

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of the Council held at the Council Offices, Albert Road, Horley on Tuesday 6 December 2005 at 7.30 pm.

Present: Councillor M Miller, Town Mayor & Chairman of the Council
Councillors Mrs D Andrews, E Andrews, (part meeting)
Ms D Ashley-Smith, T Breen, Mrs D Brooke-Harte,
J Chapman, M George, Ms M Goldsmith, J Kendall, A Kent,
G Larcombe, S Marshall, J Meech and B Weston.

Also present: Mr A Jones Clerk to the Council
Mrs C Fenton Deputy Clerk to the Council

C 1570 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs Mrs S Branwhite, Miss T Peppiatt and Mrs A Venn be accepted (for reasons as specified in the Attendance Register).

Declarations of Interest

C 1571 Cllr E Andrews declared a personal interest in the Church Road Allotments item, in view of his position as an allotment holder.

RESOLVED: noted

C 1572 Cllrs Kent, Kendall, Marshall, Meech and Weston declared personal and prejudicial interests in the Royal British Legion Poppy Appeal item, in view of their membership of the Royal British Legion. They left the Council Chamber whilst the matter was being discussed.

RESOLVED: noted.

C 1573 Public Forum

There were no members of the public present.

RESOLVED: noted.

C 1574 Corporate Plan

The Clerk told members that he was currently working on a draft Corporate Plan and that he would be calling a series of meetings of the sub-committee.

RESOLVED: noted.

C 1575 Ordinary Meeting of the Council, 18 October 2005

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 18 October 2005, including all confidential items, be confirmed and

C 1575) *adopted.*

C 1576 Extraordinary Meeting of the Council, 25 October 2005

The minutes of the Extraordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Extraordinary Meeting of the Council held on 25 October 2005 be confirmed and adopted.

C 1577 Leisure & Amenities Committee, 25 October 2005

The minutes of the meeting of the Leisure & Amenities Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

RESOLVED: that the minutes of the meeting of the Leisure & Amenities Committee held on 25 October 2005 be confirmed and adopted.

C 1578 Relocation of Town Council Offices Sub-Committee, 20 October 2005.

The minutes of the meeting of the Relocation of Town Council Offices Sub-Committee were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the meeting of the Relocation of Town Council Offices Sub-Committee held on 20 October 2005 be confirmed and adopted.

C 1579 Finance & General Purposes Committee, Extraordinary Meeting, 20 October 2005

The minutes of the Extraordinary Meeting of the Finance & General Purposes Committee were presented for confirmation by members and signature by the Committee Chairman.

RESOLVED: that the minutes of the Extraordinary Meeting of the Finance & General Purposes Committee held on 20 October 2005 be confirmed and adopted.

C 1580 Finance & General Purposes Committee, 15 November 2005

The minutes of the meeting of the Finance & General Purposes Committee were presented for confirmation by members and signature by the Committee Chairman.

RESOLVED: that the minutes of the meeting of the Finance & General Purposes Committee held on 15 November 2005 be confirmed and adopted.

C 1581 Planning & Development Committee, 1 November 2005

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Chairman.

C 1581) *RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 1 November 2005 be confirmed and adopted.*

C 1582 Planning & Development Committee, 22 November 2005

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 22 November 2005 be confirmed and adopted.

C 1583 Chairman's Report

The Chairman reported that he had represented the Town Council at the recent Saint Hill Gala Charity Concert.

RESOLVED: noted.

C 1584 Surrey County Association of Parish & Town Councils (SCAPTC)

The Clerk reported that he had recently attended a Clerk's Networking Day, which had been very informative. He added that the Executive Officer at the Surrey office was still absent on long term sick leave and the Sussex Association was currently providing administrative cover.

RESOLVED: noted.

C 1585 National Association of Local Councils (NALC)

The Clerk reported that no information had been received.

RESOLVED: noted.

Funding for Additional CCTV Cameras

C1586 The Clerk told members that he believed that further funding might be available from the Crime and Disorder Reduction Partnership for additional CCTV cameras, which could be positioned at the perimeter of the A23 Recreation Ground, in particular at the Charlesfield Road entrance to the park. He sought members approval to submit an application for funding.

RESOLVED: that an application be submitted to the Crime and Disorder Reduction Partnership for funding for additional CCTV cameras.

C 1587 The Clerk added that he understood that funding would be sought from other sources for an additional CCTV camera by the Michael Crescent Scout Hut.

RESOLVED: noted.

C 1588 Church Road Allotments – Improvements to Boundary with Churchyard

The Clerk told members that Jack King & Son had been appointed to clear the boundary between the allotments and the New Churchyard and remove all the rubbish and old fencing. The work was scheduled to take about six days. Phase 2 would involve the supply and installation of new appropriate fencing.

