

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 18 January 2011** at **7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Tuesday 23 November 2010
- 5 Matters Arising**
Committee Meeting, Tuesday 23 November 2010
- 6 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 7 Town Councillors' Audit**
To receive the Councillors' Audit reports for October and November 2010.
- 8 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 30 November 2010.
- 9 Internal Audit Review 2010/12**
To note that the annual review of the effectiveness of the Town Council's system of internal audit is required and will be conducted by the Internal Audit Sub-Committee.
- 10 Borough Standards Committee**
To receive an update.
- 11 Albert Rooms**
To agree charges for the hire of Edmonds Community Hall for 2011 / 2012.
- 12 Town Meeting, 25 March 2011**
To agree arrangements.
- 13 Town Guide 2011/2012**
To agree the way forward.
- 14 Surrey County Association of Parish & Town Councils (SCAPTC)**
To consider any information received.
- 15 National Association of Local Councils (NALC)**
To consider any information received.
- 16 Horley Sports (Social) Club**
To receive an update on recent meetings.

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- 17 **Reigate & Banstead Borough Council
Draft Corporate Plan 2011 – 2015**
To ratify this Council's response.
- 18 **Electoral Review of Surrey –
Stage One – Initial Consultation on Electoral Arrangements**
To note that a response is required by 3 April 2011 and to agree the way forward.
- 19 **Surrey County Council Local Committee (Reigate & Banstead)
Allocation to Horley Town Council for Marker Posts in Balcombe Gardens**
To note receipt of £1880 and to receive an update on the works.
- 20 **Surrey Future Jobs**
To receive an update on work placements in this area.
- 21 **Letters Received**
- 22 **Diary Dates**
To note forthcoming events.
- 23 **Urgent Business**
To note urgent business for inclusion on future agenda.
- 24 **Press Release**
To agree items for inclusion.
- 25 **Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 26 **Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 23 November 2010.
- 27 **Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 23 November 2010.
- 28 **Press Release**
To agree items for inclusion.

Date of next meeting – 15 March 2011



Signed: Town Clerk

Dated 13 January 2011