

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of the Council held at the Council Offices, Albert Road, Horley on Tuesday 4 April 2006 at 7.30 pm.

Present: Councillor M Miller, Town Mayor & Chairman of the Council
Councillors Mrs D Andrews, E Andrews, Ms D Ashley-Smith,
Mrs S Branwhite, J Chapman, M George, Ms M Goldsmith,
J Kendall, A Kent, S Marshall, J Meech, R Olliver, Mrs A Venn
and B Weston.

Also present: Mr A Jones Clerk to the Council
Mrs C Fenton Deputy Clerk to the Council

C 1671 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs T Breen, Mrs D Brooke-Harte and G Larcombe be accepted (for reasons as specified in the Attendance Register).

C 1672 Declarations of Interest

There were no Declarations of Interest, specific to the meeting.

RESOLVED: noted

C 1673 Public Forum

A local resident raised concerns about the application by the owners of the Liquid Lounge night club to apply for extended opening hours until 3.30 am, seven days a week. He added that the local Police were opposing the application and that individuals had until the following day (5th April) to submit any objections.

RESOLVED: that members (in particular the relevant ward Councillors) register any objections they may have to the application.

C 1674 Innes Pavilion – Supplementary Deed of Easement

It was noted that the site meeting was still to take place.

RESOLVED: noted.

C 1675 Additional CCTV Cameras

It was noted that the civil engineering work had commenced at the Charlesfield entrance to the A23 Recreation Ground and that the tower for the new cameras would be delivered next week.

RESOLVED: noted.

C 1676 Improved Security at Emlyn Meadows

It was noted that it was still too wet for the work on the bunding to commence

C 1676) at Emlyn Meadows.

RESOLVED: *noted.*

C 1677 Ordinary Meeting of the Council, 14 February 2006

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: *that the minutes of the Ordinary Meeting of the Council held on 14 February 2006, including all confidential items, be confirmed and adopted.*

C 1678 Relocation Sub-Committee, 20 February 2006

The minutes of the meeting of the Relocation Sub-Committee were presented for confirmation by members and signature by the Chairman.

RESOLVED: *that the minutes of the meeting of the Relocation Sub-Committee held on 20 February 2006 be confirmed and adopted.*

C 1679 Leisure & Amenities Committee, 21 February 2006

The minutes of the meeting of the Leisure & Amenities Committee were presented for confirmation by members and signature by the Committee Chairman.

RESOLVED: *that the minutes of the meeting of the Leisure & Amenities Committee held on 21 February 2006 be confirmed and adopted.*

**C 1680 Leisure & Amenities Committee, Decisions Sub-Committee,
3 March 2006**

The minutes of the meeting of the Decisions Sub-Committee of the Leisure & Amenities Committee were presented for confirmation by members and signature by the Committee Chairman.

RESOLVED: *that the minutes of the meeting of the Decisions Sub-Committee of the Leisure & Amenities Committee held on 3 March 2006 be confirmed and adopted.*

C 1681 Finance & General Purposes Committee, 14 March 2006

The minutes of the meeting of the Finance & General Purposes Committee were presented for confirmation by members and signature by the Committee Chairman.

RESOLVED: *that the minutes of the meeting of the Finance & General Purposes Committee held on 14 March 2006 be confirmed and adopted.*

C 1682 Planning & Development Committee, 28 February 2006

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Chairman.

C 1682) RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 28 February 2006 be confirmed and adopted.

C 1683 Planning & Development Committee, 21 March 2006

The minutes of the meeting of the Planning & Development Committee were presented for confirmation by members and signature by the Committee Vice-Chairman.

RESOLVED: that the minutes of the meeting of the Planning & Development Committee held on 21 March 2006 be confirmed and adopted.

Surrey County Association of Parish & Town Councils (SCAPTC)

C 1684 RESOLVED: that payment of £1651.80, being the Town Council's subscription for 2006/2007, be approved.

C 1685 RESOLVED: that payment of £14.00 being the Town Council's subscription to the Local Council Review for 2006/2007, be approved.

C 1686 Cllr Meech reported that he had attended a meeting of SCAPTC on 25 March, where future training events had been discussed.

RESOLVED: noted.

C 1687 Chairman's Report

The Chairman reported that he had represented the Town Council at the following events:

- i) Thirtieth Anniversary of the Horley Country Market (formerly the W I Market).
- ii) Funeral of former Horley Parish Councillor James Clarke.
- iii) Royal British Affiliation with the Redhill Drum Corps.
- iv) Meeting with new Internal Auditor.

RESOLVED: noted.

Corporate Plan 2006 - 2010

C 1688 Members considered the recommendations of the Corporate Plan Sub-Committee. The Chairman thanked the Sub-Committee members for their recent efforts.

RESOLVED: that the Corporate Plan, subject to a few minor amendments, be adopted.

C 1689 Precept 2006/2007

The Clerk reported that the Borough Council would pay the Precept in two equal instalments on 6 April 2006 and 7 September 2006.

RESOLVED: noted.

C 1690 Receipt of New Member's Signature for Mandate to HSBC Bank plc

RESOLVED: *that Cllr Olliver's signature be received.*

C 1691 Annual Council Meeting

RESOLVED: *that the date of the Annual Town meeting be changed from 23 May 2006 to 9 May 2006.*

C 1692 Horley Town Council's Grant Application Scheme

Members reviewed the Grant Application Scheme. Several members felt that organisations, when applying for grants, should be asked to make some form of contribution towards the project in question, either financial or in kind.

