

**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 9 April 2013 at 7.30pm.**

**The meeting will be preceded by a private presentation to members at 7.00 pm
on the proposed redevelopment of the website**

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest & Dispensations**
 - i) To receive Declarations of Interest regarding items on this agenda.
 - ii) To receive written requests for dispensations for Disclosable Pecuniary Interests (if any).
 - iii) To grant any requests for dispensations, as appropriate.
- 3 Public Forum**
- 4 Minutes**
 - i) To approve the minutes of the Ordinary Meeting of the Council held on 12 February 2013.
 - ii) To approve the minutes of the Meetings of the Staff Sub-Committee held on 21 March 2013
- 5 Matters Arising**
 - i) Ordinary Meeting of the Council held on 12 February 2013.
 - ii) Meetings of the Staff Sub-Committee held on 21 March 2013
- 6 Committee Reports**

To receive the minutes of the meetings of the following Committees:

 - i) Approved minutes of the Leisure & Amenities Committee held on 15 January 2013 (previously circulated).
 - ii) Unapproved minutes of the Leisure & Amenities Committee held on 26 February 2013 (attached).
 - iii) Approved minutes of the Finance & General Purposes Committee held on 22 January 2013 (previously circulated).
 - iv) Unapproved minutes of the Finance & General Purposes Committee held on 19 March 2013 (attached).
 - v) Approved minutes of the Planning & Development Committee held on 5 February 2013 (attached).
 - vi) Approved minutes of the Planning & Development Committee held on 5 March 2013 (attached).
- 7 Chairman's Report**

To receive a report of meetings recently attended by the Chairman.
- 8 Internal Control Review 2012/2013**

To approve the annual review of the effectiveness of the Town Council's system of internal control and management of risk, as recommended by the Finance & General Purposes Committee.

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- 9 Standing Orders, Financial Regulations and other Associated Documents**
To approve the Standing Orders, Member Code of Conduct, Dispensations Procedure Guide, Financial Regulations, Supplementary Information, Complaints Procedure, Press & Media Protocol and Social Networking Policy, as recommended by the Finance & General Purposes Committee.
- 10 Horley Town Plan 2013 – 2016**
To consider the draft plan.
- 11 Strategy & Forward Planning Advisory Group (S&FPG)**
i) Residents' Health Check – to receive an update.
ii) Business Health Check – to receive an update.
iii) To receive an update on recent meetings.
- 12 Surrey Police**
To receive an update on recent liaison meetings and other matters.
- 13 Environment Matters**
i) Himalayan Balsam Action Plan – to receive an update on recent meetings and other matters.
ii) To receive an update on any other matters.
- 14 Gatwick Diamond Business (GDB)**
To consider the recommendation of the Planning & Development Committee that the Town Council continue as a member of GDB for a further year and to approve payment of the membership subscription of £290 plus VAT.
- 15 Proposed Expansion of Gatwick Airport**
To consider the recommendation of the Planning & Development Committee that representatives of Gatwick Airport Ltd and the Gatwick Area Conservation Campaign be invited to give presentations to members.
- 16 Letters Received**
- 17 Diary Dates**
- 18 Urgent Business**
To note urgent business for inclusion on future agenda.
- 19 Press Release**
To agree items for inclusion.
- 20 Exclusion of Public and Press**
“In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw.”
- 21 Confidential Minutes** **CONFIDENTIAL**
i) To approve the confidential minutes of the Ordinary Meeting of the Council held on 12 February 2013.
ii) To approve the confidential minutes of the meeting of the Staff Sub-Committee held on 21 March 2013

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- 22 Matters Arising** **CONFIDENTIAL**
i) Ordinary Meeting of the Council held on 12 February 2013
ii) Meeting of the Staff Sub-Committee held on 21 March 2013
- 23 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 24 Recommendations of the Staff Sub-Committee** **CONFIDENTIAL**
To consider the recommendations of the Staff Sub-Committee regarding remuneration.
- 25 Website Redevelopment** **CONFIDENTIAL**
To consider quotations received and to agree the way forward.
- 26 Horley Edmonds Community Fund – Grant Applications** **CONFIDENTIAL**
To consider the recommendations of the Edmonds Management Committee.
- 27 Future Tax Proposals** **CONFIDENTIAL**
To consider the proposals in the paper, as recommended by the Finance & General Purposes Committee, and to agree the way forward.
- 28 Press Release**
To agree items for inclusion.



Signed Alan Jones,

4 April 2013

Date of Next Meeting – 14 May 2013 (Annual Meeting)