

**HORLEY TOWN COUNCIL**  
**ORDINARY MEETING OF THE COUNCIL**

Minutes of an Ordinary Meeting of the Council held at the Council Offices, Albert Road, Horley on Tuesday 13 February 2007.

**Present:** Councillor M Miller, Town Mayor & Chairman of the Council  
Councillors Mrs D Andrews, E Andrews, T Breen,  
Mrs D Brooke-Harte, J Chapman, Ms M Goldsmith,  
J Kendall, G Larcombe, S Marshall, J Meech and R Olliver.

**Also present:** Mr A Jones Clerk to the Council  
Mrs C Fenton Deputy Clerk to the Council

**C 1895 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs Ms D Ashley-Smith, Mrs S Branwhite, M George, A Kent, Mrs A Venn and B Weston be accepted (for reasons as specified in the Attendance Register).***

**C 1896 Declarations of Interest**

There were no Declarations of Interest, specific to the meeting.

***RESOLVED: noted.***

**C 1897 Public Forum**

No members of the public were present.

***RESOLVED: noted.***

**C 1898 Ordinary Meeting of the Council, 12 December 2006**

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 12 December 2006, including all confidential items, be confirmed and adopted.***

**C 1899 Extraordinary Meeting of the Council, 9 January 2007**

The minutes of the Extraordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 9 January 2007 be confirmed and adopted.***

**C 1900 Leisure & Amenities Committee, 9 January 2006.**

The minutes of the meeting of the Leisure & Amenities Committee were presented for confirmation by members and signature by the Committee Chairman.

**C 1900) *RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 9 January 2007 be confirmed and adopted.***

**C 1901 Planning & Development Committee, 19 December 2006**

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 19 December 2006 be confirmed and adopted.***

**C 1902 Planning & Development Committee, 30 January 2007**

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

***RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 30 January 2007 be confirmed and adopted.***

**Finance & General Purposes Committee, 23 January 2007**

**C 1903 *RESOLVED: that minute F 1788 be amended to read:***  
***“.....both the Borough Inspector and our allocated representative on the Surrey Police Authority.....”***  
***(The signed copy of the minutes to be amended accordingly.)***

**C 1904** The minutes of the meeting of the Finance & General Purposes Committee were presented for confirmation by members and signature by the Committee Chairman.

***RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 23 January 2007, subject to the amendment recorded under minute no C 1903, be confirmed and adopted.***

**C 1905 Relocation Sub-Committee, 30 January 2007**

The minutes of the meeting of the Relocation Sub-Committee were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the meeting of the Relocation Sub-Committee held on 30 January 2007 be confirmed and adopted.***

**C 1906 Chairman's Report**

The Chairman reported that he had attended meetings about relocation with Borough Council members and officers, along with the Clerk and other invited Town Councillors,

***RESOLVED: noted.***

**C 1907 National Association of Local Councils (NALC)**

The Clerk reported receipt of correspondence from NALC, explaining that existing accreditations to the Quality Town and Parish Council Scheme were to be extended until such time as the new statutory provisions of the Local Government and Public Involvement in Health Bill came into effect. He explained that, furthermore, the 80% electoral mandate was to continue at first and subsequent accreditations and that any plans to increase this to 100% had been withdrawn.

**RESOLVED: noted.**

**C 1908 Surrey County Association of Parish & Town Councils (SCAPTC)**

The Clerk told members that information packs had been received, which would give assistance to those wanting to find out more about becoming a Local Councillor.

**RESOLVED: noted.**

**C 1909 Resignation of Town Councillor**

The Clerk reported receipt of a letter of resignation from Cllr Mrs Sarah Branwhite, who, for personal reasons, had moved away from Horley. He added that, as the resignation had occurred within six months of an election, there was no obligation on the Town Council to advertise the vacancy and no need to fill the vacancy until the May elections.

