

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of the Annual Meeting of Horley Town Council held at the Albert Rooms,
Albert Road, Horley on Tuesday 29 August 2017 at 7.30 pm.

Present	Cllrs Mike George – Chairman & Town Mayor J Baird J Baker S Banwait R Biggs J Hudson A Kitajewski H Kitajewski L Mabbett Samantha Marshall Simon Marshall Valerie Marshall R Olliver D Powell F Stimpson
In Attendance	A Jones (Town Clerk) J Walsh (Town Clerk Elect) C Fenton (Deputy Town Clerk)

C 4240 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Etheridge, Jackson and Randall be accepted, for reasons as specified in the attendance register.

C 4241 Disclosable Pecuniary Interests and Non-Pecuniary Interests

There were no Declarations of Interest in relation to any items included on this agenda.

RESOLVED: noted.

C 4242 Public Forum

No members of the public were present.

RESOLVED: noted.

C 4243 Ordinary Meeting of the Council, 27 June 2017

The minutes of the above meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council

C 4243) ***RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 27 June 2017, including all confidential items, be approved.***

C 4244 **Leisure & Amenities Committee, 11 July 2017**

RESOLVED: that the unapproved minutes of the above meeting of the Leisure and Amenities Committee, including all confidential items, be received

C 4245 **Finance & General Purposes Committee, 1 August 2017**

RESOLVED: that the unapproved minutes of the above meeting of the Finance and General Purposes Committee, including all confidential items, be received.

C 4246 **Planning & Development Committee, 20 June 2017**

RESOLVED: that the approved minutes of the above meeting of the Planning and Development Committee, including all confidential items, be received.

C 4247 **Planning & Development Committee, 18 July 2017**

RESOLVED: that the approved minutes of the above meeting of the Planning and Development Committee, including all confidential items, be received.

C 4248 **Chairman's Report**

The Chairman advised that he had attended the following:

Surrey Mayors Association Welcome Party
Opening of Trinity Oaks School Summer Fair
Horley Singers Summer Concert
Opening of Manorfield Primary School Summer Fair
South & South East in Bloom Judging Day
Visit to Loseley Park (Invitation from Lord Lieutenant of Surrey)
Interview on Susy Radio (Station's 5th Birthday)
Surrey Mayors Association Garden Party & AGM
Interview on BBC Radio Surrey regarding Precinct regeneration
Tree Planting at Nork Park to commemorate the Centenary of the Battle of Passchendaele

RESOLVED: noted.

Reports from County Councillors

C 4249 It was noted that no updates had been received.

RESOLVED: noted.

C 4250 **RESOLVED: that Horley County Councillors be asked to provide updates on the following:**

- i) Reduced Street Lighting (with particular reference to any requests which have been received by SCC for particular street lights in Horley to be switched back on at night).*
- ii) The planned move of Horley Library to Russell Square*

C 4251 **Transfer of Earmarked Funds**

RESOLVED: that the following recommendation of the Finance & General Purposes Committee be approved:

“that, following receipt of £30,000 funding from Horley Borough Councillors towards the skate park, the £30,000 remaining in the Skate Park Fund be transferred to the Playgrounds Fund, giving a total of £64,000 in that fund.”

C 4252 **Horley Edmonds Fund – Quarterly Fund Statement**

RESOLVED: that receipt be noted of the Quarterly Statement for the period April – June 2017. (A copy is appended.)

C 4253 **Proposals for Possible Café at Horley Recreation Ground**

The Clerk advised that Outline Plans for the proposed Café had been received from Chartered Surveyors Copeland Yussuf , which David Copeland planned to discuss informally with the Borough Council’s Chief Planning Officer.

RESOLVED: noted.

C 4254 **Improvements to Town Centre Precinct**

Members were advised that the Borough Council’s Regeneration Manager was to give a full update on plans for the Precinct to the Horley Town Management Group, due to meet at the Town Council Offices on 19 September 2017. All Town Councillors were welcome to be in attendance at the meeting.

RESOLVED: noted.

