

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of the Council held at the Albert Rooms, Albert Road, Horley on Tuesday 9 December 2008 at 7.30 pm.

Present: Councillor S Marshall, Town Mayor & Chairman of the Council
Councillors P Avis, R Bethell, Mrs D Brooke-Harte,
J Chapman, P Chapman, Ms M Goldsmith, Mrs V Marshall,
M Miller, Mrs S Odds, R Olliver, D Powell, and
Miss F Stimpson.

Also present: A Jones Town Clerk
Mrs C Fenton Deputy Town Clerk

C 2329 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Ms J Gall, M George, Miss S Rogers, Mrs V Snowball and S Thomas be accepted. (For reasons as specified in the attendance register.)

C 2330 Declarations of Interest

There were no Declarations of Interest, specific to the meeting.

RESOLVED: noted.

C 2331 Public Forum

No members of the public were present

RESOLVED: noted.

C 2332 Ordinary Meeting of the Council, 28 October 2008

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 28 October 2008, including all confidential items, be approved.

C 2333 Staff Sub-Committee, 18 November 2008

RESOLVED: that the minutes of the meeting of the Staff Sub-Committee held on 18 November 2008, including all confidential items, be approved.

C 2334 Leisure & Amenities Committee, 23 September 2008

RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 23 September 2008, including all confidential items, be received.

C 2335 Finance & General Purposes Committee, 14 October 2008

RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 14 October 2008, including all confidential items, be received.

C 2336 Planning & Development Committee, 30 September 2008

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 30 September 2008 be received.

C 2337 Planning & Development Committee, 4 November 2008

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 4 November 2008 be received.

C 2338 Horley Anderson Centre - Sub Underlease to Cannons Health & Fitness

The Clerk told members that nothing further had been heard from the Borough Council regarding the Sub-Underlease.

RESOLVED: noted.

C 2339 Chairman's Report

The Chairman reported that he had attended the following:

Formal Opening of the Albert Rooms
Photo call at St Wilfrid's Church regarding new doors (Horley Edmonds Community Fund grant)
Bonfire & Fireworks Display, Horley Recreation Ground
Re-Dedication of Memorial Gardens
Remembrance Service, Memorial Gardens
Opening of SureStart Children's Centre
Two Minutes Silence, Town Centre
Awards Evening, Oakwood School
Photo Call with Peter Ainsworth MP for re-opening of former Balcombe Road Post Office
Service for Women's Land Army at Guildford Cathedral
St Catherine's Hospice Tree of Light Service at St Bartholomew's Church

RESOLVED: noted.

C 2340 Liaison Meetings with Surrey Police

It was noted that the last liaison meeting had taken place in November. The Clerk said that the local Police found it very useful to meet with Town Councillors on a regular basis.

RESOLVED: noted.

Quality Status Re-accreditation

C 2341 The Clerk told members that he hoped to submit the Town Council's application for re-accreditation before Christmas. He added that Mr Paul

C 2341) Hartley of SCAPTC would review the application, prior to its submission.

RESOLVED: noted.

C 2342 **RESOLVED: that payment of £200, being the application fee for re-accreditation, be approved.**

C 2343 **Freedom of Information Act – Model Publication Scheme**

RESOLVED: that the revised Publication Scheme, as appended to these minutes, be adopted.

C 2344 **Health & Safety Policy**

RESOLVED: that the Policy be adopted, subject to review after three months.

C 2345 **Draft Partnership Agreement Between Reigate & Banstead Borough Council & Horley Town Council (HTC and RBBC Liaison Committee)**

The Clerk told members that the draft Partnership Agreement was discussed in detail at the recent Liaison Committee meeting. He added that the Agreement would be considered by Borough Councillors before being referred to the Town Council.

RESOLVED: noted.

C 2346 **New Town Council Offices**

The Clerk reported that several fire safety modifications had been carried out, the main one being an automatic release mechanism for the fire door nearest to the kitchen. He added that items highlighted on the snagging list were continuing to be repaired by Farnrise and also confirmed that £7,389.82 (amounting to 2.5% of the gross valuation) would be held back until all the items had been satisfactorily completed.

RESOLVED: noted.

Michael Crescent Scout Hut

C 2347 The Clerk told members that the Scouts Association Trust Corporation was required to approve the terms of the Deed of Surrender, before the matter could be concluded. He added that he understood that the Corporation was next meeting in February 2009.

RESOLVED: noted.

C 2348 The Clerk reminded members that the Horley Local History Society had expressed an interest in using the building in the future and said that a meeting would be arranged with Society representatives.

RESOLVED: noted.

C 2349 Circus

Members considered the request from John Lawson's Circus to hold an all human circus at the Horley Recreation Ground in April. It was noted that the Chairman of the Council and the Deputy Clerk had met with John Lawson to discuss the matter.

After further discussion members approved the request in principle, subject to the following:

RESOLVED:

- i) that the views of Surrey Police be sought.*
- ii) that similar terms and conditions be agreed to those in place with Doug Beach's fun fair.*
- iii) that the details be discussed at the next meeting of the Leisure & Amenities Committee.*

C 2350 Hire of Albert Rooms by Political Parties

RESOLVED: *that political parties be permitted to hire the Albert Rooms for political meetings only.*

C 2351 Town Council Estimates and Precept – Financial Year 2009/2010

RESOLVED: *that a Precept of £280,886 be set for the Financial Year 2009/2010, representing £32.69 per Band D Household, and the Borough Council be informed accordingly. (Full details are appended to these minutes.)*

C 2352 **RESOLVED:** *that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.*

C 2353 Staff Salaries 2008/2009

CONFIDENTIAL

C 2354

Members approved the recommendations of the Staff Sub-Committee, following its meeting on 18 November 2008.

The meeting closed at 8.45 pm

Date of Next Meeting: 17 February 2009