



**P 6262)** the remit of HTC was to make comments within planning law for consideration by the Borough Council on determining the application. It was also suggested that the resident could contact his local Borough Councillor for further advice. (Although not a Borough Councillor for the ward, Cllr Biggs offered to pass on comments to the Planning Officer.)

The Committee agreed to register the following supplementary comment on RBBC's website:

*"Following new information received, the Council has concerns about flood mitigation, massing and loss of neighbour amenity."*

**RESOLVED: that the above supplementary comment by the Town Council on Planning Application 18/02209/HHOLD - 17 Apsley Road, Horley, be approved.**

**P 6263** **Approval of Minutes**  
**Planning & Development Committee – 6 November 2018**

**RESOLVED: that the minutes of the above meeting of the Planning & Development Committee, be approved.**

**Planning Updates – 6 November 2018**

**P 6264** **Millennium Mosaic**

It was noted that a proposal for the Millennium Mosaic to be placed vertically within the refurbished High Street Pedestrian Precinct had been put to the Regeneration Manager for consideration. The Chairman added that, equally, a more contemporary Town Council notice board should also be placed within a more prominent position.

**RESOLVED: noted.**

**Outside Bodies and Sub-Committees**

**P 6265** **Horley Town Management Group (HTMG)**

The Clerk gave an update on the last HTMG meeting, held on 27 November, which had included details of the revised timetable and programme for the High Street Pedestrian Precinct programme (due to commence in the second week of January). Concerns were also raised about the timetable impacting on the St George's Day event in April. However, it was hoped that the event could still take place in the vicinity of Horley High Street.

At the meeting, the group also discussed the Town Centre Wayfinding Proposal to be followed up after the precinct refurbishment. HTMG members were also updated on the defibrillators project which was being supported by the Town Council in conjunction with the South East Coast Ambulance Service (SEACAMB).

**RESOLVED: noted.**

**P 6266 Determined Planning Applications**

Members reviewed the list of Planning Applications determined for the period 2 November to 29 November 2018.

**RESOLVED: noted.**

**P 6267 Planning Applications received from Reigate & Banstead Borough Council for the period 2 November to 29 November 2018.**

**RESOLVED: that the Town Council's comments, as appended to the signed copy of the minutes and available on the Town Council and Borough Council websites, be noted.**

**Planning Appeals – During the period 2 November to 29 November 2018**

**P 6268 Planning Appeals Received**

Members reviewed the list of Planning Appeals Received for the period 2 November to 29 November 2018.

**RESOLVED: noted.**

**P 6269 Planning Appeals Determined**

Members reviewed the list of Planning Appeals Determined for the period 2 November to 29 November 2018.

**RESOLVED: noted.**

**P 6270 Ongoing Planning Matters**

There was no update.

**RESOLVED: noted.**

**North East Sector (The Acres)/North West Sector (Westvale Park)**

**P 6271 North East Sector**

The Clerk provided key updates contained the Horley Master Plan which had been communicated previously by the Regeneration Manager. These included the extension of bus routes and adoption of the outstanding roads at 'The Acres' as well as completion of the Neighbourhood Centre with a new convenient store plus a well utilised community centre (Tanyard Barn).

**RESOLVED: noted.**

**P 6272**

**North West Sector**

The Chairman added that concerns had been raised about the new Westvale Park Primary School & Nursery being subject to a phased opening with only reception classes to become available initially in the Autumn of 2020. In response to this, the Aurora Academies Trust indicated that they would

**P 6272)** consider opening additional classes should there be a demand to accommodate older children within other year groups. A letter from the Town Council had also been sent to Surrey County Council's Education Department, addressing the adequacy of future education provision with Horley and surrounding areas. A response to the letter was awaited.

**RESOLVED: noted.**

**P 6273**                    **Town Centre Regeneration**

The Clerk advised that Councillor Graham Knight had indicated that the next meeting of the Horley Regeneration Forum would be held in February 2019 and the date would be confirmed once the Regeneration Manager had been consulted.

**RESOLVED: noted.**

**Railway Matters**

**P 6274**                    **Horley Rail Users' Forum**

Members were informed that Councillor Graham Knight planned to carry out a preliminary survey at Horley Station in January to determine if interested commuters would be willing to set up an independent non-political Horley Rail Users' Forum. He would be accompanied by Councillor David Powell to hand out leaflets. It had been noted that over 4,000 passengers travel via the station and many remain severely affected by the continued daily disruptions. A further update would be provided in due course.

