

HORLEY TOWN COUNCIL

Albert Rooms, 92 Albert Road
Horley, Surrey RH6 7HZ

Alan Jones ACIB FSI
Town Clerk

Tel: 01293 784765
Fax: 01293 775789

email: town.clerk@zen.co.uk
www.horleysurrey-tc.gov.uk

An Ordinary Meeting of Horley Town Council will be held at the Old Town Council Offices, Albert Road, Horley on Tuesday 18 September 2007 at 7.30 pm.

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Portakabin during normal office hours.

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Approval of Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 17 July 2007.
 - ii) To approve the minutes of the Extraordinary Meeting of the Council held on 24 July 2007.
- 5 Matters Arising**
 - i) Ordinary Meeting of the Council held on 17 July 2007.
 - ii) Extraordinary Meeting of the Council held on 24 July 2007.
- 6 Committee Reports**
 - i) To receive the minutes of the meeting of the Leisure & Amenities Committee held on 12 June 2007.
 - ii) To receive the minutes of the meeting of the Finance & General Purposes Committee held on 3 July 2007.
 - iii) To receive the minutes of the meeting of the Planning & Development Committee held on 26 June 2007.
 - iv) To receive the minutes of the meeting of the Planning & Development Committee held on 24 July 2007.
 - v) To receive the minutes of the meeting of the Planning & Development Committee held on 14 August 2007.
- 7 Presentations to Retired Town Councillors**

The Chairman to present certificates to those who are present.
- 8 Chairman's Report**

To receive a report of meetings and events attended by the Chairman.
- 9 Youth Council**

To note the resignation of the Chairman.

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- 10 Incident at Court Lodge Playground**
To consider a recent incident and to agree the way forward.
- 11 Charges for Town Council Elections on 3 May 2007**
To note receipt of the financial breakdown and to approve payment of £10,288.05.
- 12 Communication with Surrey Police**
To receive a report of a recent meeting.
- 13 National Association of Local Councils (NALC)**
To consider information received.
- 14 Surrey County Association of Parish & Town Councils (SCAPTC)**
To consider information received.
- 15 Reigate & Banstead Borough Council Liaison Committee**
To receive a report of a recent meeting.
- 16 Corporate Plan 2007 – 2011**
To receive an update.
- 17 Horley Regeneration Forum**
i) To consider information received from the Borough Council.
ii) To appoint two Town Council representatives to the Forum.
- 18 Estate of Cyril Edmonds deceased**
To receive an update.
- 19 Citizens Advice Bureau in Horley**
To receive an update.
- 20 Horley and South East in Bloom**
To receive an update and to note arrangements made for the Presentation Evening on 28 September 2007.
- 21 Emlyn Meadows**
i) Bund – to receive an update on action taken.
ii) Environmental Artist Event – to receive an update on recent meetings.
- 22 Freedom of Information Act 2000**
To approve the adopted scheme for 2007/2008, following amendments at the Finance & General Purposes Committee on 28 August 2007.
- 23 Risk Assessment and Management Paper 2007 - 2008**
To approve the Paper, following amendments at the Finance & General Purposes Committee on 28 August 2007.
- 24 Letters Received**
- 25 Urgent Business**
To note urgent business for inclusion on future agenda.

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- 26 Press Release**
To agree items for inclusion.
- 27 Exclusion of Public and Press**
In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
- 28 Approval of Confidential Minutes** **CONFIDENTIAL**
To approve the Confidential Minutes of:
i) Ordinary Meeting of the Council held on 17 July 2007.
ii) Extraordinary Meeting of the Council held on 24 July 2007.
- 29 Matters Arising** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 17 July 2007.
ii) Extraordinary Meeting of the Council held on 24 July 2007.
- 30 Relocation of Town Council Offices** **CONFIDENTIAL**
i) Application to the Public Works Loan Board – to approve the recommendation of the Finance & General Purposes Committee.
ii) To receive a report of a recent informal meeting with the architect.
iii) To receive an update on any other matters.
- 31 Improved Security at the Albert Rooms** **CONFIDENTIAL**
To consider quotations received from Lion Security and to agree the way forward.
- 32 Press Release**
To agree items for inclusion.

Date of next meeting – 6 November 2007

Signed

Alan Jones
13 September 2007