

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Old Town Council Offices,
Albert Road, Horley, on **Tuesday 16 October 2007 at 7.30 pm**

**All correspondence and papers referred to in the public part of the agenda are available
to view in the Town Council Offices during normal office hours.**

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Tuesday 28 August 2007
- 5 Matters Arising**
Committee Meeting, Tuesday 28 August 2007
- 6 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 7 Borough Standards Committee**
To receive an update.
- 8 National Association of Local Councils (NALC)**
To consider information received.
- 9 Surrey County Association of Parish & Town Councils (SCAPTC)**
To consider information received.
- 10 Society of Local Council Clerks (SLCC) Conference**
To note that the Clerk and Chairman & Vice-Chairman of the Council will be delegates at the SLCC conference in Uckfield on 14 November 2007 and to approve the costs involved. (£100 plus VAT.)
- 11 Corporate Plan 2007 – 2011**
To agree this Committee's Input.
- 12 Town Council Portakabin – Provision of External Light**
To note that an external light has been installed and to approve payment of £185 plus VAT.
- 13 Fallen Tree – Footpath to the Rear of 2 & 3 Churchview Close**
To receive an update on action taken.
- 14 Emlyn Meadows**
Environmental Art Event – to receive an update on the event held on 13 October.
- 15 Horley Sports (Social) Club**
To receive an update.

.....Continued

- 16 Royal British Legion Remembrance Services**
i) To consider correspondence received from the Royal British Legion (Horley Branch) and to agree the way forward.
ii) To agree a donation to the Royal British Legion (Horley Branch).
- 17 Councillors' Internal Audit**
To receive the Councillors' Internal Audit reports for August & September 2007.
- 18 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 30 September 2007.
- 19 Precept 2008/2009**
To review the recent briefing.
- 20 Letters Received**
- 21 Urgent Business**
To note urgent business for inclusion on future agenda.
- 22 Press Release**
To agree items for inclusion.
- 23 Exclusion of Public and Press**
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
- 24 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Tuesday 28 August 2007.
- 25 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 28 August 2007.
- 26 Bund at Emlyn Meadows** **CONFIDENTIAL**
To receive an update and to agree the way forward.
- 27 Relocation of Town Council Offices** **CONFIDENTIAL**
To receive an update.
- 28 Press Release**
To agree items for inclusion.

Date of next meeting – 27 November 2007 (PRECEPT)



Signed: Town Clerk

Dated 11 October 2007