

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

Minutes of a meeting of the above-named Committee held at the Albert Rooms,
Albert Road, Horley on Tuesday 1 November 2011 at 7.30 pm.

Present Councillors J Chapman (Chairman)
 C Austin
 R Bethell
 M Goldsmith
 Samantha Marshall
 R Olliver
 D Powell
 M Robinson
 T Schofield
 J Spratt
 F Stimpson

In Attendance C Fenton (Deputy Town Clerk)
 Cllr R Sherwin

L 2792 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs M George, Simon Marshall, V Marshall and the Clerk be accepted (for reasons as specified in the Attendance Register).

L 2793 Declarations of Interest

There were no Declarations of Interest, specific to the meeting.

RESOLVED: noted.

L 2794 Public Forum

No members of the public were public.

RESOLVED: noted.

**L 2795 Approval of Minutes
 Leisure and Amenities Committee, 13 September 2011**

The minutes of the above meeting of the Leisure and Amenities Committee were presented for confirmation by Committee members and signature by the Committee Chairman.

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be approved.

Churchyards Committee

L 2796 It was noted that there had been no recent meetings of the Churchyards Committee.

RESOLVED: noted.

L 2797 ***RESOLVED: that payment of the third instalment of the Churchyards Maintenance Grant (£3,375) be approved.***

L 2798 **Grounds Maintenance Report**

The Deputy Clerk reported that regular meetings were continuing with the Borough Council's Area Manager, as well as with representatives of Countrywide Grounds Maintenance. Cllr Stimpson remarked that the grassed areas had been well cut and were in extremely good condition.

RESOLVED: noted.

L 2799 **Devolved Powers –
Contract for the Provision of Grounds Maintenance between Horley
Town Council and Reigate & Banstead Borough Council**

The Deputy Clerk reported that the design for the new signs for Church Meadows and Riverside Garden Park had now been agreed with the Borough Council and were currently in production.

RESOLVED: noted.

Playgrounds

L 2800 ***RESOLVED: that receipt be noted of the Contractor's detailed weekly and daily visual playground inspection reports.***

L 2801 Members were updated on recent playground repairs.

RESOLVED: noted.

Litter Bins

L 2802 ***RESOLVED: that, following recent fire damage, two new liners be purchased for litter bins at Horley Recreation Ground and Court Lodge Fields, for the total sum of £74 plus VAT.***

L 2803 ***RESOLVED: that, following the installation of new benches at Riverside Garden Park, a Beau Litter Bin and Cigarette Bin be purchased from Earth Anchors Ltd, for the total sum of £374 plus VAT.***

L 2804 **Improvements to Skate Park**

The Deputy Clerk reported that she had been in contact with a representative of GBH Workshops Ltd regarding possible proposals to lease new equipment for the skate park. She added that any discussion was exploratory at this stage and that other options would also be put forward for consideration.

RESOLVED: that the matter be re-considered at a future meeting of this Committee.

L 2805 Horley Recreation Ground – Repairs to Fencing

It was noted that A Bennett & Sons had carried out repairs to the fencing at the Vicarage Lane end of the park for the total sum of £385 plus VAT.

RESOLVED: noted.

L 2806 Horley Recreation Ground – All Human Circus

RESOLVED: that permission be granted to Circus World Entertainments to bring their all human circus to Horley Recreation Ground from Sunday 24 June until Wednesday 27 June 2012. (A copy of the letter, detailing the Town Council's terms and conditions, is appended to these minutes.

L 2807 Riverside Garden Park

The Deputy Clerk reported that she had arranged a site meeting at Riverside with representatives of the Borough Council, Gatwick Greenspace and the Piscatorial Society to agree arrangements for the winter programme at the site. It was noted that there were large amounts of branches lying around, which had been cut down by the Piscatorial Society, which would require removal, as well as brambles etc which needed to be cut back.

RESOLVED: that an update be provided at the next meeting of this Committee.

Tree Works

L 2808 The Deputy Clerk told members that the tree works, which had been approved at the previous meeting of this Committee, would be carried out by Broadleaf Tree Services as part of their winter programme of works.

RESOLVED: noted.

L 2809 The Deputy Clerk explained that a representative of Raven Housing Trust had been in contact with James Canneaux, the Borough Council's Tree & Woodlands Officer, regarding an oak tree at Michael Crescent Centenary Park, which he claimed had caused subsidence issues at Delta Bungalows. She added that it was the same tree that was to be crown reduced by Broadleaf Tree Services. The Deputy Clerk told members that the onus of proof would lie with the claimant and that a large amount of technical information would be required from the claimant. (Full details are appended to these minutes.)

