

HORLEY TOWN COUNCIL
ORDINARY MEETING OF THE COUNCIL

Minutes of an Ordinary Meeting of Horley Town Council held at the Albert Rooms, Albert Road, Horley on Tuesday 3 April 2012 at 7.30 pm.

Present: Councillor Simon Marshall – Chairman & Town Mayor
Councillors J Baird, R Bethell, J Chapman, M George,
M Goldsmith, Samantha Marshall, V Marshall, R Olliver,
D Powell, M Robinson, T Schofield, R Sherwin, J Spratt and
F Stimpson

Also present: A Jones Town Clerk
C Fenton Deputy Town Clerk
P Crawford Gatwick Greenspace Partnership &
Sussex Wildlife Trust

C 3029 Apologies and Reasons for Absence

RESOLVED: that the apologies of Cllrs C Austin and K Hagerty be accepted, for reasons as specified in the attendance register. (Cllr Miller was absent.)

C 3030 Declarations of Interest

Cllr Goldsmith declared an interest in the Horley Edmonds Community Fund grant applications item, and left the Council Chamber whilst the matter was being discussed.

RESOLVED: noted.

C 3031 Public Forum

No members of the public were present.

C 3032 Riverside Green Chain – Grazing Consultation

Pete Crawford of the Gatwick Greenspace Partnership (GGP) and Sussex Wildlife Trust updated members on the Borough Council's Grazing Consultation. He explained that the Borough Council was to be gifted seventy acres of former farmland by the developers of the Acres in the North East Sector, which would form part of the Riverside Green Chain. The Borough Council had requested that GGP assist with the Consultation. He explained that grazing was believed to be the best way to manage such grasslands. The grazier would use Sussex cattle. Grazing would take place between May and November, with only three or four fields being grazed at any one time. (Further details are appended to these minutes.)

The Chairman thanked Pete Crawford for his presentation.

RESOLVED: noted.

C 3033 Himalayan Balsam

Pete Crawford updated members on ways to control Himalayan Balsam. He explained that this was an annual plant, spread by seed along water courses. He said that it was necessary to pull the plant out by its roots to prevent seeding, however, ideally a whole river needed to be treated at any one time, otherwise the plants would just return the following year. He added that a programme backed by the Environment Agency needed to be put in place.

RESOLVED: noted.

C 3034 Ordinary Meeting of the Council, 14 February 2012

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

RESOLVED: that the minutes of the Ordinary Meeting of the Council held on 14 February 2012, including all confidential items, be approved.

C 3035 Meeting of the Staff Sub-Committee, 2 March 2012

RESOLVED: that the minutes of the above meeting of the Staff Sub-Committee, including all confidential items, be approved.

C 3036 Leisure & Amenities Committee, 10 January 2012

RESOLVED: that the minutes of the above meeting of the Leisure & Amenities Committee, including all confidential items, be received.

C 3037 Finance & General Purposes Committee, 17 January 2012

RESOLVED: that the minutes of the above meeting of the Finance & General Purposes Committee, including all confidential items, be received.

C 3038 Planning & Development Committee, 31 January 2012

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be received.

C 3039 Planning & Development Committee, 28 February 2012

RESOLVED: that the minutes of the above meeting of the Planning & Development Committee be received.

C 3040 Chairman's Report

The Chairman reported that he had attended the following:

Lord Lieutenant's Awards Evening to Cadets for the Poppy Appeal
Charity Curry Evening
Haywards Heath Civic Dinner/Dance
Crawley St Patrick's Day Parade
High Sheriff's Youth Awards at Leatherhead
Election of new High Sheriff

C 3040) *RESOLVED: noted.*

C 3041 Workload / Staffing Review

The Clerk explained that members of the Staff Sub-Committee had recently met with Cllr Tony Schofield to discuss the final part of his report, which had examined ways, in which working practices might be improved. The Clerk explained that final conclusions would follow, however it had been agreed that the most recently available minutes of committee meetings would be included with the Full Council bundle, whether or not they had been approved by the Committee in question. It had also been agreed that comments made by the Town Council on planning applications would only be appended to the signed copy of the minutes of the Planning & Development Committee.

