

HORLEY TOWN COUNCIL
Leisure & Amenities Committee

A meeting of the above-named Committee will be held at the **Albert Rooms**, Albert Road,
Horley, on **Tuesday 28 May 2013** at **7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Appointment of Committee Chairman
(Chairman of the Council in the Chair)**

Elected Chairman to take the Chair
- 2 Appointment of Committee Vice-Chairman**
- 3 Apologies and Reasons for Absence**
- 4 Declarations of Interest & Dispensations**
 - i) To receive any Declarations of Interest regarding items on this agenda.
 - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
 - iii) To grant any requests for dispensations, as appropriate.
- 5 Public Forum**
- 6 Approval of Minutes**
Leisure & Amenities Committee held on 16 April 2013.
- 7 Matters Arising**
Committee Meeting, 16 April 2013.
- 8 Appointments to Sub-Committees and Outside Bodies**
To agree appointments to the following:

Carnival Advisory Committee
Churchyards Committee
Gatwick Greenspace Partnership
Grounds Maintenance Sub-Committee
Himalayan Balsam Action Group
Horley in Bloom Advisory Committee
Horley Open Spaces Advisory Committee
- 9 Outside Bodies**
To receive reports of attendance at recent meetings.
- 10 Horley Churchyards**
 - i) To approve payment of £1500, being the Churchyard Maintenance Grant for April – June 2013.
 - ii) To discuss the concerns of local residents.
 - iii) To receive an update on any recent meetings.
- 11 Grounds Maintenance Update (Including Agency Agreement)**
 - i) To receive a report from the Clerk.
 - ii) To ratify payment of the cost of minor works carried out by J King & Son.
- 12 Members' Inspections of Parks and Open Spaces**
To agree the way forward.

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- 13 Playgrounds**
i) To receive the playground inspection reports.
ii) To receive an update on repairs and other matters.
- 14 Horley Recreation Ground**
i) Skate Park Refurbishment – to receive an update from the Clerk.
ii) Fields in Trust – to approve and sign the Non-Charitable Deed of Dedication.
iii) To consider a request from the Horley & District Round Table to hold their Annual Bonfire & Firework Display on Saturday 2 November 2013.
iv) To note that the socket outlets have been tested on the five relevant lamp posts (no charge made).
v) Children’s Quad Bike Track – to consider a request to use the park.
vi) Funfair and Circus – to receive an update on dates agreed.
vii) To consider further tree works.
- 15 Summer Planting and Other Works – Memorial and Ornamental Gardens**
i) Turfing in Ornamental Gardens – to ratify payment of £320 plus VAT to Countrywide Grounds Maintenance.
ii) Addition of top soil to Memorial Gardens Beds – to approve payment of £250 plus VAT.
iii) New Rose Bushes in Memorial Gardens – to ratify payment of £308 plus VAT to Countrywide Grounds Maintenance (approved by Committee Chairman).
iv) Summer Planting in Memorial Gardens – to approve payment of £1800 plus VAT.
- 16 Riverside Garden Park**
i) To approve payment of £65 plus VAT, being the cost of materials used by Gatwick Greenspace volunteers to create and install three benches in the picnic area.
ii) To consider the purchase of a litter bin to be sited nearby.
- 17 Court Lodge Fields**
To consider a request from local Police that motor bike inhibitors be installed.
- 18 Himalayan Balsam Action Plan**
To receive an update.
- 19 Other Volunteer Works**
To receive an update.
- 20 Horley Open Spaces Advisory Committee**
To receive an update on recent meetings.
- 21 Horley in Spring, Horley in Bloom and Photographic Competition**
To receive updates on the competitions.
- 22 South & South East in Bloom**
To receive an update on arrangements made.
- 23 Sponsorship Matters**
i) To receive an update on sponsorship secured for flowers and other items.
ii) To consider inviting local residents and businesses to sponsor the planting of trees and shrubs.
- 24 Horley Saturday Market**
To receive an update.
- 25 Church Road & Langshott Allotments**
i) To receive an update on both sites.
ii) To consider a quotation to replace and repair fencing at the Church Road Allotment site for the total sum of £1,100 plus VAT ...**Continued**

- 26 Horley Carnival, 13 July 2013**
To receive an update on recent meetings.
- 27 Letters Received**
- 28 Diary Dates**
- 29 Urgent Business**
To note urgent business for inclusion on future agenda.
- 30 Press Release**
To agree items for inclusion.
- 31 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 32 Approval of Confidential Minutes** **CONFIDENTIAL**
Leisure & Amenities Committee held on 16 April 2013.
- 33 Matters Arising** **CONFIDENTIAL**
Committee Meeting, 16 April 2013
- 34 Press Release**
To agree items for inclusion.



Town Clerk, 23 May 2013

Date of Next Meeting – 16 July 2013