RESOLVED: noted.

Christmas

C 1589 The Clerk reported that Lamps and Tubes Illuminations had installed the lamp post lights last week and had been on hand for the switching on ceremony last Saturday. Windmill Nurseries had replaced the Christmas tree as the first one had not been acceptable. Both Gladedale Homes and the Gatwick Guesthouse Association had agreed to sponsor the tree. To date the transverse had not been installed as it had yet to be repaired. The Clerk added that he planned to meet with the Managing Director of Lamps and Tubes next week to discuss outstanding problems.

RESOLVED: noted.

C 1590 Arrangements were finalised for the Councillors' Hospitality event, due to take place in the Back Room of the Royal British Legion, following the Carol service on 17 December.

RESOLVED: noted.

C 1591 Members were informed that Peter von Staerck of MangeTout Hospitality was keen to hold an event in the A23 Recreation Ground next Summer, to raise money for Christmas lights.

RESOLVED: that the matter be referred for consideration at the next meeting of the Leisure & Amenities Committee.

Donation to Royal British Legion Poppy Appeal

C 1592 **RESOLVED: that this Council, using its powers under Section 137 of the Local Government Act 1972, make a donation of £200 to the Royal British Legion Poppy Appeal.**

C 1593 **RESOLVED: that receipt be noted of a letter of thanks from the Secretary of the Royal British Legion (Horley Branch) for the Town Council's recent assistance with the Remembrance Day Parade and associated services.**

C 1594 **Surrey County Playing Fields Association – Affiliation Fee 2005/2006**

RESOLVED: that payment of £10 be approved.

Review of Members' Allowances

C 1595 **RESOLVED: that receipt be noted of the Second Report of the Parish Remuneration Panel on Members' Allowances for Horley Town Council and Salfords and Sidlow Parish Council.**

C 1596 *RESOLVED: that the recommendations therein, regarding travel and subsistence rates payable from 1 January 2006, be approved.*

C 1597 Overview and Scrutiny Committee – Annual Report 2004 – 2005

RESOLVED: that receipt be noted of the Report. (Available to view in the Town Council Offices.)

C 1598 Request to Donate Bench

The Clerk told members that a local resident was keen to donate a bench to Horley Town Council, to be placed in parkland in memory of his father. After further discussion members agreed that Emlyn Meadows would seem to be the most appropriate location.

RESOLVED:

i) that the resident be informed accordingly.

ii) that the matter be referred for detailed consideration by the Leisure & Amenities Committee.

C 1599 Future Leisure Facilities in Horley

RESOLVED: that receipt be noted of a response from the Borough Council's Director of Services to the Community.

Resignation of Town Councillor

C 1600 *RESOLVED: that the resignation of Cllr Miss Tania Peppiatt, due to ill health and with immediate effect, be accepted.*

C 1601 The Clerk told members that he would inform the Borough Council's Electoral Services Officer accordingly and would display a Casual Vacancy notice on notice boards and in other public places. He added that if no election was called within fourteen working days, then it would be for the Town Council to fill the vacancy by co-option.

RESOLVED: noted.

Request for Leave of Absence

C 1602 *RESOLVED: that Cllr Mrs Sarah Branwhite's request for an extended leave of absence until February 2006 be approved.*

C 1603 The Clerk added that, with immediate effect, Cllr Mrs Branwhite would be standing down from all Committees, Sub-Committees and Outside Body Representation,

RESOLVED: noted.

C 1604 *RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.*

C 1605 Town Guide – 2007 CONFIDENTIAL

Members considered proposals received and agreed the way forward.

C 1606 Relocation of Town Council Offices CONFIDENTIAL

Members received an update from the Clerk.

C 1607 Casual Vacancy CONFIDENTIAL

Members considered the way forward.

C 1608 Town Council Estimates and Precept – 2006/2007 CONFIDENTIAL

Members finalised requirements and set the Town Council Precept for 2006/2007.

C 1609 Town Council Estimates – 2006/2007

RESOLVED: that the estimates, as appended to these minutes, be approved.

C1610 Town Council Precept – 2006/2007

RESOLVED: that a Town Council Precept of £255787.00 be set for the Financial Year 2006/2007 (subsequently rounded up to £255790.00 for accounting purposes) representing £30.40 per Band D household (an increase of 3.61%).

C 1611 *RESOLVED: that correspondence sent to the Borough Council's Finance Department be noted. (Copies are appended to these minutes.)*

C 1612 *RESOLVED: that the press release issued by the Chairman of the Finance & General Purposes Committee be approved. (A copy is appended to these minutes.)*

The meeting closed at 9.30 pm.

Date of Next Meetings: 10 & 17 January 2006 (Extraordinary Meetings)
14 February 2006 (Full Meeting)