

HORLEY TOWN COUNCIL
ANNUAL MEETING OF THE COUNCIL

Minutes of the Annual Meeting of the Council held at the Old Town Council Offices, Albert Road, Horley on Tuesday 15 May 2007.

Present: Councillor S Marshall, Town Mayor & Chairman of the Council
Councillors P Avis, R Bethell, Mrs D Brooke-Harte,
J Chapman, P Chapman, Ms J Gall, M George,
Ms M Goldsmith, Mrs V Marshall, M Miller, Ms S Odds,
R Olliver, D Powell, Miss S Rogers, Ms V Snowball and
Miss F Stimpson

Also present: Mr A Jones Clerk to the Council
Mrs C Fenton Deputy Clerk to the Council

- C 1955 Receipt of Members' Declarations of Acceptance of Office and Acceptance of the Parish Council's Model Code of Conduct (Cllr Miller in the Chair)**

RESOLVED: that receipt of the forms be noted.

- C 1956 Election of the Town Mayor and Chairman of the Council (Cllr Miller in the Chair)**

Cllr Jack Chapman proposed and Cllr Peter Chapman seconded that Cllr Simon Marshall be nominated as Town Mayor and Chairman of the Council. There were no further nominations.

RESOLVED: that Cllr Simon Marshall be elected Town Mayor and Chairman of Horley Town Council for the Municipal Year 2007/2008.

- C 1957 Chairman's Declaration of Acceptance of Office (Cllr Marshall in the Chair)**

RESOLVED: that the Chairman's Declaration of Acceptance of Office be received.

- C 1958 Apologies and Reasons for Absence**

RESOLVED: that the apology of Cllr S Thomas be accepted (for reasons as specified in the Attendance Register).

- C 1959 Receipt of Members' Notification of Interests (Form LGA 1)**

RESOLVED: that receipt of the forms be noted from new members only. (The Register of Interests to be updated accordingly.)

- C 1960 Receipt of Members' Notification of Change to Registered Financial and Other Interests (Form LGA 3)**

RESOLVED: that receipt of the forms be noted from re-elected members only. (The Register of Interests to be updated accordingly.)

C 1961 Receipt of Members' Signatures for Mandate to HSBC Bank plc

RESOLVED: that receipt of the signatures be noted.

C 1962 Election of the Vice-Chairman of the Council

Cllr Michael Miller proposed and Cllr Jack Chapman seconded that Cllr Richard Bethell be nominated as Vice-Chairman of the Council. There were no further nominations.

RESOLVED: that Cllr Richard Bethell be elected Vice-Chairman of Horley Town Council for the Municipal Year 2007/2008.

C 1963 Declarations of Interest

There were no Declarations of Interest, specific to the meeting.

RESOLVED: noted.

C 1964 Public Forum

There were no members of the public present.

RESOLVED: noted.

C 1965 Inspection of Deeds and Trust Instruments

RESOLVED: that the inspection of deeds and trust instruments be noted.

C 1966 Appointments to the Leisure & Amenities Committee:

RESOLVED: that the following appointments be approved:

***Cllr R Bethell
Cllr J Chapman
Cllr P Chapman
Cllr Ms J Gall
Cllr M George
Cllr Ms M Goldsmith
Cllr S Marshall
Cllr Mrs V Marshall
Cllr Ms S Odds
Cllr D Powell
Cllr Miss S Rogers
Cllr Miss F Stimpson
Cllr S Thomas***

C 1967 Appointments to the Planning & Development Committee

RESOLVED: that the following appointments be approved:

***Cllr P Avis
Cllr R Bethell
Cllr Mrs D Brooke-Hart***

C 1967) **Cllr J Chapman**
Cllr Ms J Gall
Cllr M George
Cllr S Marshall
Cllr M Miller
Cllr R Olliver
Cllr Ms V Snowball
Cllr Ms F Stimpson

C 1968 **Appointments to the Finance & General Purposes Committee**

RESOLVED: *that the following appointments be approved:*

Cllr P Avis
Cllr R Bethell
Cllr Mrs D Brooke-Harte
Cllr J Chapman
Cllr P Chapman
Cllr Ms M Goldsmith
Cllr S Marshall
Cllr Mrs V Marshall
Cllr M Miller
Cllr R Olliver
Cllr D Powell
Cllr Miss S Rogers
Cllr Ms V Snowball

Review of Town Council and Committee Sub-Committees

C 1969 **RESOLVED:** *that the addition of the Estate of Cyril Edmonds Sub-Committee be approved.*

C 1970 **RESOLVED:** *that the addition of the Reigate & Banstead Borough Council Liaison Committee be approved.*

C 1971 **RESOLVED:** *that the list of Sub-Committees, as appended to these minutes, be approved.*

C 1972 **Appointments to Sub-Committees**

RESOLVED: *that the appointments be approved. (Details are on the list appended to these minutes.)*

Review of Committees' Outside Bodies

C 1973 **RESOLVED:** *that the addition of the Horley Learning Partnership be approved.*

C 1974 **RESOLVED:** *that the list of Outside Bodies and appointments made by Committees be approved. (The list is appended to these minutes.)*

C 1975 **Ordinary Meeting of the Council, 3 April 2007**

The minutes of the Ordinary Meeting of the Council were presented for confirmation by members and signature by the Chairman of the Council.