RESOLVED: *that the application form be reviewed and scheme details be considered at the June meeting of the Finance & General Purposes Committee.*

**Surrey County Council Local Committee –
Details of Members' Local Initiative Funding**

C 1693 **RESOLVED:** *that receipt be noted of the following:*

- i) £1000 towards supporting the Emlyn Meadows Project. (Put forward by County Cllr Mrs Kay Hammond.)*
- ii) £500 towards supporting the installation of additional CCTV equipment at the A23 Recreation Ground. (Put forward by County Cllr Mrs D Ross-Tomlin.)*

C 1694 **RESOLVED:** *that letters of thanks be sent to the two County Councillors.*

Royal British Legion (Horley Branch) – July Parade and Service

C 1695 The Clerk told members that he had been approached by the Secretary of the Royal British Legion for permission to hold a service in the Memorial gardens on 23 July this year to celebrate the Queen's eightieth birthday and the one hundredth anniversary of the women's branch of the Royal British Legion.

RESOLVED: *that permission be given for the event to take place.*

C 1696 The Clerk added that the Royal British Legion proposed to use plastic matting for the event which was to be supplied by Horley Scouts.

RESOLVED: *noted.*

C 1697 Memorial Gardens Planting

the Clerk said that Royal British Legion members were keen to sponsor the planting of Queen Elizabeth roses in some of the Memorial Gardens flower beds. He added that he also believed that White and Sons would be prepared to sponsor some of the proposed planting.

RESOLVED: *that details of planting be finalised at the next meeting of the Leisure & Amenities Committee.*

Albert Rooms

C 1698 *RESOLVED: that the purchase of a new exterior name sign for the Albert Rooms be referred for consideration at a future meeting.*

C 1699 *RESOLVED: that the Contractor ASBIT be employed to carry out the following works at the Albert Rooms:*

- i) to install additional chainlink fencing to prevent access to the front of the building for the sum of £67.00 plus VAT.*
- ii) to install additional chainlink fencing along the boundary with the neighbouring property for the sum of £159.00 plus VAT.*
- iii) to clear the boundary to the rear of the building for the sum of £264.00 plus VAT.*

Tree Audit

C 1700 *RESOLVED: that Advanced Tree Services be employed to carry out an audit of trees at the A23 Recreation Ground and Court Lodge Fields for the total sum of £420.00 plus VAT.*

C 1701 The Clerk added that he proposed to have an audit of trees at Emlyn Meadows, Michael Crescent and Church Road Allotments carried out at a later date.

C 1702 **Footpath Diversion, Horley Anderson Centre**

RESOLVED: that the Town Council, as leaseholder of Court Lodge Fields, support the Borough Council's application for a Public Path Diversion Order, at no cost to this Council.

C 1703 **Horley Lions Club – Request for use of Court Lodge Fields**

RESOLVED:

- i) that Horley Lions be given permission to hold a Charity Dog Show at Court Lodge Fields on Sunday 9 July 2006.*
- ii) that the Clerk write to the Secretary of the Horley Lions, detailing the Town Council's terms and conditions.*

C 1704 **Clean Neighbourhoods and Environment Act 2005**

RESOLVED:

- i) that receipt be noted of information from the Department for Environment, Food and Rural Affairs (Defra).*
- ii) that the matter be referred for consideration at the next meeting of the Finance & General Purposes Committee.*

C 1705 **Proposed Restructuring of Surrey Police Authority (Merger with Sussex Police Authority)**

RESOLVED: that receipt of information be noted.

C 1706 **St George's Day Service**

RESOLVED: that Horley District Scout Council be given permission to

C 1706) *hold an open air service in the Memorial Gardens on either Sunday 22 April or Sunday 29 April 2007.*

C 1707 Annual Audit for the Year Ending 31 March 2006

Members were informed that the audit date had been set as 25 August 2006.

RESOLVED: noted.

C 1708 Urgent Business

RESOLVED: that the following be referred for consideration at the next meeting of the Planning & Development Committee:

Concern at the lack of responses from Surrey County Council to Town Council complaints about outstanding highway repairs.

C 1709 Press Release

RESOLVED: that a press release be issued, giving details of the Corporate Plan, the Town Meeting and proposals for the Grants Scheme. (A copy is appended to these minutes.)

C 1710 *RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.*

C 1711 Town Awards **CONFIDENTIAL**

Members approved the recommendations of the Awards Sub-Committee.

C 1712 Salary Scales **CONFIDENTIAL**

Members approved the recommendations of the Staff Sub-Committee.

C 1713 Playground Inspections **CONFIDENTIAL**

Members approved the appointment of Safeplay to carry out playground inspections on behalf of Reigate & Banstead Borough Council (the Town Council's Grounds Maintenance Contractor) for 2006/2007.

C 1714 Relocation of Town Council Offices **CONFIDENTIAL**

Members were updated on recent developments.

The Chairman thanked members for their support and efforts over the past Municipal Year.

The meeting closed at 9.01 pm.

Date of Next Meeting: 9 May 2006 (Annual Meeting)