

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 23 November 2010** at **7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Tuesday 12 October 2010
- 5 Matters Arising**
Committee Meeting, Tuesday 12 October 2010
- 6 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 7 Town Councillors' Audit**
To receive the Councillors' Audit report for September 2010.
- 8 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 30 September 2010.
- 9 Borough Standards Committee**
To receive an update.
- 10 Surrey County Association of Parish & Town Councils (SCAPTC)**
 - i)** Annual subscriptions, 2011/2012 – to consider the way forward.
 - ii)** Surrey-Wide Scrutiny Proposals – to consider information received from SCAPTC.
 - iii)** To consider any other information received.
- 11 National Association of Local Councils (NALC)**
To consider any information received.
- 12 Communications to Councillors (Electronic and Paper)**
To consider the way forward.
- 13 Horley Calendar**
To receive an update.
- 14 Horley Community Environment Week**
To receive an update..
- 15 Horley Sports (Social) Club**
To receive an update on recent meetings.
- 16 Christmas 2010**
To receive an update.

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- 17 Empowerment Fund**
To consider information received from the Borough Council Liaison Manager.
- 18 Low Claims Rebate**
To note information received from WPS Insurance Brokers
- 19 Langshott Community Hall**
To note information received
- 20 Surrey Community Foundation (SCF)**
To receive an update on a recent meeting with SCF representatives.
- 21 Letters Received**
- 22 Diary Dates**
To note forthcoming events.
- 23 Urgent Business**
To note urgent business for inclusion on future agenda.
- 24 Press Release**
To agree items for inclusion.
- 25 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 26 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 12 October 2010.
- 27 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 12 October 2010.
- 28 Highways Repairs to Balcombe Gardens** **CONFIDENTIAL**
(to be funded by County Councillor Allowance)
To receive a report from the Clerk and to consider quotations received.
- 29 Town Council Estimates and Precept - 2011/12** **CONFIDENTIAL**
To finalise draft estimates and to agree a Precept for 2011/12, for recommendation to Full Council on 7 December 2010.
- 30 Press Release**
To agree items for inclusion.

Date of next meeting – 18 January 2011



Signed: Town Clerk

Dated 18 November 2010