

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of the Council held at the Council Offices, Albert Road, Horley on Tuesday 14 February 2006 at 7.30 pm.

Present: Councillor M Miller, Town Mayor & Chairman of the Council
Councillors Mrs D Andrews, E Andrews, Ms D Ashley-Smith,
Mrs S Branwhite, T Breen, Mrs D Brooke-Harte, J Chapman,
M George, Ms M Goldsmith, A Kent, G Larcombe, S Marshall,
J Meech, R Olliver, Mrs A Venn and B Weston.

Also present: Mr A Jones Clerk to the Council
Mrs C Fenton Deputy Clerk to the Council

C 1626 Apologies and Reasons for Absence

RESOLVED: that the apology of Cllr J Kendall be accepted (for reasons as specified in the Attendance Register).

Declarations of Interest

C 1627 Cllr Marshall declared a personal and prejudicial interest in the Casual Vacancy item, in view of his relationship to one of the candidates. He left the Council Chamber whilst the matter was being decided (Min ref C1638).

RESOLVED: noted

C 1628 Public Forum

No matters were raised.

RESOLVED: noted.

C 1629 Corporate Plan

The Clerk told members that the Sub-Committee had met earlier this evening and would meet again on 14 March. It was anticipated that the Corporate Plan would be ready for consideration at the Full Council meeting on 4 April 2006.

RESOLVED: noted.

C 1630 Ordinary Meeting of the Council, 6 December 2005

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 6 December 2005, including all confidential items, be confirmed and adopted.

C 1631 Extraordinary Meeting of the Council, 10 January 2006

The minutes of the Extraordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

C 1631) *RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 10 January 2006 be confirmed and adopted.*

C 1632 Extraordinary Meeting of the Council, 17 January 2006

The minutes of the Extraordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 17 January 2006 be confirmed and adopted.

C 1633 Leisure & Amenities Committee, 3 January 2006

The minutes of the meeting of the Leisure & Amenities Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 3 January 2006 be confirmed and adopted.

C 1634 Finance & General Purposes Committee, 24 January 2006

The minutes of the meeting of the Finance & General Purposes Committee were presented for confirmation by members and signature by the Committee Chairman.

RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 24 January 2006 be confirmed and adopted.

C 1635 Planning & Development Committee, 13 December 2005

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Chairman.

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 13 December 2005 be confirmed and adopted.

C 1636 Planning & Development Committee, 10 January 2006

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 10 January 2006 be confirmed and adopted.

C 1637 Planning & Development Committee, 31 January 2006

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

- C 1637) RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 31 January 2006 be confirmed and adopted.**

Town Council – Casual Vacancy

- C 1638** The Clerk explained that, following recent advertising, two candidates had come forward for co-option. These were Mrs Valerie Marshall and Mr Richard Olliver.

RESOLVED: noted.

Standing Orders were suspended to allow the candidates to speak. They were then resumed and the meeting continued.

- C 1639** Prior to a vote being taken, the Clerk advised that had had sought further advice and had been informed that, it was for members themselves to decide, whether or not they should be declaring any interests, prior to voting.

RESOLVED: noted.

- C 1640** A vote was taken and Mr Richard Olliver was elected to serve on the Town Council.

RESOLVED: that Mr Richard Olliver be elected to serve on Horley Town Council.

- C 1641 Receipt of New Member's Declaration of Acceptance of Office and Acceptance of the Parish Council's Model Code of Conduct**

RESOLVED: that Cllr Olliver's Declaration be received.

- C 1642 Receipt of New Member's Notification of Interests**

RESOLVED: that the Notification of Interest be received when completed and the Register of Interests be updated accordingly.

- C 1643 Leave of Absence – Cllr Mrs S Branwhite**

It was noted that Cllr Mrs Branwhite's leave of absence had now ended and that Cllr Branwhite intended to resume her place on the Town Council.

RESOLVED: noted.

- C 1644 Committee Memberships**

It was noted that Cllr Olliver intended to serve on the Leisure & Amenities and Planning & Development Committees and that Cllr Mrs Branwhite intended to resume her place on the Leisure & Amenities Committee.

RESOLVED: noted.

C 1645 Chairman's Report

The Chairman reported that he had represented the Town Council at the following events:

- i) Ballard & Shortall Dedication of Chapel (with one other Councillor)
- ii) Horley Singers Christmas Concert (with other Councillors)
- iii) Town Council Christmas Hospitality (with most other Councillors)
- iv) Horley Development Framework Workshop (with other Councillors)
- v) Chinese New Year Celebrations at the China China Restaurant (with one other Councillor)
- vi) Meeting at Emlyn Meadows with local residents (with other Councillors)
- vii) Informal meetings with Casual Vacancy applicants.

RESOLVED: noted.

C 1646 Surrey County Association of Parish & Town Councils (SCAPTC)

The Clerk reported that the Surrey Association was, for the time being, to be operated from the Sussex Association office by Mrs Christine Swan.

RESOLVED: noted.

National Association of Local Councils (NALC) – Revised Salary Scales

C 1647 RESOLVED: that receipt be noted of the revised salary scales applicable from 1 April 2006.

