

**HORLEY TOWN COUNCIL**  
**Leisure & Amenities Committee**

Minutes of a meeting of the above-named Committee held at the Albert Rooms, Albert Road, Horley on Tuesday 3 March 2009 at 7.30 pm.

**Present:** Councillor J Chapman – Chairman  
Councillors R Bethell, M George, M Goldsmith, S Marshall,  
V Marshall, D Powell, S Rogers and F Stimpson.

**In Attendance:** A Jones – Town Clerk  
C Fenton - Deputy Town Clerk

**L 2093 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs J Gall, S Odds and S Thomas be accepted (for reasons as specified in the Attendance Register).***

**L 2094 Declarations of Interest**

There were no Declarations of Interest, specific to the meeting.

***RESOLVED: noted.***

**L 2095 Public Forum**

No members of the public were present.

***RESOLVED: noted.***

**L 2096 Approval of Minutes-  
Leisure and Amenities Committee 13 January 2009**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

***RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved***

**L 2097 Garden Sharing Scheme**

It was noted that an article about the scheme had been featured in the local press and was the lead story on the website. Cllr Bethell confirmed that this had generated some interest from local residents.

***RESOLVED; noted.***

**Gatwick Greenspace Partnership (GGP)**

**L 2098** Cllr George reported that he had recently attended a meeting of the Members Steering Group. A report of the meeting is appended to these minutes.

***RESOLVED: noted.***

**L 2099** It was noted that the Town Councils contribution towards GGP for 2009/10 had been set at £1,900.

**RESOLVED: noted.**

#### **Churchyards Committee**

**L 2100** It was noted that the Churchyards Committee had met on 26 January. Cllr George reported that pressure was still continuing to bring the “illegal” graves into line.

**RESOLVED: noted.**

**L 2101** **RESOLVED: that payment of £2,500, being the final instalment of the Churchyards Maintenance Grant, be approved.**

#### **L 2102 Clerk’s Grounds Maintenance Report**

The Clerk told members that the contract was proceeding satisfactorily. He added that the monthly meeting with the Area Manager was due to take place next week.

**RESOLVED: noted.**

#### **L 2103 Grounds Maintenance – Annual Increase**

It was noted that grounds maintenance charges had increased by 3.1%, with effect from 1 January 2009. (In accordance with the terms of the contract.)

**RESOLVED: noted.**

#### **New Grounds Maintenance Contract (2010 – 2014)**

**L 2104** **RESOLVED: that a Grounds Maintenance Sub-Committee be formed, membership to comprise Cllrs J Chapman, D Powell and S Marshall.**

**L 2105** It was noted that it was planned to have a short list of contractors by the end of June and to make an appointment by September of this year. The Clerk thanked Cllr Powell for work carried out to date on the contract specifications.

**RESOLVED: noted.**

#### **Playground Inspections and Repairs**

**L 2106** **RESOLVED: that receipt be noted of the Contractor’s playground inspection reports.**

**L 2107** It was noted that the Contractor ASBIT would be re-surfacing the skate park ramps with the rubber coating.

**RESOLVED: noted,**

#### **L 2108 New Leisure Facilities in Horley**

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the  
It was noted that Mr Kevin Hetherington, the Borough Council's Head of Housing  
Leisure would be updating members and invited members of the public, prior to  
next meeting of this Committee on 14 April.

**L 2108) *RESOLVED: noted.***

**L 2109 Refurbishment of Ornamental Gardens**

It was noted that there had recently been a meeting on site with representatives of the Town Council and of Horley Garden Design & Landscaping. It was noted that the contractor planned to cut the hedge surrounding the Gardens free of charge. It was hoped that work would start soon.

***RESOLVED: noted.***

**L 2110 Winter Planting of Memorial Gardens**

It was noted that Amethyst Horticulture had agreed to re-plant the Memorial Gardens with new pansies, free of charge, following our complaint about the poor condition of the existing plants.

***RESOLVED: noted.***

**L 2111 Banners Displayed at Horley Recreation Ground**

***RESOLVED: that the proposed Policy be approved. (A copy is appended to these minutes.)***

**L 2112 Drainage Proposals for Playground at Horley Recreation Ground**

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The Clerk told members that he had contacted several contractors and expected to receive the quotations soon, for consideration at the next meeting of the Finance & General Purposes Committee

***RESOLVED: that the matter be referred for consideration at the next meeting of the Finance & General Purposes Committee.***

**L 2113 Charlesfield Road Entrance, Horley Recreation Ground**

The Clerk confirmed that the Town Council was still proceeding with its application to make the footpath leading from Charlesfield Road a dedicated right of way. He added that it was now apparent that the section of the path between the motor cycle inhibitors and Charlesfield Road belonged to Reigate & Banstead Borough Council, and that the Borough Council would need to agree that this section also becomes a dedicated right of way.

***RESOLVED: noted.***

**L 2114 Horley Recreation Ground - Footpath Improvements & Modifications to Speed Hump at Entrance**

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The Clerk told members that one contractor had updated their previous quotation for improvements to the footpath leading from the Charlesfield Road entrance. The cost was now £16,537.50 with a possible cheaper option at £12,368.75 (both plus

VAT). The Clerk told members that he planned to obtain further quotations for consideration at a future meeting. Cllr George stressed the need for the modifications to the speed hump to be carried out at the earliest opportunity.

