

- L 2605)** Mr Prior went on to explain that, in June or July, once the building was water tight, a time capsule would be buried by Manorfield School pupils, with possibly some involvement from Meath Green Junior School pupils. He added that it was still hoped that the leisure centre would be open to schools from November and to the public from December, with the official opening in January 2012.

Mr Prior then told those present that it was now time to choose a name for the leisure centre. A list of six names had been drawn up and members of the public were being asked to choose their favourite. He explained that the final decision would be taken by a Ward member, a Portfolio member and a representative of Horley Town Council. He also said that Nuffield Health, who would be operating the leisure centre, had now been sold to Greenwich Leisure Ltd, a large leisure trust responsible for a number of local authority leisure centres.

Concern was again raised about the “pinch point” on the roadway into the site, which was right at the access point from Court Lodge Road and was causing traffic congestion. Mr Prior explained that this had been determined in a report by Surrey Highways. He agreed to circulate the report and to raise the matter with the design team.

The Committee Chairman thanked Mr Prior for his very informative presentation.

RESOLVED: noted.

- L 2606 Approval of Minutes
Leisure and Amenities Committee, 11 January 2011**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

- L 2607 Outside Bodies**

Members were updated on a recent meeting of the Gatwick Greenspace Partnership (GGP) Members' Steering Group.

RESOLVED: noted.

Churchyards Committee

- L 2608** Receipt was noted of notes of the meeting held in December. (A copy is appended to these minutes.) Cllr George reminded members that the meeting had not been quorate. He added that the next meeting was due to take place on 14 March.

RESOLVED: noted.

L 2609 ***RESOLVED: that payment of £3,250, being the final instalment of the Churchyards Maintenance Grant for 2010/2011, be approved.***

L 2610 Members stressed the need for regular meetings to take place and updates to be received, to enable future grant instalments to be paid on time.

RESOLVED: noted.

Grounds Maintenance Report

L 2611 It was noted that the monthly meeting with the Reigate & Banstead Area Manager was due to take at the end of this week.

RESOLVED: noted.

L 2612 It was noted that Countrywide Grounds Maintenance had quoted £595 plus VAT per annum, to carry out the grounds maintenance (close grass cutting plus shrub bed maintenance) at Yattendon Road Recreation Ground.

RESOLVED: that the quotation be approved.

L 2613 It was noted that the RPI increase of 4.8% had been applied to the Grounds Maintenance contract with Reigate & Banstead Borough Council for the calendar year 2011. Cllr Powell stressed the need for the same increase to apply to amounts paid to the Town Council by the Borough Council under Devolved Powers.

RESOLVED: noted.

L 2614 **Devolved Powers –
Contract for the Provision of Grounds Maintenance between Horley
Town Council and Reigate & Banstead Borough Council**

Members were reminded that the Town Council had been responsible for the grounds maintenance of Yattendon Road Recreation Ground and Bay Close Open Space since January. New signs for both parks had been produced by KM Vinyl Graphics and the cost of these would be met by Reigate & Banstead Borough Council. Members were reminded that the two parks now had daily litter collections, as well as daily visual and detailed weekly playground inspections and the Committee Chairman added that it was hoped to enhance the grounds maintenance specifications at Riverside Garden Park, Riverside Garden Walk and Church Meadows. The Clerk told members that a Project Plan from GGP was still in place for Riverside Garden Park and suggested that any planned improvements be detailed in the Town Council's Corporate Plan.

RESOLVED: noted.

Playgrounds

L 2615 ***RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.***

- L 2616** The Deputy Clerk confirmed that Bennetts were carrying out the regular playground inspections, which had included emergency repairs to the senior swings at Horley Recreation Ground, after the main frame had become loose in the ground.

RESOLVED: noted.

- L 2617** It was noted that the tenders for the new playground equipment at Yattendon Road were due to be received soon and that the Borough Council's Parks Technical Officer would be providing details of the schemes, for consideration at the Town Council's Ordinary Meeting on 29 March.

RESOLVED: noted.

- L 2618 Youth Matters – Horley Young People's Centre**

It was noted that some representatives of the Young People's Centre were likely to be attending Horley Town Meeting on 25 March.

RESOLVED: noted.

- L 2619 Notice Board**

The Deputy Clerk told members that the Borough Council's Community Liaison Manager had approved the purchase of a notice board to be placed outside the Town Council Offices, with funding provided by the Borough Council's Empowerment Fund. Members approved the design which had been provided by KM Vinyl Graphics.

RESOLVED: that KM Vinyl Graphics supply and install a notice board for the total sum of £1,440, to be funded from the Borough Council's Empowerment Fund.

- L 2620 Football – Charges for 2011/2012 Season**

Regular Hirers, per match	£49
Junior Teams (includes use of changing rooms)	£30
Junior Teams (excludes use of changing rooms)	£24
Individual Hirers, all plus VAT	
Individual Bookings, per match	£64
Junior Teams (includes use of changing rooms)	£30
Junior Teams (excludes use of changing rooms)	£24
Evening Training (excludes use of changing rooms)	£26

RESOLVED: that the above charges for the 2011/2012 season be approved.

- L 2621 Perrywood Football Tournament, 4 June 2011**

RESOLVED: that recent correspondence be noted. (Copies are appended to these minutes.)

