

**HORLEY TOWN COUNCIL**  
**ORDINARY MEETING OF THE COUNCIL**

Minutes of an Ordinary Meeting of the Council held at the Albert Rooms, Albert Road, Horley on Tuesday 11 December 2007.

**Present:** Councillor S Marshall, Town Mayor & Chairman of the Council  
Councillors P Avis, Mrs D Brooke-Harte, J Chapman,  
P Chapman, M George, Ms M Goldsmith, Mrs V Marshall,  
M Miller, R Olliver, D Powell, Miss S Rogers, Ms V Snowball  
and Miss F Stimpson.

**Also present:** Mr A Jones Clerk to the Council  
Mrs C Fenton Deputy Clerk to the Council

**C 2103 Apologies and Reasons for Absence**

***RESOLVED: that the apologies of Cllrs R Bethell, Ms J Gall, Ms S Odds and S Thomas be accepted (for reasons as specified in the Attendance Register).***

**C 2104 Declarations of Interest**

There were no Declarations of Interest, specific to the meeting.

***RESOLVED: noted.***

**C 2105 Public Forum**

There were no questions or comments from members of the public.

***RESOLVED: noted.***

**C 2106 Ordinary Meeting of the Council, 6 November 2007**

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 6 November 2007, including all confidential items, be approved.***

**C 2107 Staff Sub-Committee, 4 December 2007**

The minutes of the above meeting of the Staff Sub-Committee were presented for confirmation by members and signature by the Chairman of the Council.

***RESOLVED: that the minutes of the meeting of the Staff Sub-Committee held on 4 December 2007, including all confidential items, be approved.***

**C 2108 Relocation Sub-Committee, 4 December 2007**

The minutes of the above meeting of the Relocation Sub-Committee were presented for confirmation by members and signature by the Chairman of the Council.

**C 2108) *RESOLVED: that the minutes of the meeting of the Relocation Sub-Committee held on 4 December 2007, including all confidential items, be approved.***

**C 2109 Leisure & Amenities Committee, 2 October 2007**

***RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 2 October 2007, including all confidential items, be received.***

**C 2110 Finance & General Purposes Committee, 16 October 2007**

***RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 16 October 2007, including all confidential items, be received.***

**C 2111 Chairman's Report**

The Chairman reported that he had attended the following:

Opening of Memorial Gardens  
Awards Evening at Oakwood School  
Remembrance Service at War memorial  
Lord Lieutenant's Awards to Cadets  
Re-opening of the Cambridge Hotel  
Celebration of the Queen's Diamond Anniversary at Guildford Cathedral  
Celebration of Lord Lieutenant's tenth anniversary  
Christmas Lights switch on in Horley  
St Catherine's Hospice Tree of Light Service at K2 Leisure Centre  
Musical Moments concert at the Royal British Legion, Horley

***RESOLVED: noted.***

**C 2112 Liaison Meetings with Surrey Police**

It was noted that the next Liaison Meeting was due to take place on 21 December and that any questions or comments should be forwarded to the Clerk.

***RESOLVED: noted.***

**C 2113 National Association of Local Councils (NALC)**

The Clerk reported that no new information had been received.

***RESOLVED: noted.***

**C 2114 Surrey County Association of Parish & Town Councils (SCAPTC)**

***RESOLVED: that receipt be noted of the SCAPTC Autumn Bulletin (including details of training events).***

**C 2115 Councillors' Hospitality, 15 December 2007**

Members were reminded that this was to take place in the Back Room of the Horley Branch of the Royal British Legion on 15 December.

**RESOLVED: noted.**

**C 2116 Church Road Allotments**

**RESOLVED: that the following charges for the year commencing 1<sup>st</sup> February 2008 be approved:**

? £17 – 5 rod plot

? £34 – 10 rod plot

**C 2117 Horley in Bloom – Hanging Basket Sponsorship**

**RESOLVED: that payment of £75 to Mad Ideas for the production and distribution of an e mail flier, seeking sponsorship from local businesses, be approved.**

**C 2118 Horley Sports (Social) Club**

Cllr George reported on the recent Annual Meeting. He explained that the Club's financial situation was showing little sign of improvement. The arrangements for increased rental of the premises to £10,000 per annum from October had also been discussed and Cllr George believed that Club representatives were keen to discuss this matter with Town Councillors. Cllr George added that the Club planned to apply to the Borough Council for a grant to install a disabled toilet.

**RESOLVED: noted.**

**C 2119 Draft Charter Between Reigate & Banstead Borough Council & Horley Town Council**

The Clerk reported that he had been working with Margaret Quine, the Borough Council's Head of Corporate Development, to establish a Charter between the Councils, to enable consideration to be given to the devolution of powers from the Borough to the Town Council. He added that it was not clear at this stage whether Salfords & Sidlow Parish Council wished to participate.

Cllr Olliver said that it would also be possible to work with other Parish Councils outside of the Borough. The Clerk added that, longer term, consideration might be given to developing a similar Charter with the County Council.

**RESOLVED: noted.**

**C 2120 Press Complaints Commission**

The Clerk told members that a complaint had been registered with the Press Complaints Commission, following a misleading article about the switching on of the Christmas Lights, which had recently appeared in the Horley Mirror. A letter had also been sent to the editor of the newspaper. A response from the Commission was awaited.

C 2120) **RESOLVED; noted.**

C 2121 **The Education (Determination of Admission Arrangements Amendment No 2 England) Regulations 2007**

**RESOLVED: that the Town Council's Horley Learning Partnership representatives (Cllrs George and Powell) prepare a response on behalf of the Town Council. (A copy is appended to these minutes.)**

C 2122 **Letters Received**

**RESOLVED: that receipt be noted of the following:**

- i) Letter of thanks from the Royal British Legion for the Town Council's assistance with the Remembrance Services.**
- ii) Letter from Surrey County Council about Emergency Responses to Automated Fire Alarms.**

C 2123 **Urgent Business for Consideration on Future Agenda**

**RESOLVED: that the following be placed on the agenda of the next meeting of the Planning & Development Committee:**

**Updates on Newman House and the former Court Lodge Infants School**

C 2124 **Town Council Estimates and Precept – Financial Year 2008/2009**

The Chairman of the Finance & General Purposes Committee told members that, in the light of uncertainty surrounding building and refurbishment costs at the Albert Rooms, he did not believe that it was prudent to set the Town Council's Precept at this time.

**RESOLVED: that the Town Council's Precept for 2008/2009 be set at an Extraordinary Full Council Meeting on 15 January 2008.**

C 2125 **Press Release**

**RESOLVED: that a press release be issued about the Councillors' Hospitality event, the Horley in Spring competition and the decision and reasons for delaying the setting of the Precept.**

C 2126 **RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.**

C 2127 **Staff Salaries**

**CONFIDENTIAL**

Members approved the recommendations of the Staff Sub-Committee.

C 2128 **Security in Recreation Grounds**  
2129

**CONFIDENTIAL**

Members were updated on recent actions taken.

**C 2130 Relocation of Town Council Offices**

**CONFIDENTIAL**

Members were updated on recent developments.

**The meeting closed at 8.47 pm**

**Dates of Next Meetings:**

**15 January 2008 (PRECEPT – Extraordinary Meeting)**

**19 February 2008 – Full Council**