

**HORLEY TOWN COUNCIL**  
**Finance & General Purposes Committee**

A meeting of the above-named Committee will be held at the Albert Rooms,  
Albert Road, Horley, on **Tuesday 20 January 2015 at 7.30 pm**

**All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.**

**A G E N D A**

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest & Dispensations**
  - i) To receive any Declarations of Interest regarding items on this agenda.
  - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
  - iii) To grant any requests for dispensations, as appropriate.
- 3 Public Forum**
- 4 Approval of Minutes**

Committee Meeting, Tuesday 25 November 2014
- 5 Matters Arising**

Committee Meeting, Tuesday 25 November 2014
- 6 Audit Matters**
  - i) To receive the Councillors' Audit Certificate for November & December 2014.
  - ii) To consider the appointment of the Town Council's Internal Auditor for 2015/2016.
- 7 Financial Reports**

To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 December 2014.
- 8 Communications**

To receive a report of the meeting of the Communications Sub-Committee held on 15 January 2015.
- 9 Borough Standards Committee**

To receive an update on recent meetings.
- 10 Surrey Association of Local Councils (Surrey ALC) & National Association of Local Councils (NALC)**
  - i) Local Council Award Scheme – to consider information received.
  - ii) Subscriptions 2015/2016 – to note information received.
  - ii) To receive an update on recent meetings and to note any other information received.
- 11 Horley Project Requirements**

To receive an update.
- 12 Future Receipt of Council Tax Support Grant**

To receive an update.
- 13 Town Guide 2015 / 2016**

To consider proposals received.
- 14 Town Meeting, 27 March 2015**

To consider arrangements for the meeting.

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- 15 Cycle of Meetings 2015 – 2016**  
To note that this will be considered at the Full Council meeting on 3 February 2014
- 16 Risk Assessment**  
To review the Risk Assessment and Management Paper for 2014 – 2015, for recommendation to Full Council.
- 17 Review of Financial Regulations and Standing Orders**  
To consider the way forward.
- 18 Charges for the Hire of the Albert Rooms**  
To agree charges for 2015/2016.
- 19 Improvements to Innes Pavilion – Provision of Disabled Toilet Facilities**  
To receive an update.
- 20 Michael Crescent Centenary Park**  
i) Demolition of former Scout Hut – to consider information received.  
ii) To consider the way forward, with regard to the future use of the area.
- 21 Parish Polls – Consultation on the Government’s intentions to Modernise Parish Poll Regulations**  
To agree this Council’s response (required by 30 January 2015).
- 22 St George’s Day Fayre, 25 April 2015**  
To consider Town Council participation at the event.
- 23 Letters Received**
- 24 Diary Dates**  
To note forthcoming events.
- 25 Urgent Business**  
To note urgent business for inclusion on any future agenda.
- 26 Press Release**  
To agree items for inclusion.
- 27 Exclusion of Public and Press**  
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 28 Approval of Confidential Minutes** **CONFIDENTIAL**  
Committee Meeting, Tuesday 25 November 2014.
- 29 Matters Arising** **CONFIDENTIAL**  
Committee Meeting, Tuesday 25 November 2014.
- 30 Press Release** **CONFIDENTIAL**  
To agree items for inclusion.

**Date of next meeting – 17 March 2015**



**Signed: Town Clerk**

**Dated: 15 January 2015**