

C 2809 Planning & Development Committee, 1 February 2011

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 1 February 2011 be received.

C 2810 Chairman's Report

The Chairman reported that he had attended the following:

Visits to schools to present Environment Week collages
Poppy Appeal Cadet Competition Presentation Night
Queen's Award for Voluntary Service Reception
Charity Curry Evening
Crawley St Patrick's Day Parade
Civic Reception for Bishop of Southwark
Town Meeting

RESOLVED: noted.

Devolved Powers

C 2811 The Clerk told members that he had had further meetings with Borough Officers and confirmed that the handover of responsibility for the grounds maintenance at Riverside Garden Park, Riverside Walk and Church Meadows would take place on 1 April, following the previous handover of Yattendon Road Recreation Ground and Bay Close Open Space in January.

RESOLVED: noted.

C 2812 The Clerk reported receipt of the final version of the Agreement between the Borough Council and the Town Council. He explained that there had been a few amendments, including an annual increase in the amount payable to the Town Council, in line with the Retail Price Index.

RESOLVED: that the Agreement between Horley Town Council and Reigate & Banstead Borough Council be approved and signed.

C 2813 Liaison Meetings with Surrey Police

It was noted that the next Liaison Meeting was due to take place on 8 April. The Clerk added that the Police were still searching for a new local base and were considering the possibility of placing a mobile trailer in one of the town centre car parks.

RESOLVED: noted.

Environment Matters

C 2814 Cllr Powell updated members on recent meetings. He explained that the Environment Week in Horley was still planned to take place during the week of 26 September to 1 October 2011 and added that an Environment Campaign would be taking place across the Borough during the next few months. It was planned to promote "Bags for Life" and low energy bulbs and residents would be encouraged to fill out pledge sheets. Schools across the Borough would be invited to take part in an Eco Art competition. Cllr Powell added that a team of

C 2814) Town and Borough Cllrs were working together on various aspects of the Campaign.

RESOLVED: noted.

C 2815 The Clerk reported on a recent meeting with representatives of Southern Gas Networks (SGN), attended by himself and the Chairman, regarding their SGN Community Action Programme Scheme, whereby staff volunteered to participate in local projects. He explained that he had put forward a number of suggestions, including the re-painting of the Michael Crescent former Scout Hut and gardening projects at St Bartholomew's Churchyard.

RESOLVED: noted.

C 2816 Town Award Nominations

Members discussed how the scheme might operate. It was agreed that, rather than having a specific deadline for the receipt of nominations, they be invited at any time and, if approved, the awards be presented to worthy recipients at chosen events during the year.

RESOLVED: that the amended procedure be approved. (A copy of the press release is appended to these minutes.)

C 2817 Town Council Grant Scheme

Members considered arrangements for the scheme. The Clerk pointed out that the Town Council's possession of the Power of Well Being allowed applications to be considered from individuals, as well as from organisations. Members stressed the need to clarify that grants would not be approved for salary payments. They agreed a closing date of 31 January 2012 for the receipt of applications, with submissions being considered by the Awards Committee at various points during the year.

RESOLVED: that the amended procedure be approved. (A copy of the press release is appended to these minutes.)

C 2818 Reigate & Banstead Partnership

It was noted that the partnership had been disbanded. Members agreed that there were other much stronger links between the Town and Borough Councils, in particular the Liaison Committee.

RESOLVED: noted.

**C 2819 Electoral Review of Surrey
Stage One – Initial Consultation on Electoral Arrangements**

The Clerk reminded members that the Local Government Commission was consulting on possible new division arrangements, based on a council size of 80 members. All comments were to be submitted by 3 April.

RESOLVED: that the Town Council respond that the divisions remain unchanged.

C 2820 St George's Day Festival

RESOLVED:

- i) that the Town Council participate in the festival to promote the Environment Event.*
- ii) that any associated expenditure be ratified at the next meeting of the Finance & General Purposes Committee.*

C 2821 New Playground for Yattendon Road Recreation Ground

Members considered three schemes, which had been put forward by Reigate & Banstead Borough Council, who would be funding the work. The Deputy Clerk advised that these had been narrowed down from seven schemes, following a meeting with the Borough Council's Parks Technical Officer. Members noted that two of the schemes included a cable runway, an item known to be associated with maintenance and vandalism issues. The Deputy Clerk added that the Borough Council's preferred scheme was from Record RSS, as it was felt to have the most play value and did not include a cable runway.

Following further discussion, Cllr Chapman proposed and Cllr Robinson seconded that the Town Council recommend that the Borough Council appoint Record RSS to supply and install the new playground equipment. (The recommendation was approved with one abstention.)

RECOMMEND: that Reigate & Banstead Borough Council appoint Record RSS to supply and install the new playground equipment at Yattendon Road Recreation Ground.

C 2822 Letters Received

RESOLVED:

- i) that receipt be noted of a letter of congratulations from the Mayor of Crawley regarding the recent Curry Evening.*
- ii) that receipt be noted of a letter of thanks from Dr Jim Williamson, following the recent presentation of his Town Award.*

C 2823 Diary Dates

Members noted forthcoming events, including the formal opening of the Young People's Centre on 9 April, Quiz Night at Brambles on 15 April and the St George's Day Festival on 23 April.

RESOLVED: noted.

Prior to the close of the meeting, thanks were recorded to members and staff for their support and hard work during the past four years.

Meeting closed at 8.25 pm.

Date of Next Meeting: 17 May 2011 (Annual Meeting)