

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 28 April 2009 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, 24 March 2009
- 5 Matters Arising**
Committee Meeting, 24 March 2009
- 6 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 7 Borough Standards Committee**
To receive an update.
- 8 Surrey County Association of Parish & Town Councils (SCAPTC)**
 - i) Subscription Fees – to agree the way forward.**
 - ii) To receive an update on any other matters.**
- 9 National Association of Local Councils (NALC)**
To receive an update on any information received.
- 10 Town Meeting, 24 April 2009**
To review the recent meeting.
- 11 Cycle of Meetings, 2009 – 2010**
To approve the Cycle of Meetings.
- 12 Town Guide 2009 – 2010**
To receive an update.
- 13 Old Town Council Offices – Financial Update**
To note information received from Surrey County Council.
- 14 Town Councillors' Audit**
To receive the Councillors' Audit reports for February and March 2009..
- 15 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 28 February and 31 March 2009.
- 16 Unaudited Balance Sheet and Associated Documents for FY 2008/09**
To recommend the approval of the Unaudited Balance Sheet as at 31 March 2008, the Income & Expenditure Account for 1 April 2008 to 31 March 2009, Reserve Analysis as at 31 March 2009 and other associated documents to Full Council.
- 17 Michael Crescent Scout Hall**
To receive an update.

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18 St George's Day Event, 25 April 2009

To review the recent event.

19 Letters Received

20 Urgent Business

To note urgent business for inclusion on future agenda.

21 Press Release

To agree items for inclusion.

22 Exclusion of Public and Press

"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."

23 Approval of Confidential Minutes

Committee Meeting, Tuesday 24 March 2009.

CONFIDENTIAL

24 Matters Arising

Committee Meeting, Tuesday 24 March 2009.

CONFIDENTIAL

25 Press Release

To agree items for inclusion.

Date of next meeting – to be advised



Signed: Town Clerk

Dated 23 April 2009