C 4255 **Proposals for Remembrance Tree in Memorial Gardens**

Members were updated on a recent site meeting with Horley RBL representatives, to consider their proposal to plant a tree in the Memorial Gardens to commemorate the Centenary of the end of World War One. A site to the rear of the Gardens had been agreed as appropriate. Discussion ensued about a suitable species of tree. It was noted that the Borough Council’s Tree Officer had suggested a Canadian Maple as a possible ornamental tree, which

C 4255) would also be a symbol of Commonwealth Countries who fought in World War One. After further discussion, the following was resolved:

RESOLVED:

- i) that the Town Council agree in principle to the Horley RBL proposal to plant a Memorial Tree to the rear of the Memorial Gardens.**
- ii) that the Town Council refuse to allow the planting of any type of Oak Tree at the site.**
- iii) that the Horley RBL Chairman and Secretary be made aware of the Town Council's decision. (A copy of the letter sent to the Horley RBL is appended.)**

C 4256 Town Centre Carol Service and Councillors' Hospitality

RESOLVED:

- i) that, following agreement from the Horley Churches, the Town Centre Carol Service be held on the morning of Saturday 16 December 2017.**
- ii) that the Town Council provide refreshments following the Service (possibly in the Horley Day Centre) and members be invited to make a donation of £10 towards the costs involved.**

C 4257 Diary Dates

RESOLVED: that future events be noted, including the Donkey Derby and Dog Show on 10 September, Circus Wonderland during the following week and the Horley in Bloom Awards Ceremony on 29 September.

C 4258 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

C 4259 - Staffing Matters
C 4267

CONFIDENTIAL

Members were updated on a recent meeting of the Staff Committee and approved the recommendations made by the Committee.

Meeting closed at 8.31 pm

Date of next meeting: 17 October 2017



Fund Holder Quarterly Statement

Report for the Period: 01 April 2017 to 30 June 2017

Horley Edmonds Endowment Fund

Market Value of Fund at 31 March 2017			£121,649.79
	TOTAL	Receipts £0.00	Payments £0.00
Total Fund at 30 June 2017			£121,649.79

Grants Income & Expenditure

Opening Balance at 01 April 2017			£2,947.68
		Receipts	Payments
Dividend receipts and cash distributions from Endowment Funds		£1,216.50	
Contribution to Community Foundation			£456.19
Grant Payments			£740.00
	TOTAL	£1,216.50	£1,196.19
Balance available for grant making at 30 June 2017			£2,967.99

Statement of Grants Given

01 April 2017 to 30 June 2017

Date	Applicant	Amount	Note
24/04/2017	Citizens Advice Reigate and Banstead	£740.00	Older Persons Advice Horley project providing advice, information and casework to 150 vulnerable older people through home visits
1 grant given to the value of £740.00			

HORLEY TOWN COUNCIL

Alan Jones FCSI ACIB

Town Clerk

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**To Bob Jenkinson and Tony Keay
Royal British Legion, Horley Branch**

30 August 2017

Dear Bob and Tony

Remembrance Tree in Memorial Gardens

Members discussed the Royal British proposals to plant a Remembrance Tree at our Full Council Meeting on 29th August.

Having been updated on the recent site meeting, members approved the proposed location of the tree towards the rear of the Memorial Gardens. Members then discussed possible species of trees. It was noted that the Reigate Borough Mayor had recently planted a Red Canadian Maple (*Acer Rubrum*) in a Civic Ceremony to mark the Centenary of the Battle of Passchendaele and members felt that this might be a suitable species to plant.

Members noted the Royal British Legion suggestion that an Oak Tree be planted in the Gardens, however they were adamant that the Town Council, as landowners of the Memorial Gardens, would not give permission for any type of Oak Tree to be planted, as they believe this would be totally inappropriate at this site.

Please could you make members of your Branch Committee aware of the Town Council's decision.

Yours sincerely

A handwritten signature in blue ink that reads 'Carol Fenton'. The signature is written in a cursive style.

Deputy Town Clerk