

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Albert Rooms,
Albert Road, Horley on Tuesday 30 October 2012 at 7.30 pm.

Present	Councillors	J Chapman (Chairman) J Baird R Bethell M George M Goldsmith Samantha Marshall V Marshall Simon Marshall R Olliver D Powell R Sherwin J Spratt F Stimpson
In Attendance		A Jones (Town Clerk) C Fenton (Deputy Town Clerk)

L 3049 Apologies and Reasons for Absence

There were no apologies for absence. (Cllr Robinson was absent.)

RESOLVED: noted.

L 3050 Declarations of Interest

There were no Declarations of Interest, specific to the meeting.

RESOLVED: noted.

L 3051 Public Forum

No members of the public were present

RESOLVED: noted.

**L 3052 Approval of Minutes
Leisure and Amenities Committee, 18 September 2012**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

L 3053 Skate Park

The Clerk reported that another contractor was interested in providing a quotation for the project, once specifications were finalised.

L 3053) **RESOLVED:** *noted.*

L 3054 **Outside Bodies – Gatwick Greenspace Partnership (GGP)**

Cllr George updated members on a recent meeting of the GGP Steering Group, where he had been elected Chairman for a further year. He explained that a Business Plan for the next 2 – 3 years was to be drawn up. He added that the meeting had to finish early, due to a member (Cllr Ian Howard) being taken seriously ill.

RESOLVED:

- i) *that sincere thanks be recorded to GGP officers and Cllrs David Powell & Keith Blake, for emergency first aid given to Cllr Howard, prior to the arrival of the Emergency Services.*
- ii) *that a card be sent to Cllr Howard, expressing this Council's wishes for a good recovery.*

Churchyards Committee

L 3055 **RESOLVED:** *that the Clerk contact the Parish Office Manager and request that meetings of the Churchyards Committee re-commence at the earliest opportunity.*

L 3056 **Churchyards Maintenance Grant**

RESOLVED: *that payment of the third instalment of the Grant (£3,375) be approved.*

L 3057 **Grounds Maintenance Report**

The Clerk reported that there had been further issues with litter left by football teams on the pitches, following which warning letters had been sent to the clubs. He added that a fallen tree at Court Lodge Fields had damaged a fence belonging to the Six Bells Public House. The Town Council was currently resisting requests to have the fence reinstated, as the area was used as a short cut by people, which had led to part of the fence being broken down prior to the tree incident.

RESOLVED: *noted.*

Playgrounds

L 3058 **RESOLVED:** *that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.*

L 3059 The Deputy Clerk advised members that the Play Inspection Company was due to carry out the annual playgrounds inspections in early November.

RESOLVED: *noted.*

L 3060 Members were updated on recent repairs. It was noted that a quotation of £1,796 plus VAT had been received for repairs to the tarmac surface of the skate park. Members agreed to await the outcome of the annual inspection of the skate park, prior to further quotations being sought.

L 3060) *RESOLVED: noted.*

L 3061 Horley Recreation Ground – Circus Visit

The Deputy Clerk informed members that Circus World Entertainments would be returning to Horley in July 2013. She added that the company would be in the park for a week (performances on five days) and had agreed to pay a fee of £1200.

RESOLVED: noted.

L 3062 Inspection of RCD Adaptors – Horley Recreation Ground

The Clerk reported that an inspection was to take place and repairs carried out as necessary.

RESOLVED: noted.

L 3063 Horley Recreation Ground – Request for Training

The Deputy Clerk reported that a personal trainer had requested the use of the park for early morning fitness training sessions.

RESOLVED: that the request be approved in principle, subject to further information being received.

L 3064 Emlyn Meadows – Improvements to Earth Bund

RESOLVED: that the quotation from Maltaward (Barriers) Ltd to supply and install two fixed bollards in the gaps, for the total sum of £800 plus VAT, be approved.

L 3065 Riverside Garden Park

The Deputy Clerk reported that Matthew King had carried out substantial clearance work at Riverside, in particular around the lake area. She added that a number of compliments had been received from local residents.

RESOLVED: that payment of £250 plus VAT to J King & Son, for works carried out in addition to that specified in the Grounds Maintenance Contract, be approved. (Additional costs split between the Town and Borough Councils.)

L 3066 Church Meadows

The Deputy Clerk reported that the long grassed areas at Church Meadows had been rotovated and seeded with a mixture of yellow rattle and perennial wild flower seed.

