

**HORLEY TOWN COUNCIL**  
**EXTRAORDINARY MEETING OF THE COUNCIL**

Minutes of an Extraordinary Meeting of the Council held at the Council Offices, Albert Road, Horley on Tuesday 17 January 2006 at 7.30 pm.

**Present:** Councillor M Miller, Town Mayor & Chairman of the Council  
Councillors Mrs D Andrews, E Andrews, T Breen,  
Mrs D Brooke-Hart, J Chapman, M George, Ms M Goldsmith,  
A Kent, G Larcombe, S Marshall, J Meech and Mrs A Venn.

**In Attendance:** Mr A Jones Clerk to the Council  
Mrs C Fenton Deputy Clerk to the Council

**C 1617 Apologies and Reasons for Absence**

**RESOLVED:** *that the apologies of Cllrs Ms D Ashley-Smith, J Kendall and B Weston be accepted (for reasons as specified in the attendance register).*

**C 1618 Declarations of Interest**

There were no declarations of interest, specific to the meeting.

**RESOLVED:** *noted.*

**C 1619 Public Forum**

There were no questions or comments from members of the public.

**RESOLVED:** *noted.*

**Vice-Chairman of the Council**

**C 1620** **RESOLVED:** *that the resignation of Cllr J Kendall as Vice-Chairman of Horley Town Council be accepted.*

**C 1621** **RESOLVED:** *that the following nominations for vice-chairmanship be considered:*

*Cllr J Meech (Proposer: Cllr Marshall, Seconder: Cllr Breen)*

*Cllr M George (Proposer: Cllr Kent, Seconder: Cllr Mrs Brooke-Harte)*

*Cllr Mrs D Andrews (Proposer: Cllr Larcombe, Seconder: Cllr E Andrews)*

**C 1622** A vote was taken and Cllr Meech received the highest number of votes.

**RESOLVED:** *that Cllr John Meech be elected Vice-Chairman of Horley Town Council for the remainder of the current Municipal Year.*

**C 1623 Casual Vacancy**

The Clerk confirmed that he had sought further advice and had received confirmation that co-option was now the only course of action. He added that

- C 1623)** the vacancy would continue to be advertised until a suitable candidate came forward and that the Council was not obliged to co-opt if members considered particular candidates to be unsuitable. If more than one candidate came forward, then the outcome would be decided by ballot.

After further discussion the following was agreed:

**RESOLVED:**

- i) that a formal notice advertising the vacancy be placed on the notice boards and in other suitable public places.**
- ii) that a press release be issued, inviting members of the public to come forward for co-option.**
- iii) that candidates be requested to fill out an application form and submit a written statement, outlining the reasons for their application.**
- iv) that members decide whether interviews are required, once the candidates are known.**
- v) that the Clerk seek advice, regarding any declarations of interest that existing members should be advised to make.**
- vi) that an initial closing date of Wednesday 8 February 2006 be set.**
- vii) that the matter be considered at the Full Council meeting on 14 February 2006 and all candidates be invited to attend the meeting.**

**Horley Churchyards and Maintenance Grant**

- C 1624** Cllr Kent reported that the Churchyards Committee had met on 16 January. He said that the Reverend Davie had produced a second draft of the proposals to increase burial charges, to bring them in line with other parishes and to raise money for improvements to the Churchyards. It was noted that the accounts had now been received and that four Committee meeting dates had been set through to January 2007. The Clerk said that he had spoken to the Reverend Davie, who had agreed to submit regular reports about the condition of the Churchyards. He added that the Reverend Davie would be happy to attend a future Council meeting and answer any questions that members might have.

**RESOLVED: noted.**

- C 1625** **RESOLVED: that the following instalments of the Maintenance Grant be paid:**  
**£6,000.00 to be paid immediately**  
**£4,500.00 to be paid in March 2006.**

**Meeting closed at 8.16 pm.**

**Date Next Meeting: 14 February 2006**