**RESOLVED: noted.**

**Highways Matters**

**P 6275**                    **Albert Road / Victoria Road – Resurfacing Works**

It was noted that resurfacing works of the middle section of Albert Road along with full resurfacing of Victoria Road had remained outstanding for some considerable time and these would be followed up by County Councillor Kay Hammond with Surrey Highways on their planned timetable.

*(It was subsequently reported by the SCC Highways Works Communications Team that the resurfacing of Victoria Road had been programmed to start on 7 January 2019).*

**RESOLVED: noted.**

**P 6276**                    **Parking on School Zig-Zag Road Markings, Albert Road, Horley**

The Town Clerk reported that the plans to make the zig-zag lines outside Horley Infant School, Albert Road enforceable were progressing. The signage would be ordered, and it was anticipated that the required changes would be implemented in the New Year. A further update would be provided at the next Committee meeting.

**RESOLVED: that an update on parking restrictions and enforcement outside Horley Infant School, Albert Road, be provided to the next Committee meeting.**

**P 6277**

**Multiple Roadworks in Horley**

Following up on some comments received at the recent Residents' Forum meeting, Members discussed the recent glut of roadworks in and around Horley including those at the Kings Head entrance from the A23 to Westvale Park, and Victoria Road. It was felt that no overview had been taken and that no proper coordination was in place. It was agreed that the Clerk should write, expressing concern about the situation, to the Cabinet Member for Highways, Mark Furniss, with copies to County Councillors Graham Knight and Kay Hammond.

**RESOLVED: that the Clerk write to the Cabinet Member for Highways regarding multiple roadworks in Horley and an update be provided at the next Committee meeting.**

**P 6278**

**SCC Highways Bulletins**

**RESOLVED: that receipt be noted of the latest SCC Highways Bulletins (already circulated to members).**

**P 6279**

**Recent Highways Communications**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Kier	Weekly Update on the SMP M23 Programmed Work	3.12.18	Noted.

**RESOLVED: noted.**

**Airport Matters**

**P 6280**

**Gatwick Airport Ltd (GAL) Draft Airport Master Plan 2018 Consultation  
(Closing Date: 10 January 2019)**

Members reviewed the detailed draft responses to the [GAL Draft Airport Master Plan Consultation](#) which had been prepared by the Chairman and circulated to the Committee prior to the meeting. The final draft responses would be represented to the Committee for approval at the next meeting on 8 January and submitted to GAL before the closing date.

**RESOLVED: that the Town Council's response to the above GAL Draft Airport Master Plan 2018 Consultation, be approved at the next meeting of this Committee.**

**P 6281**

**Recent Airport Communications**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
GATCOM	Weekly Newsletters & Updates	16.11.18) 23.11.18) 30.11.18)	Noted.

**RESOLVED: noted.**

**Surrey County Council Transformation Consultations – Online Public Surveys  
(Closing Date: 4 January 2019)**

**P 6282**

**SCC Transformation Consultation - Family Resilience: Children's Centres**

Members commented that the youth centre was currently underutilised.

***RESOLVED: that the Town Council's response to the above SCC Consultation on Family Resilience: Children's Centres, be ratified at the next meeting of this Committee.***

**P 6283**

**SCC Transformation Consultation - Concessionary Bus Travel Funding**

Members commented that it may be difficult for disabled people to travel without a companion. Concern was expressed that this proposal might lead to a loss of independence for disabled people and that companions should be eligible for a reduced fare.

***RESOLVED: that the Town Council's response to the above SCC Consultation on Concessionary Bus Travel Funding, be ratified at the next meeting of this Committee.***

**P 6284**

**SCC Transformation Consultation - Special Educational Needs and Disabilities**

Members noted there was insufficient information and knowledge available to make a comment at this stage and Surrey County Council would be advised accordingly.

***RESOLVED: noted.***

**P 6285**

**SCC Transformation Consultation - Libraries and Cultural Services**

Members commented that the development of the new Library at Russell Square, due to open in February 2019, had been widely supported and Surrey County Council would be advised accordingly.

***RESOLVED: noted.***

**P 6286**

**SCC Transformation Consultation - Community Recycling Centres**

Members expressed concerns that the proposal to increase charges would lead to an increase in fly tipping and that, whilst Surrey County Council would make a saving, more cost would accrue to Reigate and Banstead Borough Council who would be responsible for clearing up the fly tipping and Surrey County Council would be advised accordingly.

***RESOLVED: noted.***

**P 6287**

**Network Rail Consultation – Brighton Main Line, Unblocking the Croydon Bottleneck  
(Closing Date: 17 December)**

The Committee was informed of a public consultation by Network Rail to upgrade the Brighton Main Line which is one of the busiest and most congested routes in the county, in order to provide more reliable, faster and frequent services on the Brighton Main Line and its network. It was agreed that the Chairman and Administration Officer would respond to the online survey positively and the responses presented for ratification at the next meeting.

