

C 4481 The member of public also asked why there appeared to be no one bedroom apartments on the Westvale Park development. Cllr George replied that the original planning consent was based on a mix of properties within the development.

RESOLVED: noted.

Ordinary Meeting of the Council, 26 June 2018

C 4482 The minutes of the above meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 26 June 2018, including all confidential items, be approved.

C 4483 Extraordinary Meeting of the Council, 31 July 2018

The minutes of the above meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 31 July 2018, including all confidential items, be approved.

C 4484 Leisure & Amenities Committee, 10 July 2018

RESOLVED: that the unapproved minutes of the above meeting of the Leisure and Amenities Committee, including all confidential items, be received.

C 4485 Finance & General Purposes Committee, 31 July 2018

RESOLVED: that the unapproved minutes of the above meeting of the Finance and General Purposes Committee, including all confidential items, be received.

C 4486 Planning & Development Committee, 19 June 2018

RESOLVED: that the approved minutes of the above meeting of the Planning and Development Committee, including all confidential items, be received.

C 4487 Planning & Development Committee, 17 July 2018

RESOLVED: that the approved minutes of the above meeting of the Planning and Development Committee, including all confidential items, be received.

C 4488 Local Government Boundary Commissions (LGBCE) – Draft Recommendations for Ward Boundaries in Reigate & Banstead

The Head of Leisure advised that the Town Council's formal response to the LGBCE Draft Recommendations had been submitted immediately following the Extraordinary Meeting on 31 July. The Clerk added that the LGBCE was expected to publish its final recommendations in early October.

RESOLVED: noted.

C 4489 Chairman's Report

Cllr Powell advised that he or his representative had attended the following:

Lord Lieutenant of Surrey's Invitation to Loseley House (attended by Cllr Samantha Marshall)

Trinity Oaks School Summer Fair

Yattendon School Summer Fair

SeeAbility Garden Party (attended by Cllr Samantha Marshall)

Wykeham House Open Day (attended by Cllr Samantha Marshall)

St Francis Church 60th Anniversary

Presentation of Town Award to Ron Pearce (Cllr Samantha Marshall

also attended, along with Cllrs Simon & Valerie Marshall & Alan Jones)

Helping Hands (Care Company) Open Evening

RESOLVED: noted.

C 4490 Meetings of Residents' Forum

It was noted that, for the remainder of this Municipal Year, Residents' Forum meetings would be held on 24 September 2018, 26 November 2018, 28 January 2019 and 1 April 2019.

RESOLVED: noted.

Borough, County Councillor & Other Updates

C 4491 Members were updated on the recent Review Meeting, which had been attended by Cllr Powell, Cllr George, County Cllrs Hammond & Knight and the Head of Leisure. (Notes of the meeting are appended.)

RESOLVED: noted.

C 4492 The Clerk updated members on the July meeting with Gavin Handford of the Borough Council, where there had been updates on GDPR, the RBBC Boundary Review, the RBBC review of its Corporate Plan and the RBBC "Be a Councillor" campaign,

C 4492) encouraging local residents to consider becoming a Councillor.

RESOLVED: noted.

C 4493 It was noted that the Surrey County Council Vision Briefing at Reigate Town Hall was now taking place on 10 September and would be attended by Cllrs Biggs, George and Powell.

RESOLVED: noted.

C 4494 It was noted that Cllr Olliver would be attending the Reigate & Banstead Local Committee Meeting on 17 September to participate in a discussion on Health and Wellbeing.

RESOLVED: noted.

C 4495 The Head of Leisure advised that the next HTC / RBBC Liaison Meeting had been arranged to take place on the evening of 7 November.

RESOLVED: noted.

C 4496 **Proposals for Possible Café at Horley Recreation Ground**

Members were updated on the recent meeting of the Working Group, also attended by David Copeland of Copeland Yussuf Chartered Surveyors. The Outline Cost Plan produced by David Copeland had been discussed in detail. David Copeland was to advise on fee proposals for the tender phase of the project and would be preparing draft tender documents for initial consideration by the Working Group. The Working Group was very keen to move the project forward as soon as possible, however Full Council approval would be required before the Tender could be formally advertised.

RESOLVED: noted.

C 4497 **Devolved Powers Agreement – Church Meadows and Horley Town Centre**

Members were updated on the recent meeting with RBBC Greenspaces Officers, also attended by the Clerk, the Head of Leisure and Alan Jones. The Head of Leisure explained that, in 2011 the Town Council had entered into an Agency agreement with the Borough Council to maintain all Borough-owned open spaces in Horley. Following the conclusion of the Agreement in March 2016, the Town Council had put forward a proposal to the Borough Council, explaining that it wished to continue to maintain Church Meadows (excluding hedges and major tree works), as well as providing the Town Centre Summer planting. This was accepted by RBBC and it was agreed that the Borough Council

C 4497) would pay an annual amount of £1,700 to the Town Council, however the Agreement was never formalised. This matter had been discussed at the recent meeting with RBBC Officers and a draft Agreement was expected shortly.

RESOLVED; noted.

C 4498 Oak Tree to Rear of Albert Rooms

RESOLVED: that, following recommendations made in a recent Health & Safety Report, the quotation from Heatherlands Tree Care to crown reduce and crown lift the tree for the sum of £1,000 be approved.

C 4499 Letters Received

RESOLVED: that receipt be noted of a letter from the Churchwarden of St Francis Church, thanking the Town Council for the recent grant awarded from the Horley Edmonds Fund.

C 4500 Diary Dates

RESOLVED: that future events be noted, in particular the Heritage Walks on 8 September, Churchyards Tour (now 20 September) and HATs Christmas Fayre on 8 December.

