

**HORLEY TOWN COUNCIL**  
**ORDINARY MEETING OF THE COUNCIL**

Minutes of an Ordinary Meeting of the Council held at the Old Town Council Offices, Albert Road, Horley on Tuesday 18 September 2007.

**Present:** Councillor S Marshall, Town Mayor & Chairman of the Council  
Councillors P Avis, R Bethell, Mrs D Brooke-Harte,  
J Chapman, P Chapman, Ms J Gall, Mrs V Marshall, M Miller,  
Ms S Odds, D Powell, Ms V Snowball and Miss F Stimpson.

**Also present:** Mr A Jones Clerk to the Council  
Mrs C Fenton Deputy Clerk to the Council

**C 2036 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs M George, Ms M Goldsmith, R Olliver, Miss S Rogers and S Thomas be accepted (for reasons as specified in the Attendance Register).***

**C 2037 Declarations of Interest**

There were no Declarations of Interest, specific to the meeting.

***RESOLVED: noted.***

**C 2038 Public Forum**

No members of the public were present.

***RESOLVED: noted.***

**C 2039 Ordinary Meeting of the Council, 17 July 2007**

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 17 July 2007, including all confidential items, be approved.***

**C 2040 Extraordinary Meeting of the Council, 24 July 2007**

The minutes of the Extraordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 24 July 2007, including all confidential items, be approved.***

**C 2041 Leisure & Amenities Committee, 12 June 2007**

***RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 12 June 2007, including all confidential items, be received.***

**C 2042 Finance & General Purposes Committee, 3 July 2007**

***RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 3 July 2007, including all confidential items, be received.***

**C 2043 Planning & Development Committee, 26 June 2007**

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 26 June 2007 be received.***

**C 2044 Planning & Development Committee, 24 July 2007**

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 24 July 2007 be received.***

**C 2045 Planning & Development Committee, 14 August 2007**

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 14 August 2007 be received.***

**C 2046 Certificates to Retired Town Councillors**

Certificates were presented to former Town Councillors Mrs D Andrews, E Andrews, T Breen, J Kendall, G Larcombe and J Meech.

***RESOLVED: noted.***

**C 2047 Chairman's Report**

The Chairman reported that he had attended the Barnfield Thanksgiving Day, the Horley Prom in the Park, the Induction of the new Pastor of Horley Baptist Church and, along with other Town Councillors, the tour of St Bartholomew's Churchyards. He added that he had also visited St Catherine's Hospice and had attended the Presentation of the South East in Bloom Awards, where he had been delighted to receive a Silver Award for Horley.

***RESOLVED: noted.***

**Horley Youth Council**

**C 2048 *RESOLVED: that receipt be noted of a letter of resignation from Jason Walters, the Youth Council Chairman.***

**C 2049 *RESOLVED: that a letter of thanks be sent to Jason Walters and a welcome letter be sent to the incoming Chairman.***

**C 2050 Incident at Court Lodge Playground**

The Clerk reported that a resident had recently visited the Town Council Offices after her son had fallen from a swing and injured his arm. The resident was concerned that the safety surfacing did not meet current standards. It was noted that the resident had been shown the recently received RoSPA Playground Inspection Report, which clearly stated that the safety surfacing

**C 2050)** met current requirements. The resident had subsequently been invited to attend this meeting but had declined to do so.

**RESOLVED:**

- i) that the actions be approved.*
- ii) that the condition of all safety surfacing be regularly monitored and a rolling programme of replacement, as and when necessary, be put in place.*

**C 2051 Charges for Town Council Elections, 3 May 2007**

**RESOLVED: that payment of £10,288.05 to Reigate & Banstead Borough Council be approved (£4,038.05 to be transferred from the Election Contingency Earmarked Fund to General Reserves.)**

**C 2052 Communication with Surrey Police**

The Clerk reported on the recent meeting which had taken place between representatives of Horley Town Council and Sgt Morrissey and Insp Davies. It was noted that it had been agreed to hold bi-monthly meetings and that Cllrs J Chapman, George, S Marshall, Miller and Olliver would be attending on behalf of the Town Council. The meetings would be held on Town Council premises and notes would be taken by the Town Council and then forwarded to the Borough Inspector. It was also noted that an Enhanced Panel, an overview of the Neighbourhood Panels, would be held every six months and would be attended by Cllrs George and Miller.

