

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of the Council held at the Albert Rooms, Albert Road, Horley on Tuesday 8 April 2008.

Present: Councillor S Marshall, Town Mayor & Chairman of the Council
Councillors P Avis, Mrs D Brooke-Harte, J Chapman,
P Chapman, Ms J Gall, M George, Ms M Goldsmith,
Mrs V Marshall, M Miller, Mrs S Odds, R Olliver,
Miss S Rogers, Ms V Snowball and Miss F Stimpson.

Also present: Mr A Jones Clerk to the Council
Mrs C Fenton Deputy Clerk to the Council

C 2174 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs R Bethell, D Powell and S Thomas be accepted (for reasons as specified in the Attendance Register).

C 2175 Declarations of Interest

There were no Declarations of Interest, specific to the meeting.

RESOLVED: noted.

C 2176 Public Forum

No members of the public were present.

RESOLVED: noted.

C 2177 Ordinary Meeting of the Council, 19 February 2008

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 19 February 2008, including all confidential items, be approved.

C 2178 Relocation Sub-Committee, 11 March 2008

The minutes of the above meeting of the Relocation Sub-Committee were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the meeting of the Relocation Sub-Committee held on 11 March 2008, including all confidential items, be approved.

C 2179 Extraordinary Meeting of the Council, 18 March 2008

The minutes of the Extraordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

C 2179) *RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 18 March 2008, including all confidential items, be approved.*

C 2180 Leisure & Amenities Committee, 15 January 2008

RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 15 January 2008, including all confidential items, be received.

C 2181 Finance & General Purposes Committee, 29 January 2008

RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 29 January 2008, including all confidential items, be received.

C 2182 Planning & Development Committee, 5 February 2008

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 5 February 2008 be received.

C 2183 Planning & Development Committee, 26 February 2008

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 26 February 2008 be received.

C 2184 Chairman's Report

The Chairman reported that he had attended the following:

Opening of Subway Sandwich Shop
Lord Lieutenant of Surrey's Poppy Appeal Cadet Competition
All Day Charity Breakfast at Corner House Hotel
St Patrick's Day Parade
Crawley Past Present and Future Tour
Curry Evening at Albert Rooms (Mayor's Charitable Event)

RESOLVED: noted.

C 2185 Liaison Meetings with Surrey Police

The Clerk reported that the next meeting was due to take place on 11 April.

RESOLVED: noted.

C 2186 National Association of Local Councils (NALC)

The Clerk told members that he was still awaiting the results of the recently entered competitions (Newsletter, Web Site of the year etc).

RESOLVED: noted.

Surrey County Association of Parish & Town Councils (SCAPTC)

C 2187 Cllr Olliver told members that the revised SCAPTC Constitution was due to be presented for approval at the SCAPTC Annual Meeting.

RESOLVED: noted.

C 2188 **RESOLVED: that the revised SCAPTC Constitution be circulated to all Town Councillors who are not members of the Finance & General Purposes Committee.**

Town Council Flagpoles

C 2189 **RESOLVED: that the Flagpole outside the Old Town Council Offices be moved to the Memorial Gardens.**

C 2190 **RESOLVED: that the following associated costs be approved:**

i) £49.80 plus VAT for the supply and delivery of a new base plate from Turtle and Pearce Ltd.

ii) £50 for materials to be supplied by ASBIT (labour free of charge).

C 2191 **RESOLVED: that planning permission be sought for two flag poles to be installed outside the Albert Rooms. (One to fly the Union Flag and one to fly the Town Council flag.)**

C 2192 **Adaptors for Lamp Columns, Horley Recreation Ground**

RESOLVED: that six RCD Adaptors be supplied and installed by Balfour Beatty Infrastructure Services Ltd, at a cost of £187 plus Vat per lamp column, to enable easier access to electricity supply at large events in the Recreation Ground. (The cost to be covered by the hire charge to be paid by the fairground operator.)

Internal Auditor

C 2193 **RESOLVED: that the appointment of Mr Paul Hartley as Internal Auditor to Horley Town Council continue for a further year.**

C 2194 **RESOLVED: that the hourly rate paid to Mr Hartley be increased from £22 to £24, with effect from 1 April 2008.**

C 2195 **Estate of Cyril Edmonds**

The Clerk told members that he and the Chairman of the Council had recently met with a representative of the Surrey Community Foundation, an organisation which would, subject to a small annual charge, oversee the administration, publicity and promotion of the Cyril Edmonds Fund, with final decisions on grant allocations still being taken by the Town Council.

RESOLVED:

i) that the appointment of the Surrey Community Foundation to administer the Cyril Edmonds Fund be approved in principle.

ii) that the matter be considered in more detail at a future meeting.

C 2195) III) *that a report be presented by Cllr David Powell at the Horley Town Meeting on 25 April 2008.*

C 2196 Corporate Plan

RESOLVED: that the Corporate Plan, with approved artwork by Mad Ideas, be released for distribution at the Horley Town Meeting on 25 April.

Annual Report

C 2197 *RESOLVED: that the Annual Report, with approved artwork by Mad Ideas, be released for distribution at the Horley Town Meeting on 25 April.*

C 2198 *RESOLVED: that payment of £100 plus VAT to Mad Ideas, for the artwork concerned, be approved.*

C 2199 Draft Charter Between Reigate & Banstead Borough Council & Horley Town Council

The Clerk confirmed that the draft Charter had been circulated to all Town Councillors, prior to its approval by Horley Town Council and Reigate & Banstead Borough Council.

RESOLVED: noted.

C 2200 Letters Received

RESOLVED: that receipt be noted of:

- i) Letter of thanks for Town Council support from outgoing Chairman of Horley Round Table.*
- ii) Information about Reigate and Banstead Borough Council Budget Consultation.*
- iii) Thank you letters for Mayor's Charity Curry Evening.*

C 2201 *RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.*

C 2202 Relocation of Town Council Offices **CONFIDENTIAL**

Members were updated on recent developments.

C 2203 Security in Recreation Grounds **CONFIDENTIAL**

Members considered information received.

C 2204 Michael Crescent Scout Hut **CONFIDENTIAL**

Members considered correspondence received.

The meeting closed at 8.38 pm

Date of Next Meeting: 13 May 2008 (Annual Meeting)