- L 2114) **RESOLVED: that the matter be re-considered at the next meeting of this Committee in April.**

**Horley Bowling Club**

- L 2115 **RESOLVED: that, subject to the usual terms and conditions, Horley Bowling Club be allowed to have cars parked adjacent to the tennis courts on 24 July and 3 & 5 August.**

- L 2116 **RESOLVED: that the request from the Club that the Town Council make a contribution towards the cost of the Club cutting the surrounding hedge be declined.**

- L 2117 **RESOLVED: that benches, no longer required by the Club, be donated to a local youth group.**

- L 2118 **Emlyn Meadows**

**RESOLVED: that receipt be noted of the minutes of the meeting of the Advisory Committee held on 17 February 2009. (A copy is appended to these minutes.)**

- L 2119 **Charges for the Use of Football Pitches at Court Lodge Fields**

**RESOLVED: that the charges, as appended to these minutes, be approved.**

- L 2120 **Charity Dog Show, Court Lodge Fields**

**RESOLVED: that the Horley Lions be given permission to hold a Charity Dog Show at Court Lodge Fields on 5 July 2009, subject to the Town Council's usual terms and conditions. (A copy of the letter sent to Horley Lions is appended to these minutes.)**

- L 2121 **Charity Event in aid of Brambles Respite Care Centre**

It was noted that the fundraiser at Brambles did not plan to hold a Prom in the Park this year, but was instead looking to organise either a fun run or a cycle ride to raise funds.

**RESOLVED: noted.**

- L 2122 **Horley in Spring**

**RESOLVED:**

- i) that in view of recent bad weather and the disappointing number of entries, the closing date for entries be extended until the end of March.**
- ii) that the revised closing date be advertised on the Town Council web site and in the local press.**

**Horley in Bloom (HIB)**

L 2123 **RESOLVED:** *that receipt be noted of minutes of the meeting of the HIB Advisory Committee held earlier this evening. (A copy is appended to these minutes.)*

L 2124 **RESOLVED:** *that thanks be recorded to Cllr Bethell for updating the judging form.*

#### **South & South East in Bloom**

L 2125 It was noted that the Deputy Clerk would be attending this year's seminar in Chichester on 12 March.

**RESOLVED:** *that payment of £12 be approved.*

L 2126 The Deputy Clerk told members that the Awards Ceremony would be held at the Grand Hotel, Brighton on 2 September 2009.

**RESOLVED:** *noted.*

L 2127 The Deputy Clerk said that the Kidzone After School Club had acquired funding to plant flowers and vegetables in planters outside the Albert Rooms and added that this would form part of our Town Centre entry. She also told members that, at present, it was unclear how much town centre planting would be carried out by Reigate & Banstead Borough Council.

**RESOLVED:** *noted.*

#### **Tree Works**

L 2128 The Clerk reminded members that there was a budget of £6,000 for tree works in this year's estimates.

**RESOLVED:** *noted.*

L 2129 **RESOLVED:** *that Advanced Tree Services carry out Health and Safety surveys of all trees at Horley Recreation Ground, Emlyn Meadows and Court Lodge Fields (including trees to the rear of Churchview Close) for the total sum of £780 plus VAT,*

L 2130 **RESOLVED:** *that Advanced Tree Services carry out any necessary works, up to an approved amount of £3,500 plus VAT.*

L 2131 The Clerk added that Health and Safety tree surveys were still required at the Albert Rooms and at Church Road Allotments.

**RESOLVED:** *noted,*

#### **L 2132 Memorial to Doug Simpson**

The Clerk reported that he and the Chairman of the Council had recently met with Mr Doug Cox of the Meath Green Protection Society and had agreed that, of the suggestions put forward, the re-naming of the bridge over the Burstow Stream in

Meath Green Lane would be most appropriate as a memorial to Doug Simpson. The Clerk agreed to investigate how this might be achieved and it was agreed that a small donation towards the memorial be made from the Chairman's Allowance.

**RESOLVED: noted.**

**St George's Day Event, 25 April 2009**

**L 2133 RESOLVED: that the Town Council hire a stall at the Chamber of Commerce event, to be manned on a rota basis by Town Councillors**

**L 2134 RESOLVED: that Cllrs Bethell and Powell meet to discuss the organisation further.**

**L 2135 RESOLVED: that consideration be given to placing a "Good Luck" advertisement in the programme.**

**L 2136 RESOLVED: that the matter be discussed further at the next meeting of the Finance & General Purposes Committee.**

**L 2137 Distribution of BT Telephone directories**

The Clerk told members that, following a recent article in the Horley Highlights newsletter, a number of residents had contacted the Town Council, agreeing that they would rather receive the Caterham & Reigate phone book than the Horsham directory. He added that he had subsequently written to BT plc, expressing this view and had received a reply, explaining that the comments made would be passed to the specialist teams for inclusion in any future review. Copies of the correspondence are appended to these minutes.

**RESOLVED: noted.**

**The meeting closed at 9.10 pm.**

**Date of next meeting – 14 April 2009**