

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 3 May 2016 at 7.30 pm**

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Disclosable Pecuniary Interests and Non-Pecuniary Interests**
To receive from members any declarations of interest in relation to any items included on this agenda.
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Tuesday 15 March 2016
- 5 Matters Arising**
Committee Meeting, Tuesday 15 March 2016
- 6 Audit Matters**
 - i) To receive the Councillors' Audit Certificate for March 2016.
 - ii) To receive the Final Internal Audit Report No for 2015/2016, with Clerk's responses where appropriate.
- 7 Financial Reports**
To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 March 2016
- 8 Unaudited Balance Sheet and Associated Documents for FY 2015/16**
To recommend the approval of the following to Full Council:
 - i) Unaudited Balance Sheet as at 31 March 2016
 - ii) Income & Expenditure Account for 1 April 2015 to 31 March 2016
 - iii) Reserves Statement (including recommendations for earmarked funds)
 - iv) Parts 2 & 4 of the Annual Return as at 31 March 2016 and any other documents.
- 9 Communications**
 - i) To receive an update on recent meetings of the Communications Sub-Committee.
 - ii) To receive an update on any other matters.
- 10 Borough Standards Committee**
To receive an update on recent meetings.
- 11 Town Meeting, 29 April 2016**
To review the recent meeting.
- 12 Surrey Association of Local Councils (Surrey ALC)
& National Association of Local Councils (NALC)**
To receive updates on recent meetings and to consider any information received.
- 13 Henry Webber Memorial and Service**
To receive an update on arrangements made.
- 14 Street Names in the North West Sector**
To consider information received from the Borough Council's Address & Gazetteer Officer.
- 15 Community Foundation for Surrey**
To note receipt of the Grant Fund Statement for 2015/2016.

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- 16 Battle of the Somme Commemoration Service, 3 July 2016**
To note information received from the Royal British Legion (Horley Branch).
- 17 Surrey Fire and Rescue Authority's draft Public Safety Plan 2016 – 2025**
To consider this Council's response to the Consultation (required by 7 June 2016).
- 18 Fields in Trust – Renewal of Annual Membership**
To consider payment of £50.
- 19 Letters Received**
- 20 Diary Dates**
To note forthcoming events.
- 21 Urgent Business**
To note urgent business for inclusion on any future agenda.
- 22 Press Release**
To agree items for inclusion.
- 23 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 24 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 15 March 2016
- 25 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 15 March 2016
- 26 Press Release**
To agree items for inclusion.



Signed: Town Clerk, 28 April 2016 Date of next meeting – Tuesday 14 June 2016