

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of Horley Town Council held at the Albert Rooms, Albert Road, Horley on Tuesday 14 February 2012 at 7.30 pm.

Present: Councillor Simon Marshall – Chairman & Town Mayor
Councillors C Austin, J Baird, R Bethell, J Chapman,
M Goldsmith, K Hagerty, Samantha Marshall,
V Marshall, R Olliver, D Powell, M Robinson,
R Sherwin, J Spratt and F Stimpson

Also present: A Jones Town Clerk
C Fenton Deputy Town Clerk

C 2996 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs M George and T Schofield be accepted, for reasons as specified in the attendance register. (Cllr Miller was absent.)

C 2997 Declarations of Interest

There were no Declarations of Interest, specific to the meeting.

RESOLVED: noted.

C 2998 Public Forum

No members of the public were present.

RESOLVED: noted.

C 2999 Ordinary Meeting of the Council, 13 December 2011

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 13 December 2011, including all confidential items, be approved.

C 3000 Leisure & Amenities Committee, 1 November 2011

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.

C 3001 Finance & General Purposes Committee, 22 November 2011

RESOLVED: that the minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

**C 3002 Finance & General Purposes Committee
Extraordinary Meeting, 29 November 2011**

RESOLVED: that the minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

C 3003 Planning & Development Committee, 6 December 2011

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be received.

C 3004 Planning & Development Committee, 3 January 2012

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be received.

C 3005 Chairman's Report

The Chairman reported that he had attended the following:

Horley Singers' Christmas Carol Concert
Councillors' Hospitality and Carol Service
Crawley Borough Council's Annual Charity Civic Ball

RESOLVED: noted.

**C 3006 Horley Town Council and Reigate & Banstead Borough Council –
Liaison Meeting**

Members were updated on the meeting held earlier in the day. It was noted that topics discussed had included the demolition of the Horley Anderson Centre, the new Waste and Recycling Service, Diamond Jubilee celebrations and the demolition of Newman House, likely to take place in April.

RESOLVED: noted.

C 3007 Horley Town Council Elections, 5 May 2011

The Clerk reported receipt of the financial breakdown of fees and charges, totalling £8,118.88.

RESOLVED: that the payment be approved.

C 3008 Town Meeting, 27 April 2012

The Clerk reported that the Chief Constable of Surrey Police was unable to attend the meeting and added that Inspector Richard Haycock, the Neighbourhood Policing Commander, was attending instead.

RESOLVED: noted.

C 3009 Liaison Meetings with Surrey Police

Members were updated on the recent meeting. It was noted that there had been a number of car thefts locally.

RESOLVED: noted.

C 3010 Horley Anderson Centre / Innes Pavilion Division

It was noted that work on the Innes Pavilion had started on 6 February and that demolition works were due to begin in mid-March.

RESOLVED: noted.

Environment Matters

C 3011 Cllr Powell told members that the glossy report of the 2011 Campaign had now been printed and circulated to interested parties. He added that there would not be a specific Campaign this year, however all Horley schools would be invited to participate in an eco-art sculpture competition. He said that the Borough Council would be looking for support from Horley Town Councillors when the new Waste and Recycling Service was launched.

RESOLVED: noted.

C 3012 It was noted that, at a recent meeting of the Town Council's Environment Sub-Committee, concern had been expressed at the spread of Himalayan Balsam, particularly at Church Meadows. It was noted that the Gatwick Greenspace Partnership had advised that, although relatively easy to pull up, this course of action was likely to be required on an annual basis for many years as seeds would continue to be washed downstream each year. It was noted that the best time to pull up the plant was in June and July, before any seeding occurred.

RESOLVED: that volunteers be sought to assist with the project.

C 3013 Corporate Plan 2012 – 2016

It was noted that the Corporate Plan Sub-Committee was due to meet on 9 March. The Clerk added that all committees would be putting forward proposals for possible inclusion.

RESOLVED: noted.

Strategy and Forward Planning Advisory Group

C 3014 It was noted that Cllr James Baird was now a member of the Group.

RESOLVED: that the updated Terms of Reference of the Group be approved. (A copy is appended to these minutes.)

C 3015 Members were updated on recent meetings of the Group. (Notes of recent meetings are appended to these minutes.)

RESOLVED: noted.

Horley Health Check – Residents’ Questionnaire

C 3016 *RESOLVED; that a pilot survey, aimed at reaching 100 residents, be carried out in conjunction with Court Lodge Residents’ Association.*

C 3017 *RESOLVED: that the Clerk ascertain the costs involved with carrying out an on line survey of 1,000 or more residents*

C 3018 **Community Foundation for Surrey**

RESOLVED: that receipt be noted of the latest Horley Edmonds Fund Statements

Horley Town Council Grant Scheme

C 3019 *RESOLVED: that a grant of £500 be awarded to Empire Hall (Horley West Girl Guides) towards improvements planned for the building.*

C 3020 *RESOLVED: that a grant of £500 be awarded to Victim Support towards the recruitment and training of additional volunteers for the Horley area.*

C 3021 *RESOLVED: that a further application be declined and the applicant be encouraged to make a grant application to the Community Foundation for Surrey.*

C 3022 **Letters Received**

RESOLVED: that receipt be noted of a letter of thanks from the Royal British Legion (Horley Branch) for the Town Council’s donation of £250.

C 3023 **Diary Dates**

RESOLVED: that the following events be noted:

- i) Utility Management Workshop at the Harlequin Theatre Redhill on 29 February*
- ii) Mayor’s Charity Curry Night at the Cambridge Hotel on 10 March*
- iii) St George’s Day Fayre (organised by Horley Association of Traders) on 21 April*
- iv) Horley Business Expo at the Gatwick Holiday Inn on 27 April*
- v) Swimathon at Horley Leisure Centre on 28 April*
- vi) Diamond Jubilee Fun Day on 4 June*

C 3024 **Urgent Business for Inclusion of Future Agenda**

RESOLVED: that the following be included on a future Full Council agenda:

Recognition of Service of Past Town Council Chairmen

C 3025 **Confidential Business**

RESOLVED: that, “in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”

C 3026 Grant Applications Made to the Horley Edmonds Fund CONFIDENTIAL
C 3027

Members were updated on recent applications.

C 3028 Staffing Matters – Appointment of New Member of Staff CONFIDENTIAL

Members approved the appointment of the part time Administrative Assistant, with effect from 5 March 2012.

Meeting closed at 8.37 pm.

Date of Next Meeting: 3 April 2012