C 1975) **RESOLVED:** *that the minutes of the Ordinary Meeting of the Council held on 3 April 2007, including all confidential items, be confirmed and adopted.*

C 1976 **Planning & Development Committee, 10 April 2007**

RESOLVED: *that the minutes of the meeting of the Planning & Development Committee held on 10 April 2007 be received.*

C 1977 **Leisure & Amenities Committee, 17 April 2007.**

RESOLVED: *that the minutes of the meeting of the Leisure & Amenities Committee held on 17 April 2007 be received.*

C 1978 **Finance & General Purposes Committee, 24 April 2007**

RESOLVED: *that the minutes of the meeting of the Finance & General Purposes Committee held on 24 April 2007 be received.*

Planning & Development Committee, 1 May 2007

C 1979 **RESOLVED:** *that, at the request of Cllr George, the following addition be made to minute P 2042: "Members noted that the remit of the Task Group had now been expanded to include the North East and North West Sectors".*

C 1980 **RESOLVED:** *that the minutes of the meeting of the Planning & Development Committee held on 10 April 2007, subject to the amendment recorded under minute C 1979, be received.*

C 1981 **Town Council Cycle of Meetings**

RESOLVED: *that the Town Council Cycle of Meetings for the Municipal Year be approved. (A copy is appended to these minutes.)*

C 1982 **Chairman's Report**

Cllr Miller reported that he had represented the Town Council at the Horley Scouts' St George's Day Service and Fun Day in April.

RESOLVED: *noted.*

C 1983 **National Association of Local Councils (NALC)**

The Clerk told members that he had nothing to report.

RESOLVED: *noted.*

Surrey County Association of Parish & Town Councils (SCAPTC)

C 1984 **RESOLVED:** *that the nomination of Cllr R Olliver to the SCAPTC Management Committee be approved.*

C 1985 **RESOLVED:** *that the revised SCAPTC Constitution be forwarded to the*

- C 1985) *Town Council SCAPTC representatives (Cllrs P Chapman and R Olliver) prior to its consideration by the Finance & General Purposes Committee in July.***

Highways Consultant

- C 1986** The Clerk explained to new members that the Town Council had recently employed the services of a Highways Consultant to survey a cross section of five busy roads in Horley and produce a report on their condition and standards of repair. He added that he had subsequently written to the Leader of Surrey County Council, enclosing a copy of the report and was awaiting a response.

RESOLVED: noted.

- C 1987** ***RESOLVED: that payment of £590.40 to Mr R W Olsen of Highway Associates be approved.***

Estate of Cyril Edmonds deceased

- C 1988** ***RESOLVED: that the decision taken by the Finance & General Purposes Committee to accept the bequest be ratified.***

- C 1989** ***RESOLVED: that a meeting of the Estate of Cyril Edmonds Sub-Committee be called at the earliest opportunity.***

- C 1990** **Work Experience**

RESOLVED: that receipt be noted of letters of thanks from Oakwood School and the student involved.

- C 1991** **Chain of Office**

RESOLVED: that a silver Chain of Office be purchased from A R Fabb Bros Ltd, the leading supplier, for the approximate sum of £800 plus VAT.

- C 1992** **Letters Received**

RESOLVED: that receipt be noted of

- i) a letter of thanks from Mr Andy Thompson, retiring Headteacher of Oakwood School, for the Town Council's continued support.***
- ii) a request from a local resident under the Freedom of Information Act for any public information regarding the Town Council's proposed move to 23 High Street and related proposed Changes of Use in the adjoining Elbourne House.***

- C 1993** **Press Release**

RESOLVED: that the press release, as appended to these minutes, be approved.

- C 1994** ***RESOLVED: that in view of the confidential nature of the business about to be transacted, the public and press be excluded from the remainder of the meeting under the provisions of the Public Bodies (Admission to Meetings) Act 1960.***

C 1995 Horley Sports (Social) Club

CONFIDENTIAL

Members were updated on recent meetings

**C 1996-
C 1999 Relocation of Town Council Offices**

CONFIDENTIAL

Members considered options for the redevelopment of the Albert Rooms and approved the hire of temporary offices from Portakabin Ltd.

The meeting closed at 8.48 pm.

Date of Next Meeting: 18 September 2007