L 2622 Horley Lions Charity Dog Show, 3 July 2011

RESOLVED: that permission be given for the event to take place at Court Lodge Fields on 3 July 2011. (Copies of relevant correspondence are appended to these minutes)

L 2623 Running Event, 3 July 2011

RESOLVED: that permission be given for the Borough Council's Leisure Development Officer to organise a running event at Court Lodge Fields on the morning of 3 July 2011. (A copy of relevant correspondence is appended to these minutes.)

L 2624 Funfair Request

Members considered a request from M & L Pleasure Fairs to hold a funfair at Court Lodge Fields this summer. Members expressed concern about access issues and suggested that, in the first instance, existing fairground proprietor, Mr Doug Beach, be consulted.

RESOLVED: that the matter be re-considered at the next meeting of this Committee.

L 2625 Education Day for Dog Owners

Members were informed that it was planned to hold the above event at Court Lodge Fields during the Environment Week (26 September – 1 October)

RESOLVED: that the Borough Council's People and Places Manager be invited to give a presentation on the planned event at the next meeting of this Committee.

L 2626 Church Road Allotments

The Deputy Clerk advised that five allotment holders had relinquished their tenancies however there were still over ninety people on the waiting list.

RESOLVED: noted.

L 2627 North East Sector Allotments

Members were shown plans of the proposed site. The Deputy Clerk advised that allotments in Crawley were now offered as 67.5 sq m plots (half the size of those at the Church Road site) and suggested that it would enable more people on the waiting list to be accommodated, if the North East Sector plots were also this size. The Clerk agreed to find out more details of running costs etc and update members at a future meeting.

RESOLVED: noted.

L 2628 Horley Open Spaces Advisory Committee

Members were updated on the recent meeting of the Committee. It was noted that the Community Housing Manager from Raven Housing Trust had been invited, however he had been unable to attend, although a resident from Yattendon Road did attend the meeting. It was noted that it had been agreed to sow the wild flower meadow areas with annual seed, as this gave a better result and was easier to keep free of weeds. It was noted that the next meeting of the Committee was due to take place on 3 May. Notes of the meeting are appended to these minutes.

RESOLVED: noted.

L 2629 Horley Saturday Market

It was noted that there had been five or six stalls on recent Saturdays. The existing Butcher was about to sell on his business, however his successor would continue to attend the market.

RESOLVED: noted.

L 2630 Planting outside Jack Fairman Public House

It was noted that a quotation and design had been received from Happy Hedgehog Wrought Ironsmiths Ltd for hanging basket poles to be placed in the newly pedestrianised area outside the Jack Fairman Public House. Members were reminded that the poles themselves would be funded by the Horley Regeneration Project. The Deputy Clerk reported that it was proving very difficult to get any updates from Peter Boarder, the Horley Regeneration Project Manager, as to whether the scheme could go ahead and added that the poles themselves would take five to six weeks to make.

RESOLVED: that the matter be re-considered at the next meeting of this Committee.

L 2631 Summer Planting

RESOLVED: that financial regulations requiring three quotations be waived and regular supplier Amethyst be appointed to supply and maintain seventy hanging baskets for the total sum of £5,593 plus VAT.

L 2632 Horley in Spring

It was noted that the judging for Horley in Spring was due to take place on 30 March.

RESOLVED: noted.

L 2633 Horley in Bloom (HIB)

It was noted that Horley Country Market would not be taking part in the HIB competition this year, although Horley Floral Arts would still be participating. The Clerk told members that the Awards Evening had been arranged to take place at Regent Hall on Friday 30 September. Notes of the last HIB Committee meeting are appended to these minutes.

L 2633) **RESOLVED: noted.**

South & South East in Bloom (SSEIB) 2011

L 2634 **RESOLVED: that the attendance of the Deputy Clerk and Cllr Fiona Stimpson at the SSEIB seminar on 23 March be approved. (Total cost: £24.)**

L 2635 It was agreed to take photos of the daffodils planted by the Friends of Horley Group, as well as the bulbs on the "Roundabout of Memory" and the spring flowers in the Town Centre planters, for entry into the town's portfolio.

RESOLVED: noted.

L 2636 **Horley Carnival / Celebration Event 2012**

It was noted that there were no further updates at present.

RESOLVED: that the matter be re-considered at a future meeting of this Committee.

Security in Recreation Grounds

L 2637 It was noted that the security patrol rota now included the areas transferred to the Town Council under devolved powers.

RESOLVED: noted.

L 2638 The Clerk told members that a quotation had been received for wireless modifications to the CCTV cameras at Horley Recreation Ground. He added that he was still seeking further information about the proposals.

RESOLVED: that the matter be re-considered at a future meeting.

Letters

L 2639 It was noted that Newmans Solicitors had been selected as a finalist at the Gatwick-Diamond Business Awards 2011 and that a letter of congratulations had been sent from the Town Council.

RESOLVED: noted.

L 2640 It was noted that a letter of congratulations had been sent to Neighbourhood Inspector Charlotte Rimmer, following her appointment as Detective Inspector in Guildford.

RESOLVED: noted.

L 2641 Receipt was noted of the results of the Poppy Appeal 2010 Cadet Competition, in particular that two Horley Army Cadets had been placed first and third in the individual winners section.

RESOLVED: noted.

L 2642 Diary Dates

RESOLVED: that forthcoming events be noted, in particular the Mayor's Charity Curry Evening on 19 March.

Standing Order no 4 was suspended at 9.30 pm and the meeting continued until 9.36 pm.

Date of next meeting – 12 April 2011