RESOLVED: noted.

L 3067 Additional Football Pitch at Court Lodge fields

The Clerk reported that teams were keen to use the additional football pitch, although its position may need some final adjustment. Cllr George

- L 3067)** added that comments from local residents had been invited in the recent Court Lodge Residents' newsletter. The Clerk advised that the cost to maintain the extra pitch would be £1,680 per annum.

RESOLVED: that goal posts and sockets be ordered (approximate cost; £1500) and the pitch be verti-drained.

- L 3068** Charges for Hire of Football Pitches for 2013/2014

RESOLVED: that these be considered at the Committee meeting in January.

- L 3069** Winter Planting

RESOLVED: that the quotations from Countrywide Grounds Maintenance for seasonal planting in the Memorial Gardens for £1160.55 plus VAT and planting and turfing in the Ornamental Gardens for £562 plus VAT, be approved.

- L 3070** Table Tennis Initiative

The Clerk advised that Jerry Hudson, Pubwatch Treasurer, had now raised the funds needed to supply and install four table tennis tables in open spaces in Horley. It was noted that the Town Council would be able to order a concrete chess table (partly funded by the Gatwick Airport Community Trust) alongside the table tennis tables, at a considerably reduced cost. Members suggested that it might be possible to install the tables on the hard standings currently used for basketball practice.

RESOLVED: that site meetings be arranged with Jerry Hudson, prior to the next meeting of this Committee.

- L 3071** Horley Open Spaces Advisory Committee (HOSAC)

RESOLVED: that receipt be noted of minutes of the last meeting of the Committee. (A copy is appended.)

- L 3072** Horley in Bloom (HIB)

Cllr George advised that it was hoped to run a Photographic Competition, alongside the main competition next year, to be judged by members of the Horley Photographic Club. Public Houses from the Charlwood and Burstow areas were to be invited to enter the HIB competition, as schools from these areas had done this year. The Horley in Spring competition was to be expanded to include a Hanging Basket/Planter category. (Minutes of the last HIB Committee meeting are appended.)

RESOLVED: noted.

- L 3073** Horley Saturday Market

The Clerk reported that it had been confirmed that no business rates would be charged for the market site. He added that consideration was being given to sending invoices to traders, rather than collecting the fees in person. After discussion members felt that it would be more beneficial to

- L 3073)** continue with the cash collection system and to have more members involved, to enable staff to be excluded from the collection rota.
- RESOLVED: noted.**
- L 3074 Langshott Allotments**
- The Clerk reported that another Borough Officer (New Communities Co-ordinator) was now assisting the Regeneration Manager with Langshott Allotment issues. He added that he planned to meet with the officer soon.
- RESOLVED: noted.**
- L 3075 Church Road Allotments**
- The Clerk advised members that it may soon be necessary to appoint a new warden at the site, as the present warden was incapacitated, due to illness.
- RESOLVED: noted.**
- L 3076 Horley Carnival, 13 July 2013**
- It was noted that Borough and County Councillors had agreed to support the event (£3,000 pledged to date). Local groups were being contacted about stalls and arena events and Sam Gyimah MP had been invited. (Notes of recent meetings are appended.)
- RESOLVED: noted.**
- L 3077 Volunteer Works**
- The Deputy Clerk reported that Community Payback teams were continuing to work at Riverside Garden Park. She added that a local care home had agreed to sponsor bulbs for the tiered flower bed at the junction of The Drive and Russells Crescent and a Community Payback Team would be responsible for tidying the bed and planting the bulbs.
- RESOLVED: noted.**
- L 3078 Letters**
- RESOLVED: that receipt be noted of details of the Surrey Poppy Appeal Launch.**
- L 3079 Diary Dates**
- RESOLVED: that forthcoming events be noted, in particular the Bonfire & Fireworks Display and Remembrance Services.**
- L 3080 Confidential Business**
- RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."**

L 3081 Security in Recreation Grounds Confidential

Members were updated, regarding recent issues.

L 3082 Churchyards Ground Maintenance Contract Confidential
L 3083

Members were updated on progress made.

L 3084 Estimates & Precept 2013 / 2014 Confidential
L 3085

Members considered this Committee's requirements for 2013/2014, for recommendation to the Finance & General Purposes Committee.