

**HORLEY TOWN COUNCIL**  
**ANNUAL MEETING OF THE COUNCIL**

Minutes of the Annual Meeting of the Council held at the Albert Rooms, Albert Road, Horley on Tuesday 13 May 2008.

**Present:** Councillor S Marshall, Town Mayor & Chairman of the Council  
Councillors P Avis, J Chapman, P Chapman, M George,  
Ms M Goldsmith, Mrs V Marshall, M Miller, R Olliver,  
D Powell, Mrs V Snowball and Miss F Stimpson

**Also present:** Mr A Jones Clerk to the Council  
Mrs C Fenton Deputy Clerk to the Council

**C 2205 Election of the Town Mayor and Chairman of the Council (Cllr Marshall in the Chair)**

Cllr Jack Chapman proposed and Cllr Peter Chapman seconded that Cllr Simon Marshall be nominated as Town Mayor and Chairman of the Council. There were no further nominations.

***RESOLVED: that Cllr Simon Marshall be elected Town Mayor and Chairman of Horley Town Council for the Municipal Year 2008/2009.***

**C 2206 Chairman's Declaration of Acceptance of Office (Cllr Marshall in the Chair)**

***RESOLVED: that the Chairman's Declaration of Acceptance of Office be received.***

**C 2207 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs R Bethell, Mrs D Brooke-Harte, Ms J Gall, Mrs S Odds, Miss S Rogers and S Thomas be accepted (for reasons as specified in the Attendance Register).***

**C 2208 Receipt of Members' Notification of Change to Registered Financial and Other Interests (Form LGA 3)**

***RESOLVED: that receipt of the forms be noted. (The Register of Interests to be updated accordingly.)***

**C 2209 Election of the Vice-Chairman of the Council**

Cllr Michael Miller proposed and Cllr Jack Chapman seconded that Cllr Richard Bethell be nominated as Vice-Chairman of the Council. There were no further nominations.

***RESOLVED: that Cllr Richard Bethell be elected Vice-Chairman of Horley Town Council for the Municipal Year 2008/2009.***

**C 2210 Declarations of Interest**

There were no Declarations of Interest, specific to the meeting.

**C 2210) *RESOLVED: noted.***

**C 2211 Public Forum**

There were no questions or comments from the members of the public present.

***RESOLVED: noted.***

**C 2212 Inspection of Deeds and Trust Instruments**

***RESOLVED: that the inspection of deeds and trust instruments be noted.***

**C 2213 Appointments to the Leisure & Amenities Committee:**

***RESOLVED: that the appointments, as appended to these minutes, be approved:***

**C 2214 Appointments to the Planning & Development Committee**

***RESOLVED: that the appointments, as appended to these minutes, be approved:***

**C 2215 Appointments to the Finance & General Purposes Committee**

***RESOLVED: that the appointments, as appended to these minutes, be approved:***

**C 2216 Review of Town Council and Committee Sub-Committees**

***RESOLVED: that the list of Sub-Committees, as appended to these minutes, be approved.***

**C 2217 Appointments to Sub-Committees**

***RESOLVED: that the appointments be approved. (Details are on the list appended to these minutes.)***

**C2218 Review of Committees' Outside Bodies**

***RESOLVED: that the list of Outside Bodies and appointments be approved. (The list is appended to these minutes.)***

**C 2219 Ordinary Meeting of the Council, 8 April 2008**

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 8 April 2008, including all confidential items, be approved.***

**C 2220 Leisure & Amenities Committee, 4 March 2008**

***RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 4 March 2008, including all confidential items, be received.***

**C 2221 Finance & General Purposes Committee, 18 March 2008**

***RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 18 March 2008, including all confidential items, be received.***

**C 2222 Planning & Development Committee, 25 March 2008**

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 25 March 2008 be received.***

**C 2223 Chairman's Report**

The Chairman reported that he had attended the following:

Town Meeting  
Breakfast Outreach Meeting  
Thank You to the Borough's Territorial Army  
Presentation of cheque to St Catherine's Hospice  
Presentation of cheque to Brambles Respite Care Centre

***RESOLVED: noted.***

**C 2224 Town Council Cycle of Meetings**

***RESOLVED: that the revised Cycle of Meetings for the Municipal Year 2008/2009 be approved. (A copy is appended to these minutes.)***

**C 2225 Changes to Local Government Pension Scheme (LGPS) from 01/04/08**

The Clerk explained that, as a result of the changes to the scheme, the employees' contributions would increase (according to salary scales) and the employers' contributions would decrease. He added that he would shortly be attending a Briefing Session with the Assistant Clerk.

