 1309 **A23 Recreation Ground – Resurfacing of Car Park and Possible Extension**
CONFIDENTIAL

Members considered quotations received and agreed to re-consider the matter at the next meeting of the Finance & General Purposes Committee.

L 1310 **Improvements to Security in Recreation Grounds** **CONFIDENTIAL**
L 1311

Members received an update from the Clerk and agreed the way forward

L 1312 **Improvements to Playgrounds** **CONFIDENTIAL**

Members received an update from the Clerk.

The meeting closed at 9.28 pm.

Date of Next Meeting: 6 September 2005