RESOLVED: noted.

C 3042 Town Meeting, 27 April 2012

The Clerk reminded members that Inspector Richard Haycock, the Neighbourhood Policing Commander, would be giving a presentation on Police matters at the meeting. He added that Jim Williamson would be attending on behalf of Smiths Charity and it was hoped that representatives of St Bart's Church would also be there. The Chairman stressed the importance of as many members as possible attending the meeting.

RESOLVED: noted.

C 3043 Internal Control Review 2011 / 2012

RESOLVED: that the annual review of the effectiveness of the Town Council's system of internal control and management of risk, as recommended by the Finance & General Purposes Committee and appended to these minutes, be approved.

C 3044 Liaison Meetings with Surrey Police

It was noted that there had been no recent meeting although the Police had updated the Clerk on incidents of anti-social behaviour involving youths at Horley Recreation Ground.

RESOLVED: noted.

C 3045 Recognition of Service of Past Chairmen

RESOLVED:

- i) that the Awards Committee meet to consider how the service of past Chairmen might be recognised (possibly by the presentation of a lapel badge).***
- ii) that the matter be re-considered at a future meeting.***

C 3046 Horley Anderson Centre / Innes Pavilion Division

The Clerk reported that the Scout Hut had now been demolished and the demolition of the Anderson Centre was half completed. Several meetings had taken place with contractors and the works were progressing in accordance with the timetable.

RESOLVED: noted.

C 3047 Environment Matters

Cllr Powell reported that no Environment Campaign was planned to take place this year.

RESOLVED: noted.

C 3048 Corporate Plan 2012 – 2016

It was noted that the Corporate Plan Sub-Committee had met on 9 March. The Clerk added that the Strategy & Forward Planning Advisory Group would be preparing a draft Plan for the Corporate Plan Sub-Committee to consider.

RESOLVED: that receipt be noted of notes of the meeting of the Corporate Plan Sub-Committee held on 9 March 2012. (A copy is appended to these minutes.)

C 3049 Strategy and Forward Planning Advisory Group (S&FP Group)

Cllr Bethell reported that training had taken place on the use of One Page Strategy Tool. He added that a meeting had been held with the Chief Executive of the Gatwick Diamond Business Association. Cllr Powell was due to meet with representatives of St Bart's Church and the Gatwick Greenspace Partnership to consider ways in which the grounds maintenance specification for the Churchyards might be modified. (Notes of recent meetings are appended to these minutes.)

RESOLVED: noted.

C 3050 Horley Health Check – Residents' Questionnaire

RESOLVED;

- i) that any comments on the proposed questionnaire be submitted to Cllr Bethell within one week.**
- ii) that a pilot survey be carried out at the St George's Day Fayre, followed by a further pilot survey carried out in conjunction with Court Lodge Residents' Association.**

C 3051 Community Foundation for Surrey – Grant Application

RESOLVED: that £500 be awarded to the Reigate & Redhill Live at Home Scheme for costs (not salaries) associated with the Horley Day Centre.

C 3052 Letters Received

RESOLVED: that receipt be noted of a letter of thanks from the Mayor of Haywards Heath Town Council for support given by Cllrs Simon and Valerie Marshall.

C 3053 Diary Dates

RESOLVED: that the following events be noted:

- i) Participation by Borough Cllr Andrew Lynch in the Brighton Marathon on 15 April.**
- ii) St George's Day Fayre (organised by Horley Association of Traders) on 21 April**
- iii) Horley Business Expo at the Gatwick Holiday Inn on 27 April**
- iv) Swimathon at Horley Leisure Centre on 28 April**
- v) Various walks in the Horley area organised by the Gatwick Greenspace Partnership during May.**
- vi) Diamond Jubilee Fun Day at Horley Recreation Ground on 4 June.**

C 3054 Confidential Business

RESOLVED: that, "in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

C 3055 Works at the Innes Pavilion

CONFIDENTIAL

Members were updated on essential works required.

Meeting closed at 9.00 pm.

Date of Next Meeting: 15 May 2012 (Annual Meeting)