**P 6287) RESOLVED: that the Town Council's response to the above Network Rail Consultation – Brighton Main Line, Unblocking the Croydon Bottleneck, be ratified at the next meeting of this Committee.**

**P 6288 Wi-Fi Coverage and Speed in Horley**

Cllr Stimpson commented that the speed of Broadband in some areas of Horley was still very slow. It was also noted that there was no direct Fibre Optic Broadband available on the Westvale Development. The Chairman suggested that the matter should be taken up directly with the Broadband provider.

**RESOLVED: noted.**

**P 6289 RBBC Development Management Plan Examination Hearings**

The Chairman and Councillor Olliver provided comprehensive updates following the final set of DMP Examination Hearings held with the Planning Inspector at Reigate Town Hall, at which they were representatives of the Town Council. In turn, they each gave clear and concise summaries of the various topics covered at the Hearing Sessions. It was noted that the Inspector's Report and comments on the soundness of the Plan and if it had duly met statutory and procedural requirements, were expected to be released in January. The Clerk expressed a sincere note of thanks to Councillors George and Olliver for their enormous contribution and professionalism at the Hearing Sessions and throughout the process.

**RESOLVED: noted.**

**P 6290 Letters Received**

<b>From</b>	<b>Subject</b>	<b>Received</b>	<b>Action</b>
Metrobus	Metrobus Crawley has best bus depot in the country	20.11.18	Noted
Metrobus	Metrobus goes Contactless	26.11.18	Noted
Brighton Mainline Alliance	Newsletter	4.12.18	Noted
RBBC	Brownfield Land Register – Call for Sites	9.11.18	Noted

**RESOLVED: noted.**

**P 6291 Diary Dates**

**HATs Christmas Fayre  
Horley High Street on Saturday 8 December 2018**

**Carol Service and Councillors' Hospitality on Saturday 15 December 2018**

**RESOLVED: noted.**

**P 6292**

**Urgent Business**

No matters were raised.

***RESOLVED: noted.***

**P 6293**

**Press Release**

***RESOLVED: that comments on Planning Applications be released to the press and placed on the Town Council website.***

**Meeting closed at 9.25 pm**

**Date of next meeting: 8 January 2019**



**Planning & Development Committee**  
**Declarations of Interest**

**Date of Meeting: 4 December 2018**

Councillor(s)	Pecuniary or Non-Pecuniary	Reference	Location	Details
Buttironi	Non-Pecuniary	18/02338/HHOLD	High Trees, 3 Rosemary Lane, Horley, RH6 9HG	Proximity
Olliver	Non-Pecuniary	18/02314/HHOLD	23 Limes Avenue, Horley RH6 9DH	Proximity

**List of Planning Applications**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 2 to 29 November 2018**

**To see plans please CTRL+click on the application number to follow the link .**

<b>1. RBBC Letter Dated: 6/11/18</b>	<b>Application No: <a href="#">18/02226/HHOLD</a> and <a href="#">18/02227/LBC</a></b>
LOCATION:	Hutchins Cottage Horley Row Horley Surrey RH6 8DF
DESCRIPTION:	Replacement of porch & installation of wood burner flue.
<b>HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 4/12/18</b>	<b>No objections</b>

<b>2. RBBC Letter Dated: 7/11/18</b>	<b>Application No: <a href="#">18/02315/HHOLD</a></b>
LOCATION:	7 Westleas Horley Surrey RH6 8AF
DESCRIPTION:	Demolition of existing garage and erection of new 2 storey side /front extension
<b>HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 4/12/18</b>	<b>No objections</b>

<b>3. RBBC Letter Dated: 13/11/18</b>	<b>Application No: <a href="#">18/01576/F</a></b>
LOCATION:	Middleton House 43 - 49 High Street Horley Surrey RH6 7BN
DESCRIPTION:	Erection of a three storey rear extension to provide nine flats. As amended on 04/10/2018 and on 09/11/2018.
<b>HORLEY TOWN COUNCIL COMMENTS ratified at meeting, 4/12/18</b>	<b>No objections</b>

<b>4. RBBC Letter Dated: 14/11/18</b>	<b>Application No: <a href="#">18/02314/HHOLD</a></b>
LOCATION:	23 Limes Avenue Horley Surrey RH6 9DH
DESCRIPTION:	Single storey rear extension with new pitched roof over side extension
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

