

**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms, Albert Road, Horley on Tuesday 25 June 2013 at 7.30pm.**

- 1 Apologies and Reasons for Absence**
- 2 Declarations of Interest & Dispensations**
  - i) To receive Declarations of Interest regarding items on this agenda.
  - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
  - iii) To grant any requests for dispensations, as appropriate.
- 3 Public Forum**
- 4 Minutes**

To approve the minutes of the Annual Meeting of the Council held on 14 May 2013.
- 5 Matters Arising**

Annual Meeting of the Council held on 14 May 2013.
- 6 Committee Reports**

To receive the minutes of the meetings of the following Committees:

  - i) Approved minutes of the Leisure & Amenities Committee held on 16 April 2013 (previously circulated).
  - ii) Unapproved minutes of the Leisure & Amenities Committee held on 28 May 2013 (attached).
  - iii) Approved minutes of the Finance & General Purposes Committee held on 30 April 2013 (previously circulated).
  - iv) Unapproved minutes of the Finance & General Purposes Committee held on 11 June 2013 (attached).
  - v) Approved minutes of the Planning & Development Committee held on 7 May 2013 (attached).
  - vi) Unapproved minutes of the Planning & Development Committee held on 4 June 2013 (attached).
- 7 Appointments to Committees**

To review and finalise the Committee appointments. (List appended to the minutes of the Annual Meeting.)
- 8 Chairman's Report**

To receive a report of meetings recently attended by the Chairman
- 9 Annual Audit for the Year Ending 31 March 2013**
  - i) To approve the Unaudited Balance Sheet as at 31 March 2013, the Income & Expenditure Account for 1 April 2012 to 31 March 2013, Reserve Analysis as at 31 March 2013 and other associated documents.
  - ii) To approve the Accounting Statements, Annual Governance Statement and the Annual Internal Audit Report. (Sections 1,2 & 4 of the Annual Return)



- 10 Strategy & Forward Planning Advisory Group (S&FPG)**  
i) Residents' Questionnaire – to receive an update.  
ii) Business Workshop – to receive an update.  
iii) To receive an update on recent meetings.
- 11 Surrey Police**  
To receive an update on recent liaison meetings and other matters.
- 12 Environment Matters – Himalayan Balsam Action Plan**  
To receive an update.
- 13 Presentation on Neighbourhood Planning**  
To receive an update from the Clerk
- 14 Presentation by Representatives of Gatwick Airport Ltd**  
To note that this private meeting will be held in the Albert Rooms on 13 August 2013, commencing at 7.00 pm.
- 15 Letters Received**
- 16 Diary Dates**
- 17 Urgent Business**  
To note urgent business for inclusion on future agenda.
- 18 Press Release**  
To agree items for inclusion.
- 19 Exclusion of Public and Press**  
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 20 Confidential Minutes** **CONFIDENTIAL**  
To approve the confidential minutes of the Annual Meeting of the Council held on 14 May 2013.
- 21 Matters Arising** **CONFIDENTIAL**  
Annual Meeting of the Council held on 14 May 2013
- 22 Committee Reports – Confidential Minutes** **CONFIDENTIAL**  
To receive the confidential minutes of Committee meetings.
- 23 Cyril Edmonds Community Fund** **CONFIDENTIAL**  
To consider an application for funding.
- 24 Concurrent Functions** **CONFIDENTIAL**  
To agree a response to recent correspondence received from the Deputy Chief Executive of Reigate & Banstead Borough Council.

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- 25 Innes Pavilion / Horley Sports (Social) Club** **CONFIDENTIAL**
- i) To receive an update on recent meetings.
  - ii) Payment for Roof Repairs – to consider the recommendation of the Finance & General Purposes Committee.
  - iii) To consider an application for Borrowing Approval.
  - iv) Roof repairs – to agree the way forward.
- 26 Press Release**  
To agree items for inclusion.

**Date of Next Meeting – 3 September 2013**



**Signed: Town Clerk**  
**20 June 2013**