

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Town Council Offices, Albert Road, Horley, on **Tuesday 13 March 2007 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Matters Arising**
Committee Meeting, Tuesday 23 January 2007
- 5 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 6 Borough Standards Committee**
 - i)** Satisfaction with Advice and Guidance Research 2007 – to note that the Clerk has completed the questionnaire.
 - ii)** To receive an update on any other matters.
- 7 Town Meeting, 23 March 2007**
To receive an update on arrangements made and to agree the way forward.
- 8 Town Guide 2007**
To receive an update from the Clerk.
- 9 Town Council Grant Scheme**
To consider the way forward for 2007.
- 10 Town Awards**
To consider the way forward for 2007.
- 11 Election Costs**
To consider recent correspondence.
- 12 Town Council Equipment**
To approve the purchase of a new digital camera.
- 13 National Association of Local Councils (NALC)**
 - i)** Subscription to Direct Information Service – to consider costs for 2007/2008.
 - ii)** To consider any other information received.
- 14 Surrey County Association of Parish & Town Councils (SCAPTC)**
To consider information received.
- 15 Surrey Police Authority – Police Community Partnership Groups**
To receive an update on recent developments

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- 16 Surrey County Council Local Committee (Reigate & Banstead) Allocation**
To note that the Local Committee has approved the allocation of £600 to enable additional equipment to be purchased for the PA system.
- 17 Incident at A23 Recreation Ground on 4 November 2006**
To note correspondence received and action taken.
- 18 Summer Planting 2007**
i) To receive an update on arrangements made for hanging baskets.
ii) Memorial Gardens – to approve the costs of summer planting.
- 19 Albert Rooms**
i) Request by Kidzone to install metal shed – to receive an update and to agree the way forward.
ii) Fencing repairs at a neighbour's property – to receive an update on recent action taken.
- 20 Security at Town Council Buildings**
To consider the installation of CCTV cameras.
- 21 Horley Sports (Social) Club**
To receive an update on recent meetings.
- 22 Request to hold Charity Dog Show at Court Lodge Fields**
To consider a request from the Horley Lions Club.
- 23 Internal Audit Report**
To receive the second interim report for the year 2006/2007.
- 24 Councillors' Internal Audit**
To receive the Councillors' Internal Audit report for January and February 2007.
- 25 Financial Reports**
To approve the financial reports, including bank reconciliations and accounts payable, up to 28 February 2007.
- 26 Recommendations to Finance & General Purposes Committee**
To ratify or approve expenditure as recommended at other Committee meetings.
- 27 Letters Received**
- 28 Urgent Business**
To note urgent business for inclusion on future agenda.
- 29 Press Release**
To agree items for inclusion.
- 30 Exclusion of Public and Press**
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

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- 31 Matters Arising** **CONFIDENTIAL**
Committee Meeting, Tuesday 16 January 2006.
- 32 Office Photocopier** **CONFIDENTIAL**
To consider various options and to agree the way forward.
- 33 Relocation of Town Council Offices** **CONFIDENTIAL**
i) To receive an update and agree the way forward.
ii) To approve payment of outstanding invoices.
- 34 Press Release**
To agree items for inclusion.

Date of next meeting – 24 April 2007



Signed: Town Clerk

Dated 8 March 2007