

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 24 November 2015 at 7.30 pm**

**All correspondence and papers referred to in the public part of the agenda are available to
view in the Town Council Offices during normal office hours.**

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive from members any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Tuesday 29 September 2015
- 5 Matters Arising**
Committee Meeting, Tuesday 29 September 2015
- 6 Audit Matters**
 - i) To receive the Councillors' Audit Certificate for September & October 2015.
 - ii) To receive the Internal Auditor's Report (Interim Report no 1, 2015-2016)
- 7 Financial Matters**
 - i) To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 October 2015.
 - ii) To approve the use of The Public Sector Deposit Fund for possible future investment.
- 8 Communications**
 - i) To receive a report of the Communications Sub-Committee held on 23 November.
 - ii) To receive an update on the 2016 Town Guide.
 - iii) To receive an update on any other matters.
- 9 Borough Standards Committee**
To receive an update.
- 10 Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**
 - i) Subscriptions 2016-2017 – to note that the Town Council's subscription to Surrey ALC will be £1,650 and to NALC will be £1,170.84.
 - ii) To receive updates on recent events and training sessions attended by members and officers.
 - iii) To receive updates on any other matters.
- 11 Replacement Boiler for the Albert Rooms**
To ratify the appointment of The Cowley Group to install a replacement boiler (Worcester Greenstar 42 Cdi) for the total sum of £4,395 plus VAT. (As approved by the Council Chairman & Vice-Chairman and F&GP Chairman, in consultation with the Town Clerk.)
- 12 Innes Pavilion Improvements**
To receive an update.

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- 13 Replacement of Skate Park at Horley Recreation Ground**
To note that the Town Council's application to the Surrey County Council Community Improvements Fund was successful and that a grant of £15,000 has been awarded.
- 14 Donation to the Royal British Legion Poppy Appeal**
To ratify the Town Council's donation of £300.
- 15 Langshott Allotments**
To consider a request from an allotment holder to be permitted to install a greenhouse with toughened safety glass.
- 16 Horley Vimy Twinning Association**
i) To consider possible Town Council participation in the Association.
ii) Twinning signs – to consider information received from the Borough Council's Head of Recycling and Cleansing.
- 17 Renewal of IT Support**
To approve the renewal of the agreement with Micro Maintenance
- 18 Letters Received**
- 19 Diary Dates**
To note forthcoming events.
- 20 Urgent Business**
To note urgent business for inclusion on any future agenda.
- 21 Press Release**
To agree items for inclusion.
- 22 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 23 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 29 September 2015
- 24 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 29 September 2015
- 25 Renewal of Innes Pavilion Licence** **CONFIDENTIAL**
To consider the way forward.
- 26 Town Council Estimates & Precept 2016 / 2017** **CONFIDENTIAL**
To agree estimates and Precept for 2016 / 2017, for recommendation to Full Council on 15 December 2015.
- 27 Press Release**
To agree items for inclusion.

Date of next meeting – Tuesday 19 January 2016



Signed: Town Clerk

Dated: 19 November 2015