

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Town Council Offices, Albert Road, Horley, on **Tuesday 24 January 2006 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Matters Arising**
Committee Meeting, Tuesday 15 November 2005
- 5 Outside Bodies and Sub-Committees**
To receive reports of attendance at recent meetings.
- 6 Borough Standards Committee**
To receive an update.
- 7 Standards of Conduct in English Local Government – The Future**
To note receipt of the Government’s Discussion Paper.
- 8 Surrey County Council Pension Fund – Employer Contributions 2006-2007**
To consider correspondence received.
- 9 Town Awards**
To agree the way forward.
- 10 CCTV Cameras**
To receive an update on recent applications for funding.
- 11 Town Council Website**
To consider proposals for the third phase of improvements.
- 12 Church Road Allotments – Boundary with Churchyard**
 - i)** To approve the recommendations of the Leisure & Amenities Committee, regarding the allocation of costs incurred to date.
 - ii)** To approve the recommendation of the Leisure & Amenities Committee, that Jack King & Son reinstate the fence at the earliest opportunity. (If approved, the invoice for the work to be dated on or after 1 April 2006.)
- 13 Bunding at Emlyn Meadows**
To consider a quotation received and the possible allocation of the costs involved (If approved, The invoice for the work to be dated on or after 1 April 06)
- 14 Grounds Maintenance Contract – Signs on Borough Council Vans**
To receive an update from the Clerk.
- 15 National Association of Local Councils (NALC)**
To consider correspondence received.

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- 16 Surrey County Association of Parish & Town Councils (SCAPTC)**
i) To note arrangements for the day to day operation of the Surrey County Association.
ii) To consider any other information received.
- 17 Albert Rooms**
i) To receive an update on the Risk Assessment and Health and Safety inspection.
ii) To note outstanding repairs and to agree the way forward.
iii) To consider the purchase of a new cooker, for use by hirers.
- 18 Internal Auditor**
To approve the appointment of Mr Paul Hartley as the Town Council's Internal Auditor.
- 19 Sane Planning in the South East (SPISE)**
To approve payment of £30, being the Town Council's membership fee for 2006.
- 20 Councillors' Internal Audit**
To receive the internal audit reports for October, November and December 2005.
- 21 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 31 December 2005.
- 22 Recommendations to Finance & General Purposes Committee**
To ratify or approve expenditure as recommended at other Committee meetings.
- 23 Letters Received**
- 24 Urgent Business**
To note urgent business for inclusion on future agenda.
- 25 Press Release**
To agree items for inclusion.
- 26 Exclusion of Public and Press**
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
- 27 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 15 November 2005.
- 28 Horley Sports (Social) Club** **CONFIDENTIAL**
To receive a report of a recent meeting with Club Trustees and to consider the way forward.
- 29 Town Guide, 2007** **CONFIDENTIAL**
To consider proposals received and to agree the appointment of a publisher.
- 30 Improvements to Michael Crescent Playground** **CONFIDENTIAL**
To consider quotations received and to agree the way forward. (If approved, the invoice for the work to be dated on or after 1 April 2006.)

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31 Relocation of Town Council Offices
To receive an update from the Clerk.

CONFIDENTIAL

32 Press Release
To agree items for inclusion.

Date of next meeting – 14 March 2006



Signed

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Dated 19 January 2006