C 4501 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

C 4502 Court Claim

CONFIDENTIAL

Members were updated on recent developments.

C 4503 Replacement Playground Equipment at Michael Crescent Playground

CONFIDENTIAL

Members considered quotations received for the replacement multi play unit at the Michael Crescent Playground and approved the appointment of Sutcliffe Play to supply and install the new equipment for the total sum of £11,494.42 plus VAT.

C 4504
C 4505

Staffing Matters

CONFIDENTIAL

Members were updated on action taken regarding the Grievance Allegations, as well as other staffing matters.

Meeting closed at 8.40 pm

Date of next meeting: 16 October 2018

Notes of Review Meeting: SCC/RBBC/HTC

17 August 2018, at 3.30 pm, in the Town Council offices, 92 Albert Road, Horley

Present: Cllr Kay Hammond (KH)
Cllr Graham Knight (GK)
Cllr Mike George (MG)
Cllr David Powell (DP)
Carol Fenton (CF)

1. Outstanding Highways Matters

1.1 Sink Hole, Victoria Road (opposite Lidl)

Work now completed and funded by SCC Highways, due to a lack of evidence of utility company responsibility.

1.2 Phasing of Traffic Signals on A23 Brighton Road via Vicarage Lane, causing backlog of traffic.

Now resolved.

1.3 Parking restrictions and enforcement – Horley Infant School (Albert Road Side)

KH advised that a letter had been received, explaining that the Chief Constable was no longer in a position to delegate parking enforcement powers to the RBBC Joint Enforcement Officers (JETs), following a Directive from the Home Office. She suggested that the matter be raised with the Police and Crime Commissioner for Surrey (David Munro). A Traffic Regulation Order (TRO) had been applied for, following which signage could be put in place.

2. Residents' Forum Meetings – Review of any outstanding matters

2.1 Vegetation to be cut back on Footways

Now resolved.

2.2 Road repairs by Kier – Uplift Charged on Road Repairs

GK still awaiting a response from SCC's Asset Management Team.

2.3 Dog Fouling – Langshott Estate

It was thought unlikely that temporary CCTV cameras could be used to monitor this. DP suggested having temporary signs put in place with "social messages" to shame owners into better behaviour. MG advised that this had in the past worked well on the Court Lodge Estate. GK agreed to follow this up.

Action: GK

2.4 Horley Station – Condition of Railway Underpass and Footbridge

GK advised that the Railway Underpass and Footbridge were under review by Network Rail. MG said that there was no wish to lose the footbridge.

2.5 Police Matters

MG advised that he believed the local Police were responding to concerns about drug dealing at Horley Rec as there had recently been a greater Police presence in the park. KH added that local Police were also holding Question & Answer Sessions for local people at Horley Police Station.

2.6 "Meet & Greet Concerns"

DP advised that he had met with a local resident living in Yattendon Road and had seen the "Meet and Greet" activity, operating from a mobile office in Lumley Road, He had raised the matter with Portfolio Holders James Durrant and Keith Foreman, however a response was still awaited from relevant officers. MG confirmed that the planning application for this activity had expired.

2.7 Albert Road – Possible Parking Restrictions and Completion of Surfacing Works

KH said that the meeting with the residents concerned was still outstanding.

Action: KH

2.8 Collisions at junction of Rosemary Lane and Balcombe Road

Concerns raised at Residents Forum that the "No Right Turn" sign into Rosemary Lane is not prominent enough, resulting in collisions if cars attempt to turn right into Rosemary Lane from the Balcombe Road. Graham to follow this up. (HTC subsequently received a response from Surrey Highways, explaining that they were aware of the issue and were working in conjunction with Surrey Police to resolve the problem.)

Action: GK

3. Railway Matters - Proposals for Rail Users' Forum in Horley plus Timetable concerns

GK advised that he had learned that there was a Horley representative on the Redhill, Reigate & District Rail Users Association, however he was still of the opinion that Horley needed its own Pressure Group. No response had been received to letters sent to the Redhill & Reigate Association. DP said that he still supported the distribution of flyers at Horley Station to generate publicity and potentially invite commuters to join. GK highlighted rail users' dissatisfaction with the new timetable, in particular the lack of direct trains to Victoria during weekday off peak periods. MG asked CF to forward to KH and GK the response received from the Department for Transport to similar queries raised by HTC. KH suggested that timetable concerns across the Borough could be a relevant subject for the RBBC Overview & Scrutiny Committee and GK said he would look into this.

4. Horley Library

KH said she had been advised that the new Horley Library would be opening in the first week in January 2019. She added that she had raised the possible re-location of the Millennium Mosaic to outside the library with Peter Milton at SCC, who was investigating what specific land there was in the ownership of SCC. It was agreed that the mosaic would need to be put in storage until the library work was completed. DP suggested that a bench could also be placed outside the library.

5. Horley Regeneration Forum – Next Meeting Date

GK advised that he was chasing Peter Boarder to arrange a date in September for the next meeting.

6. Recent Highways Concerns

GK said that a resident had raised safety concerns about the railway bridge on the Balcombe Road and the potential danger to pedestrians, due to the bridge being narrow, with a sharp bend. MG added that a kerb stone was constantly being dislodged by lorries and was being inadequately repaired. GK agreed to find out whether railings to protect pedestrians could be funded from his Members' Allowance, depending on the costs involved.

Members discussed the recent increase in accidents at the Kings Head traffic lights, believed to be the result of a change in the phasing of the traffic lights, reducing the number of cars able to cross from Station Road to Smallfield Road at certain times of the day. It was agreed to ask SCC Highways Engineers to review this.

7. Residents Forum – Dates of Future Meetings

Following dates agreed: 24 September, 26 November, 28 January and 1 April

Next Meeting: 5th October, 3.30 pm