***RESOLVED: noted.***

**C 2226 Liaison Meetings with Surrey Police**

It was noted that the meeting on 11 April had been productive. The Clerk told members that Charlotte Rimmer was now in place as the Borough Inspector and that he and the Chairman planned to meet with her soon.

***RESOLVED: noted.***

**C 2227 National Association of Local Councils (NALC)**

Members were delighted to learn that Horley Town Council had won the LCR/Co-operative Bank Website of the Year competition. It was noted that the award would be presented at the NALC Annual Conference and members agreed that the Clerk and his wife attend to collect the prize (a cheque for £500). Members recorded their thanks to the staff for their work on the website.

***RESOLVED: noted.***

**Surrey County Association of Parish & Town Councils (SCAPTC)**

**C 2228** *RESOLVED: that Cllrs R Olliver and P Chapman be re-appointed as the Town Council's SCAPTC representatives.*

**C 2229** *RESOLVED: that receipt be noted of details of SCAPTC training events.*

**C 2230** Cllr Olliver reported on the recent SCAPTC Management Committee meeting. He said that topics raised had included LORD (lorries off rural detours).

*RESOLVED: noted.*

**C 2231** **Estate of Cyril Edmonds**

The Clerk told members that there was a further meeting planned with the Executive Director of the Surrey Community Foundation to finalise the agreement. The Chairman, Cllr Powell and the Clerk would be attending on behalf of the Town Council. It was hoped that the agreement would be ready for approval at the next Full Council meeting,

*RESOLVED: noted.*

**C 2232** **Draft Charter Between Reigate & Banstead Borough Council & Horley Town Council**

The Clerk told members that the Borough Council still had to review the draft Charter. It was noted that Cllr Mrs Spiers had been elected as the new Leader of the Borough Council and that two Horley Borough Councillors were now Portfolio Holders (Cllrs Kay and Miller).

*RESOLVED: noted.*

**C 2233** **Gatwick Greenspace Partnership - Partnership Funding for 2008/2009**

*RESOLVED: that payment of £1906 be approved.*

**C 2234** **Horley Sports (Social) Club**

The Clerk reported that the Club had, at very short notice, requested permission to hold a Fun Day on 26 May, with a bouncy castle and various other events.

*RESOLVED:*

- i) that, on this occasion, permission be granted, subject to the receipt of all necessary insurance certificates and other relevant documents.*
- ii) that a formal notice period be agreed for any future events.*

**C 2235** **LDF Seminar on Legal Constraints and the Evidence Base**

*RESOLVED: that Cllr P Avis represent this Council at the seminar, due to be held at Reigate Town Hall on 3 June.*

**Letters Sent**

**C 2236** It was noted that a letter had been sent to Peter Ainsworth MP, thanking him

**C 2236)** for his interesting presentation at the recent Town Meeting and inviting him to formally open the Albert Rooms when the refurbishment works were completed. (Peter Ainsworth had subsequently accepted this invitation.)

**RESOLVED: noted.**

**C 2237** It was noted that a letter had been sent to the Borough Council's Chief Executive, enclosing the Town Council's Annual Report and Corporate Plan and suggesting that, at the earliest opportunity, a further joint meeting take place to discuss the draft Charter and other associated matters.

**RESOLVED: noted.**

**C 2238** Press Release

**RESOLVED: that press releases be issued, giving details of the appointments made at the Annual Meeting and the Website of the Year competition. (Copies are appended to these minutes.)**

**C 2239** **RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.**

**C 2240** Security in Recreation Grounds **CONFIDENTIAL**

Members were updated on recent meetings.

**C 2241** Relocation of Town Council Offices **CONFIDENTIAL**  
**C 2242**

Members were updated on recent developments.

**The meeting closed at 8.55 pm**

**Date of Next Meeting: 8 July 2008**