

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of the Council held at the Albert Rooms, Albert Road, Horley on Tuesday 16 February 2010 at 7.30 pm.

Present: Councillor S Marshall, Town Mayor & Chairman of the Council
Councillors P Avis, R Bethell, J Chapman, P Chapman,
M Goldsmith, G Knight, V Marshall, M Miller, R Olliver,
D Powell, M Robinson, V Snowball, F Stimpson and S Thomas

Also present: A Jones Town Clerk
Mrs C Fenton Deputy Town Clerk

C 2562 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs D Brooke-Harte, M George and, S Rogers be accepted. (For reasons as specified in the attendance register.)

C 2563 Declarations of Interest

Cllr Miller declared a personal interest in the Devolved Powers item.

RESOLVED: noted.

C 2564 Public Forum – Presentation by Dan Morgan of Oakwood Sports Centre

Mr Morgan explained that he was working with the Horley Learning Partnership to deliver improved extended learning projects for children. He explained that it was planned to offer an "Xcite Activity Week" at Oakwood Sports Centre during the June Half Term week, which would offer children a taste of new activities. Mr Morgan stressed the need to sustain this interest and explained that it was planned to run some "Super Saturdays", when two or three primary schools would be opened up two or three times between Summer and Christmas to continue the schemes.

Mr Morgan told members that he was looking for funding to transport children to the "Super Saturday" events. He added that this funding would be aimed at encouraging "targeted" children to attend. He explained that these were children who were unlikely to attend local clubs and were often the cause of anti-social activity in the town centre.

Mr Morgan outlined his proposal. He said that he was looking to develop a local transportation service for children who had difficulty accessing sports and leisure facilities in and around Horley. He was hoping to achieve funding of £1,000 per year, which in Year One would be used for marketing and transport costs connected with the "Super Saturday" events and in Year Two would be used for more regular transport which would tie in with local classes and services.

Members agreed that that these were very worthwhile activities and suggested that an application be made to the Edmonds Community Fund. The Clerk agreed to liaise with the Surrey Community Foundation on Mr Morgan's behalf.

C 2564) *RESOLVED: noted.*

C 2565 Ordinary Meeting of the Council, 8 December 2009

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 8 December 2009, including all confidential items, be approved.

C 2566 Leisure & Amenities Committee, 10 November 2009

RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 10 November 2009, including all confidential items, be received.

C 2567 Finance & General Purposes Committee, 24 November 2009

RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 24 November 2009, including all confidential items, be received.

C 2568 Planning & Development Committee, 1 December 2009

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 1 December 2009 be received.

C 2569 Planning & Development Committee, 5 January 2010

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 5 January 2010 be received.

C 2570 Chairman's Report

The Chairman reported that he had attended the following:

Reigate & Banstead Carol Service
Horley Singers Carol Concert
Town Centre Carol Service and Councillors' Hospitality
Brambles Christmas Tea Party and Carols
Crawley Civic Carol Service
Mayor of Crawley's Civic Ball
Chinese New Year celebrations at New China Restaurant

RESOLVED: noted.

**C 2571 Grounds Maintenance Contract 2010 – 2014
Gardens Contract 2010 – 2012**

RESOLVED: that the signed contracts be received.

C 2572 Town Council Emergency Plan

The Clerk told members that the Sub-Committee had met earlier to consider the first draft of the Plan. He added that he also planned to consult with

- C 2572)** Reigate & Banstead Borough Council and Surrey County Council to ascertain how the individual plans might all work together.

RESOLVED; that the draft Emergency Plan be circulated to all members.

- C 2573** Changes to Staff Working Hours

RESOLVED: that the following recommendations of the Staff Sub-Committee be approved;

- i) that the working hours of the Finance Officer be reduced from 22 hours to 10 hours, with effect from 1 May 2010.**
- ii) that the working hours of the Administrative Assistant be increased from 18 hours to 25 hours, with effect from 1 March 2010.**
- iii) that the working hours of the Deputy Town Clerk be increased from 24 hours to 26 hours, with effect from 1 May 2010.**

- C 2574** Audit Fees 2009

The Clerk reported that there had been further exchanges of correspondence between the Chief Executive of the Audit Commission and Peter Ainsworth MP. He added that the Chief Executive had offered a meeting to discuss matters further.

