

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 14 October 2008 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, Wednesday 20 August 2008
- 5 Matters Arising**
Committee Meeting, Wednesday 20 August 2008
- 6 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 7 Borough Standards Committee**
To receive an update.
- 8 Surrey County Association of Parish & Town Councils (SCAPTC)**
 - i) To receive the Briefing and Update Bulletin for September 2008.
 - ii) To consider any other information received.
- 9 National Association of Local Councils (NALC)**
 - i) NALC Larger Local Councils Committee (LLCC) – to consider nominating a Town Councillor to serve on the Committee.
 - ii) To consider any other information received.
- 10 Local Government Services Pay Negotiations**
To receive an update.
- 11 Horley Edmonds Community Fund**
To receive an update.
- 12 Royal British Legion Remembrance Services**
 - i) To consider correspondence received from the Royal British Legion (Horley Branch).
 - ii) To agree a donation to the Royal British Legion.
- 13 Winter Planting of the Memorial Gardens**
To consider the quotation received from Amethyst Horticulture Ltd.
- 14 New Town Council Offices – Building Works**
To receive an update.
- 15 Councillors' Internal Audit**
To receive the Councillors' Internal Audit report for July 2008 and August 2008 (if available).

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- 16 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 31 July 2008 and 31 August 2008 (if available).
- 17 Internal Auditor's Report**
To receive the Internal Auditor's report and the Clerk's response.
- 18 Precept 2009/10**
To receive an update on the timetable for setting the Town Council's Precept for 2009/10.
- 19 Horley Sports (Social) Club and Innes Pavilion**
To receive an update.
- 20 Michael Crescent Scout Hall**
To receive an update and to consider the way forward.
- 21 Arrangements for Christmas**
i) Town Centre Christmas lights – to consider the way forward.
ii) Councillors' Hospitality – to consider the way forward.
- 22 Data Protection Act 1998**
To receive an update.
- 23 Letters Received**
- 24 Urgent Business**
To note urgent business for inclusion on future agenda.
- 25 Press Release**
To agree items for inclusion.
- 26 Exclusion of Public and Press**
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
- 27 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, Wednesday 20 August 2008.
- 28 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Wednesday 20 August 2008.
- 29 New Town Council Offices – Financial Update** **CONFIDENTIAL**
To receive an update from the Clerk.
- 30 Press Release**
To agree items for inclusion.

Date of next meeting – Tuesday 25 November 2008 (PRECEPT)



Signed: Town Clerk

Dated 9 October 2008