C 1648 RESOLVED: that a date be arranged for the Staff Sub-Committee to meet to review the scales.

C 1649 Innes Pavilion – Supplementary Deed of Easement

The Clerk explained that current figures which had been received from the new water meter were not consistent with the known usage of water at the Innes Pavilion. He added that he planned to have a site meeting, which the Chairman also agreed to attend, to ascertain the correct figures, before the Town Council signed the Supplementary Deed of Easement. Members were reminded that the Horley Sports Social Club was responsible for payment of two thirds of the cost of the Easements.

RESOLVED: noted.

Additional CCTV Cameras

C 1650 RESOLVED: that ADK Security Services be employed to supply and install one new CCTV camera for the total sum of £1,195.00 plus VAT. (Refer to minute F 1539 for details of funding.)

C 1651 RESOLVED: that ADK Security Services be employed to supply and install four new CCTV cameras and tower at the Charlesfield Road entrance to the A23 Recreation Ground, for the total sum of £10,590.00 plus VAT. (£10,000 to come from the Crime and Disorder Reduction Partnership, £500 to come from Surrey County Council's Local Members' Initiative Funding [put forward by Cllr Mrs Ross-Tomlin] and the

C 1651) *remaining £90 to come from Town Council funds.*

Christmas

C 1652 The Clerk told members that Lamps and Tubes Illuminations Ltd had reduced their charge for Christmas lights by £790.00.

RESOLVED: that payment of £7,749.00 to Lamps and Tubes Illuminations Ltd be approved. (Subject to the safe return of the crossover lights.)

C 1653 The Clerk added that the Christmas Lights Advisory Committee would be meeting soon to consider the arrangements for next year's Christmas lights.

RESOLVED: noted.

Improved Security at Emlyn Meadows

C 1654 Members discussed the recent site meeting with local residents, where the Town Council's plans to have bunding put in place at Emlyn Meadows were outlined. It was noted that the meeting had been very well attended.

RESOLVED: noted.

C 1655 The Clerk reminded members that he had already met on site with a representative of Maltaward Ltd and had received a quotation of £1,500 for the bunding plus an additional £1,000 for a heavy duty barrier. He had approached a further contractor but no response had been forthcoming. He therefore recommended that, as Maltaward was one of the leading specialists in this field of work, the Financial Regulations be waived and Maltaward be appointed to carry out the work.

RESOLVED: that Financial Regulations be waived and Maltaward Ltd be appointed to put bunding in place at Emlyn Meadows for the total sum of £1,500 plus VAT and to supply and install a barrier for the approximate sum of £1,000 plus VAT.

C 1656 *RESOLVED: that the work be carried out at the earliest opportunity.*

C 1657 The Clerk said that he would arrange a site meeting with a representative of Maltaward and the Borough Council's Parks Area Manager to discuss the plans in more detail.

RESOLVED: noted.

C 1658 Cllr Marshall added that, longer term, the Council might need to consider ways in which access to and from the adjoining ancient woodland might be deterred.

RESOLVED: noted.

C 1659 Internal Auditor

The Clerk confirmed that Mr Paul Hartley had accepted the post of Internal Auditor to Horley Town Council, with effect from 3 March 2006.

RESOLVED: noted.

C 1660 Outstanding Compensation

The Clerk told members that a Compensation Order of £196.70 had been received for a broken window at the Innes Pavilion.

RESOLVED: noted.

A23 Recreation Ground – Multi Purpose Court

C 1661 The Clerk told members that the planning application for the installation of the court had been approved. SMP Playgrounds planned to install the court during the third week in April.

RESOLVED: noted.

C 1662 **RESOLVED: that payment of an approximate additional sum of £650 to SMP Playgrounds (for increased tarmac costs) be approved.**

C 1663 Future Leisure Provision in Horley

The Clerk said that a “members only” meeting had been arranged to take place on 7 March when members would be able to receive a presentation and discuss the future proposals for leisure facilities in Horley, including the Horley Anderson Centre, with representatives of Reigate & Banstead Borough Council. Those attending from RBBC would be Graham Cook (Director of Service to the Community), Cllr Rob Ellingham (Executive Member for Leisure & Community Development and Paul Clark (Project Manager, Leisure).

RESOLVED: noted.

C 1664 Letters Received

RESOLVED: that receipt be noted of a letter of thanks from the Royal British Legion (Horley Branch) for the Town Council’s support and assistance with the recent Remembrance services.

C 1665 Press Release

RESOLVED: that a press release be issued, giving details of the newly elected Town Councillor and the timescale for the installation of the multi purpose court.

C 1666 **RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.**

C 1667 Albert Rooms – Repairs to Front Path

CONFIDENTIAL

Members considered quotations received and agreed that Hobart Paving be appointed to carry out the work.

C 1668 Relocation of Town Council Offices
C 1669
C 1670

CONFIDENTIAL

Members received an update from the Clerk and agreed that the Sub-Committee meet on Monday 20 February 2006.

The meeting closed at 8.40 pm.

Date of Next Meeting: 4 April 2006