RESOLVED: that the offer to meet be accepted and the matter be re-considered at a future meeting.

Surrey Police

- C 2575** It was noted that the Surrey Police Authority was giving a briefing to Reigate & Banstead Borough Councillors on 10 March, to which all Town Councillors were also invited.

RESOLVED: noted.

- C 2576** It was noted that a Liaison Meeting had been held with Surrey Police at the end of January, where topics discussed had included the vandalism to the Christmas Tree and forthcoming events in the town.

RESOLVED: noted.

- C 2577** Albert Rooms – Hire Charges for Edmonds Community Hall

RESOLVED: that the charges, as appended to these minutes, be approved.

- C 2578** Environmental Sub-Committee

RESOLVED: that the Terms of Reference, as appended to these minutes, be approved.

C 2579 NALC Development Strategy and Business Plan

Members reviewed the Consultation Document and agreed that NALC appeared to be making a greater effort to support regional and local groups and councils.

RESOLVED: that NALC be encouraged to continue offering such support.

Power of Well Being (PWB)

C 2580 The Clerk confirmed that fourteen Horley Town Councillors and six additional Parish Councillors had attended the recent PWB training session held here at the Albert Rooms. Those who attended agreed that it had been a very informative evening. It was noted that Cllr Powell would be attending a training session being held elsewhere and that the Clerk would be completing an additional PWB module which was required in addition to his Clerk's qualification. The Clerk confirmed that, once he had passed the necessary module, and with sixteen trained members (89%), the Council would be in a position to adopt the Power of Well Being.

RESOLVED: noted.

C 2581 **RESOLVED: that, following points discussed at the PWB training session, the Clerk seek clarification regarding the legal position of the Town Council when entering into business ventures**

C 2582 Annual Charity Dog Show, 5 June 2010

RESOLVED: that the Horley Lions be given permission to hold their annual dog show at Court Lodge Fields on Saturday 4 July 2010. (A copy of the letter, detailing the Town Council's terms and conditions is appended to these minutes.)

C 2583 Junior Six-a-Side Football Tournament

RESOLVED: that Perrywood Football Club be given permission to hold its annual tournament at Court Lodge Fields on Saturday 5 June 2010. (A copy of the letter, detailing the Town Council's terms and conditions is appended to these minutes.)

C 2584 Malicious Damage to Christmas Tree Lights

The Clerk confirmed that the insurance claim for the damaged Christmas tree lights had been paid in full, subject to a £50 excess.

RESOLVED: noted

C 2585 Horley Society of Artists

The Clerk informed members that Mr Len Driver, a founder member of the Horley Society of Artists, a long term hirer of the Albert Rooms, had, sadly, passed away very recently. He added that the Art Group planned to continue to meet here.

C 2585) **RESOLVED:** *noted.*

C 2586 Modifications to Front Wall at Albert Rooms

Members considered quotations received for modifications to the front wall. The Clerk explained that a crack in the wall had worsened after the front car park had been laid.

RESOLVED: *that the matter be deferred until further information has been received.*

**C 2587 Reigate & Banstead Borough Council –
New Executive Decision Making Arrangements**

RESOLVED: *that the Town Council support the Leader and Executive Cabinet Model*

C 2588 Diary Dates

Members noted forthcoming events, in particular the Mayor's Charitable Curry Evening, due to be held on 20 March.

RESOLVED: *noted.*

Urgent Business for Inclusion on Future Agenda

C 2589 **RESOLVED:** *that, at the request of Cllr Stimpson, an item be placed on the agenda of the next meeting of the Planning & Development Committee regarding the poor state of roads in and around Horley.*

C 2590 Cllr Stimpson told members that representatives of Pure Tech Racing, the company that was developing the former Audi garage, were keen to address a future Council meeting.

RESOLVED: *that the Clerk liaise with a representative of the company.*

C 2591 Confidential Business

RESOLVED: *that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."*

C 2592 Delegation of Service Provision from Reigate & Banstead Borough Council (RBBC) to Horley Town Council (HTC) CONFIDENTIAL

To consider the way forward

C 2593 Proposals for New Community Hall CONFIDENTIAL
To consider information received.

The meeting closed at 9.10 pm

Date of Next Meeting: 30 March 2010