<b>5. RBBC Letter Dated: 14/11/18</b>	<b>Application No: <a href="#">18/02251/RET</a></b>
LOCATION:	Chalet At Trentham Peeks Brook Lane Horley Surrey
DESCRIPTION:	Retrospective approval for change of use to gypsy caravan site for 12 pitches and retention of hard standing.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

**List of Planning Applications**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 2 to 29 November 2018**

<b>6. RBBC Letter Dated: 26/11/18</b>	<b>Application No: <u>18/01733/HHOLD</u></b>
LOCATION:	Shaldon 191 Smallfield Road Horley Surrey RH6 9LR
DESCRIPTION:	Two storey rear extension. As amended on 23/11/2018.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

  

<b>7. RBBC Letter Dated: 26/11/18</b>	<b>Application No: <u>18/02419/HHOLD</u></b>
LOCATION:	81 Albert Road Horley Surrey RH6 7HB
DESCRIPTION:	Proposed single storey extension.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

  

<b>8. RBBC Letter Dated: 26/11/18</b>	<b>Application No: <u>18/02338/HHOLD</u></b>
LOCATION:	High Trees 3 Rosemary Lane Horley Surrey RH6 9HG
DESCRIPTION:	Rear and side extensions.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

  

<b>9. RBBC Letter Dated: 27/11/18</b>	<b>Application No: <u>18/01531/CU</u></b>
LOCATION:	The Jack Fairman 30 Victoria Road Horley Surrey RH6 7PZ
DESCRIPTION:	Pavement cafe increased. As amended on 26/11/2018.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>The Town Council OBJECT on the following grounds: -</b> <b>i. it will reduce public amenity space</b> <b>ii. excessive encroachment on to the public footpath</b> <b>iii. disproportionate reduction in public access to paved area between the Jack Fairman and Victoria Road .</b>  <b>The Council is of the opinion that Weatherspoon already have adequate seating within curtilage.</b>

**List of Planning Applications**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 2 to 29 November 2018**

<b>10. RBBC Letter Dated: 27/11/18</b>	<b>Application No: <u>18/02449/HHOLD</u></b>
LOCATION:	Bostonian 21 Smallfield Road Horley Surrey RH6 9AQ
DESCRIPTION:	Demolish existing conservatory and erect single storey rear extension.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

  

<b>11. RBBC Letter Dated: 27/11/18</b>	<b>Application No: <u>18/02155/HHOLD</u></b>
LOCATION:	11 Millfield Close Horley Surrey RH6 9QX
DESCRIPTION:	Proposed single storey rear & side extension
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

  

<b>12. RBBC Letter Dated: 28/11/12</b>	<b>Application No: <u>18/02389/HHOLD</u></b>
LOCATION:	5 The Orchard Victoria Road Horley Surrey RH6 7AT
DESCRIPTION:	Single-storey rear extension, alterations to ground floor bathroom window to front elevation, new ground floor door opening to west side, new window opening to west side ground floor and 2nd floor and roof light.
<b>HORLEY TOWN COUNCIL COMMENTS Planning Committee meeting, 4/12/18</b>	<b>No objections</b>

**List of Planning Applications**  
**Registered by Reigate & Banstead Borough Council**  
**During the period 2 to 29 November 2018**

**Tree Works (Non-Felling)**

<b>A. RBBC Letter Dated: 9/11/18</b>	<b>Application No: <u>18/02328/TPO</u></b>
LOCATION:	Cooper Lodge 61 Massetts Road Horley Surrey RH6 7DT
DESCRIPTION:	T1 Horse chestnut crown lift to 5 meters and cut back from phone wire to give 1.5 meters clearance . T2 Holly crown lift to 4 meters T3 Sycamore crown lift to 4 meters. T4 Thuja crown lift to 4 meters. T5 Horse chestnut reduce back lowest laterals from willow. T6 Cedar crown lift to 5 meters. T7 Cedar crown lift to 5 meters. T8 Holly cut back from bike shed by 2 meters. Works for routine and ongoing maintenance
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>
<b>B. RBBC Letter Dated:23/11/18</b>	<b>Application No: <u>18/02414/TPO</u></b>
LOCATION:	Langten 1 Raymer Walk Langshott Horley Surrey
DESCRIPTION:	Two Oak trees - Tip prune to reduce the height by 3m and the lateral spread by 2m. There reason is to control the size of the tree due to their one sided growth and proximity to the house.
<b>HORLEY TOWN COUNCIL COMMENTS (Planning Officer delegation):</b>	<b>No objections, subject to no adverse comments from the Tree Officer.</b>