

HORLEY TOWN COUNCIL
Finance & General Purposes Committee

A meeting of the above-named Committee will be held at the Albert Rooms,
Albert Road, Horley, on **Tuesday 1 May 2012 at 7.30 pm**

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

A G E N D A

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
Committee Meeting, 20 March 2012
- 5 Matters Arising**
Committee Meeting, 20 March 2012.
- 6 Outside Bodies**
To receive reports of attendance at meetings of Outside Bodies.
- 7 Town Councillors' Audit**
 - i)** To receive the Councillors' Audit Certificate for February and March 2012.
 - ii)** To agree the date and attendance for the next Town Councillors' Audit.
- 8 Financial Reports**
To approve the financial reports, including bank reconciliations and summaries of receipts and payments, up to 31 March 2012.
- 9 Internal Audit – Interim Report No 2**
To receive the report and the Clerk's response.
- 10 Town Meeting, 27 April 2012**
To review the recent meeting.
- 11 Borough Standards Committee**
To note that the meeting, planned to take place on 4 April, was cancelled, due to there being insufficient business.
- 12 Surrey County Association of Parish & Town Councils (SCAPTC) & National Association of Local Councils (NALC)**
 - i)** To review the SCAPTC Localism Conference, recently attended by the Clerk and several members.
 - ii)** To receive an update on any other meetings attended.
 - iii)** To consider any other information received.
- 13 Horley Anderson Centre / Innes Pavilion Division**
To receive an update on works carried out.
- 14 Purchase of Gazebo**
To consider the purchase of a customised gazebo, for use by the Town Council at outdoor events.
- 15 Horley Lions Charity Skittles Week, 18 – 22 June 2012**
To consider participation by the Town Council.

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- 16 Letters Received**
- 17 Diary Dates**
To note forthcoming events.
- 18 Urgent Business**
To note urgent business for inclusion on future agenda.
- 19 Press Release**
To agree items for inclusion.
- 20 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 21 Approval of Confidential Minutes** **CONFIDENTIAL**
Committee Meeting, 20 March 2012.
- 22 Matters Arising** **CONFIDENTIAL**
Committee Meeting, 20 March 2012.
- 23 Upgrade of Projector System** **CONFIDENTIAL**
To consider quotations received (late paper).
- 24 Press Release**
To agree items for inclusion.

Date of next meeting – 12 June 2012



Signed: Town Clerk

Dated 26 April 2012