RESOLVED: noted.

L 2810 Dog Control Orders

The Deputy Clerk explained that the Borough Councils Parks & Countryside Manger had not yet launched the consultation period.

RESOLVED: noted.

L 2811 Gatwick Greenspace Partnership (GGP)

The Deputy Clerk updated members on proposed staff changes, details of which were to be discussed at the GGP Members' Steering Group meeting on 8 December. She added that the Town Council's contribution to GGP for 2012 / 2013 was likely to be around £2,000, compared with £1900 this year.

RESOLVED: noted.

L 2812 Horley Open Spaces Advisory Committee

RESOLVED: that receipt be noted of minutes of the meeting held on 13 September 2011. (A copy is appended to these minutes.)

L 2813 Horley in Bloom (HIB)

Members were updated on the HIB Advisory Committee meeting held in October. (A copy of the minutes is appended.) Everyone agreed that the Awards Evening, held at Regent Hall on 30 September, had been one of the best attended ever and thanks were recorded to Cllr Stimpson for providing the food and to Cllr Powell for providing the wine.

RESOLVED: noted.

L 2814 North East Sector Allotments

The Deputy Clerk reported receipt of correspondence from the Design Manager at Barratt Homes, explaining that, due to the re-routing of overhead electricity cables, the new allotments would not be ready for handover until early in 2012. (A copy of the correspondence is appended to these minutes.)

RESOLVED: noted.

Horley Saturday Market

L 2815 The Deputy Clerk reported that there had recently only been three stalls in attendance. Members considered the viability of moving the market to the Precinct. Cllr Powell pointed out that it would be difficult for some traders such as the Plants seller to have enough space on the Precinct. Cllr Robinson added that he believed the shop traders in the Precinct would welcome the arrival of the market traders.

RESOLVED: that the Market Sub-Committee meet at the earliest opportunity to consider future arrangements for the market.

L 2816 Christmas 2011

The Deputy Clerk explained that the Christmas tree had been ordered and would be collected, erected and decorated by Mitchells of Horley. Cllr Stimpson added that Mitchells would also be hanging the lamp post lights on behalf of the Chamber of Commerce, although this would be the last year that the Chamber would have any involvement in the Christmas event. It was noted that the switching on ceremony was due to be held in the

- L 2816)** Precinct on 26 November. Members were also reminded that the Town Centre Carol Service, plus refreshments provided by members' donations, was due to take place on Saturday 17 December.

RESOLVED: *noted.*

- L 2817** **Horley Jubilee Fun Day, 4 June 2012**

It was noted that the Organising Committee was due to meet on 8 November and that Simon Bland, the Borough Council's Community Liaison Manager, would be in attendance. Cllr Stimpson added that it seemed unlikely that there would be any police cover for the event, as it was on a Bank Holiday.

RESOLVED: *noted.*

- L 2818** **Surrey County Playing Fields Association – Affiliation Fee for 2012**

RESOLVED: *that payment of £10 be approved.*

- L 2819** **Horley & District Pubwatch Ping Pong Initiative**

Members considered information received from the Pubwatch Treasurer regarding their proposed project to raise funds to supply and install six concrete table tennis tables in the Horley & District Pubwatch area. Based upon the information available, members expressed concerns about potential vandalism and stated that they were not in favour of having the tables sited in any of Horley's Recreation Grounds.

RESOLVED: *noted.*

(Afternote: following the receipt of additional information, the Committee Chairman agreed to explore the matter further.)

- L 2820** **Precept 2012 / 2013**

Members agreed this Committee's requirements, for recommendation to the Finance & General Purposes Committee.

RESOLVED: *noted.*

- L 2821** **Letters**

RESOLVED: *that receipt be noted of a letter of thanks from the Vice-Chairman of the Hello Hookwood Association for the attendance of the Town Mayor at the event in September.*

- L 2822** **Diary Dates**

RESOLVED: *that forthcoming events, in particular the Bonfire & Firework Display and Remembrance Services, be noted.*

L 2823 Urgent Business - Town Centre Litter Bins

Cllr Powell expressed his concern that a litter bin close to Three Cooks Bakery had recently been removed and apparently no replacement planned.

RESOLVED: that the matter be considered at a future meeting.

Standing Order no 4 was suspended at 9.30 pm and the meeting continued until 9.36 pm

Date of next meeting: 10 January 2012