**RESOLVED: noted.**

**C 2053 National Association of Local Councils (NALC)**

The Clerk reported receipt of information about the Larger Local Councils Committee.

**RESOLVED: noted.**

**C 2054 Surrey County Association of Parish & Town Councils (SCAPTC)**

The Clerk said that he had nothing to report.

**RESOLVED: noted.**

**C 2055 Reigate and Banstead Borough Council Liaison Committee**

The Clerk updated members on the recent meeting which had taken place at Reigate Town Hall. He explained that the meeting had been attended by himself and Cllrs Avis, S Marshall and Miller for the Town Council and by the Leader, Deputy Leader, Cllr Kay and Chief Executive for the Borough Council. It was noted that discussion had taken place about the possibility of further Section 106 money becoming available and that there had been updates on the plans for new leisure facilities. The Clerk added that he would be meeting separately with the Chief Executive to discuss the possibility of devolved powers to the Town Council (eg allotments, play areas etc). It was noted that a Regeneration Newsletter ("Newleaf") was to be published as a result of collaboration between the Borough Council, Surrey County Council, Horley

**C 2055)** Town Council and Salfords & Sidlow Parish Council.

**RESOLVED: noted.**

**C 2056 Corporate Plan 2007 – 2011**

The Clerk told members that the Sub-Committee had recently met and had made further suggestions for the Plan. These included a review of the current committee structure. All three committees would now consider the plan and make further comment. It was noted that all short term objectives had been achieved. The Corporate Plan would be approved by Full Council at a future meeting.

**RESOLVED: noted.**

**C 2057 Horley Regeneration Forum**

The Clerk explained that the Horley Master Plan Consultative Forum and the Town Centre Task Group had merged to form the Horley Regeneration Forum. The Town Council had been asked to appoint two representatives and the first meeting was due to take place on 25 September in the Albert Rooms.

**RESOLVED: that the Chairman and Vice-Chairman of the Planning & Development Committee be appointed to serve on the Horley Regeneration Forum.**

**C 2058 Estate of Cyril Edmonds**

The Clerk reminded members that the public consultation period was ongoing until 28 September. It was noted that several suggestions for the use of the money had already been received from members of the public. The Clerk added that the Cyril Edmonds Sub-Committee was due to meet in late October to consider all options.

**RESOLVED: that the recommendations of the Sub-Committee be considered at the Full Council meeting on 6 November.**

**C 2059 Horley in Bloom Presentation Evening**

Members were reminded that this was due to take place at the Regent Hall on 28 September.

**RESOLVED: noted.**

**C 2060 Emlyn Meadows Bund**

The Clerk told members that the Town Council's Solicitor was still seeking further information from the Land Registry before a definitive decision could be reached about the position of the bund.

**RESOLVED: noted.**

**C 2061 Emlyn Meadows – Environmental Art Day**

Members were reminded that this was to take place on Saturday 13 October. The event was due to be set up on Friday and would be opened by the Town Mayor on the day.

**RESOLVED: noted.**

**C 2062 Freedom of Information Act 2000**

**RESOLVED: that the adopted scheme for 2007/2008 be approved. (A copy is appended to these minutes.)**

**C 2063 Risk Assessment and Management Paper 2007 – 2008**

**RESOLVED: that the paper, as appended to these minutes, be approved.**

**C 2064 Precept 2008/2009 – Informal Briefing**

Members were reminded that this was due to take place on 9 October.

**RESOLVED: noted.**

**C 2065 Press Release**

**RESOLVED: that the press releases, as appended to these minutes, be approved.**

**C 2066 RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.**

**C 2067 Improved Security at the Albert Rooms**

**CONFIDENTIAL**

Members considered two quotations received from Lion Security and approved option two.

**C 2068 Relocation of Town Council Offices**

**CONFIDENTIAL**

**C 2069**

Members approved the recommendations of the Finance & General Purposes Committee, regarding an application to the Public Works Loan Board. They also received an update on recent meetings and other matters.

**The meeting closed at 8.42 pm**

**Date of Next Meeting: 6 November 2007**