**RESOLVED:**

- i) that the vacancy be filled at the May 2007 elections.***
- ii) that a letter of thanks be sent to Cllr Mrs Branwhite.***

**Town Meeting 2007**

**C 1910** Members were reminded that the Town Council had resolved that, in an election year, the Town Meeting was to be held outside the election period. The Clerk added that the Notice of Election was due to be published on 27 March and that the Nomination Period was to commence on 28 March.

After discussion, the following was resolved:

**RESOLVED: that the Horley Town Meeting be held in the Albert Rooms at 7.30 pm on Friday 23 March 2007.**

**C 1911** **RESOLVED: that Mr Andy Flower, the new Managing Director of BAA Gatwick, and Peter Ainsworth MP be approached as possible speakers.**

**C1912 Town Awards 2007**

It was noted that, due to early Town Meeting date, it would not be possible to present Town Awards on the night.

**RESOLVED: that details of this year's Town Awards Scheme be agreed at the next meeting of the Finance & General Purposes Committee.**

**C 1913 Horley Sports Social Club (HSSC)**

It was noted that a meeting was due to take place with HSSC Club Trustees and Officers this Friday, 16 February 2007.

**RESOLVED: noted.**

**C 1914 Incident at Court Lodge Fields**

The Clerk reported that the Town Council's Solicitor had ascertained the ownership of the tree which had recently fallen across two gardens in Churchview Close and had informed the owners accordingly. He added that the cost of the remedial work carried out by Advanced Tree Services would be borne by the resident concerned.

**RESOLVED: noted.**

**C 1915 Horley Youth Council – HYPE Event**

Members were reminded that the HYPE ice skating event was due to take place tomorrow, 14<sup>th</sup> February, in the High Street car park. The Clerk explained that the Youth Council had distributed posters and the £500 which had been held in the Town Council's bank account for the Youth Council had been handed over to pay for associated expenses. Members wished the Youth Council every success with the event.

**RESOLVED: noted.**

**Horley Scouts – St George's Day Parade and Fun Day, 21 & 22 April 2007**

**C 1916 RESOLVED: that the Assistant District Commissioner be given permission to organise the above event at the A23 Recreation Ground. (A copy of the letter detailing the Town Council's terms and conditions is appended to these minutes.)**

**C 1917 RESOLVED: that permission be given for the Town Council's plastic matting to be used, free of charge, for the event.**

**C 1918 RESOLVED: that permission be given for the Town Council's public address system to be used, free of charge, for the event.**

**Horley Scouts – Renewal of Scout Promise, 1 August 2007**

**C 1919 RESOLVED: that the Assistant District Commissioner be given permission to organise the above event in the Memorial Gardens.**

**C 1920 RESOLVED: that the Assistant District Commissioner be requested to liaise with the Horley Royal British Legion, regarding the event.**

**C 1921 Standards Board for England –  
Satisfaction with Advice and Guidance Research 2006**

The Clerk reported that he had been asked to complete the above questionnaire.

**C 1921) *RESOLVED: noted.***

**C 1922 Revised Model Code of Conduct for Local Authority Members**

The Clerk told members that the Government had published a consultation paper, seeking views on a draft proposed new Model Code of Conduct.

***RESOLVED: noted.***

**C 1923 Appointment of External Auditor**

The Clerk reported that the Audit Commission had extended the appointment of BDO Stoy Hayward to cover the financial year 2006/2007.

***RESOLVED: noted.***

**C 1924 Crime and Disorder Reduction Partnership Funding**

The Clerk reported that funding had been approved for the lighting element of the recent bid.

***RESOLVED: that the matter be considered fully at the next meeting of the Leisure & Amenities Committee.***

**C 1925 Horley Highlights – Issue No 11**

The Clerk reported that the latest edition of the newsletter had just been published and was available for distribution.

***RESOLVED: noted.***

**C 1926 Press Release**

***RESOLVED: that a press release be issued, giving details of the Town Meeting.***

**C 1927 *RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.***

**C 1928 Relocation of Town Council Offices**

**CONFIDENTIAL**

Members were updated on recent meetings and agreed the way forward.

**The meeting closed at 8.27 pm.**

**Date of Next Meeting – 3 April 2007**