

**HORLEY TOWN COUNCIL**  
**Leisure & Amenities Committee**

A meeting of the above-named Committee will be held at the **Albert Rooms**,  
Albert Road, Horley, on **Tuesday 16 January 2018** at **7.30 pm**

**A G E N D A**

- 1 Apologies and Reasons for Absence**
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**  
To receive from members any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Approval of Minutes**  
Leisure & Amenities Committee held on 31 October 2017
- 5 Matters Arising**  
Committee Meeting, 31 October 2017
- 6 Outside Bodies**  
To receive reports of attendance at recent meetings.
- 7 Horley Churchyards**  
To receive an update on recent meetings and other matters.
- 8 Grounds Maintenance Update**  
To receive a report from the Head of Leisure.
- 9 Playgrounds and Inspections**
  - i)** To receive the playground inspection reports.
  - ii)** To consider the Annual Playground Inspections and to approve payment of £255 plus VAT to the Play Inspection Company.
  - iii)** To receive the grounds Inspection reports.
  - iv)** To receive an update on repairs and other matters.
- 10 Horley Recreation Ground**
  - i)** Replacement Skate Park – to receive any updates.
  - ii)** To consider a request from Beach’s Funfair for an extended visit at Easter 2018.
  - iii)** To review the recent Horley Lions Bonfire & Fireworks Display and to consider a request from the Lions for this year’s Display to be held on 3 November 2018.
  - iv)** To consider a suggestion from the Burleys Contract Manager that Drainage Crates be installed in areas of Horley Rec subject to excess flooding.
  - v)** Refurbishment of Tennis Courts – to note recent action taken.
  - vi)** Provision of additional bench – to note action taken.
- 11 Court Lodge Fields**  
Replacement Playground - to receive an update on recent developments, following the publication of the Invitation to Tender on the Contracts Finder website. (Closing date for receipt of Tenders – 5 February 2018.)
- 12 Tree Matters**
  - i)** To consider the recent tree surveys carried out by County Tree Surgeons Ltd and to approve payment of £1,200 plus VAT for the survey work carried out.
  - ii)** To receive an update on any other tree works undertaken.

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- 13 Church Road & Langshott Allotments**
- i) To note the appointment of a new Steward at the Church Road Allotments and plans for a similar role at Langshott Allotments.
  - ii) Following the clearance of the overgrown area to the rear of Langshott Allotments, to consider a quotation from Burleys to flail cut the area, as and when required, for the sum of £168 plus VAT per visit.
  - iii) Proposal to site an additional container at Langshott Allotments for use by the Horley Conservation Group – to receive an update on the site meeting held earlier.
  - iv) To receive any other updates.
- 14 Horley Open Spaces Advisory Committee (HOSAC)**  
To receive an update on the meeting held earlier
- 15 Environment Matters**
- i) Horley Conservation Group (HCG) – to receive an update on recent activities.
  - ii) To receive an update on any other matters.
- 16 South & South East in Bloom (SSEIB)**  
To consider recent correspondence received from the SSEIB Chairman.
- 17 Planting Arrangements**  
To consider plans for Summer 2018.
- 18 Horley Saturday Market**  
To consider a request from a regular market trader for the Saturday Market to re-locate back to the High Street Car Park.
- 19 Horley Carnival 2018**  
To receive an update on the recent Committee Meeting.
- 20 Silent Soldiers**  
To note that the Silent Soldier installed opposite the Little Waitrose Roundabout has sadly disappeared.
- 21 Letters Received**
- 22 Diary Dates**
- 23 Urgent Business**  
To note urgent business for inclusion on future agenda.
- 24 Press Release**  
To agree items for inclusion.
- 25 Exclusion of Public and Press**  
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 26 Approval of Confidential Minutes** **CONFIDENTIAL**  
Leisure & Amenities Committee held on 31 October 2017.
- 27 Matters Arising** **CONFIDENTIAL**  
Committee Meeting, 31 October 2017.

*Carve Fenton*