

**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 26 October 2010 at 7.30pm.**

**All correspondence and papers referred to in the public part of the agenda are
available to view in the Town Council Offices during normal office hours.**

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Minutes**
To approve the minutes of the Ordinary Meeting of the Council held on 7 September 2010.
- 5 Matters Arising**
Ordinary Meeting of the Council held on 7 September 2010.
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Leisure & Amenities Committee held on 13 July 2010
 - ii) Finance & General Purposes Committee held on 27 July 2010
 - iii) Planning & Development Committee held on 17 August 2010
- 7 Chairman's Report**
To receive a report of meetings recently attended by the Chairman.
- 8 Annual Audit for the Year Ending 31 March 2010**
 - i) To note that the audit has been completed and is unqualified.
 - ii) To approve the External Auditor's Certificate and Opinion (Section 3 of the Annual Return.)
 - iii) To approve the completed Annual Return
 - iv) To consider the Issues Arising Report and to note that no remedial action is required by this Council.
 - v) To approve payment of audit fees of £1,080 plus VAT to BDO Stoy Hayward LLP. (£1,950 last year.)
- 9 Devolved Powers**
To receive an update on recent meetings and any other associated matters.
- 10 Electoral Review of Surrey**
To consider information received and to agree a procedure for this Council's response. (Required by 22 November 2010.)

.....Continued



- 11 Surrey Police**
To receive an update on recent liaison meetings.
- 12 Horley Community Environment Week (20th – 25th September)**
i) To receive an update on the recent event.
ii) To approve the recommendation of the Finance & General Purposes Committee that up to £1,000 be utilised from the earmarked Community Action Fund for any associated expenses, which are additional to donations received.
- 13 Christmas 2010**
i) To receive an update on arrangements made.
ii) To note that the Councillors' Hospitality (following the Town Centre Carol Service) is due to take place on 18 December and to confirm arrangements for the day.
iii) To agree office opening hours for the Christmas period.
- 14 Letters Received**
- 15 Diary Dates**
- 16 Urgent Business**
To note urgent business for inclusion on future agenda.
- 17 Press Release**
To agree items for inclusion.
- 18 Exclusion of Public and Press**
"In view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and that they be instructed to withdraw."
- 19 Approval of Confidential Minutes** **CONFIDENTIAL**
To approve the minutes of the Ordinary Meeting of the Council held on 7 September 2010.
- 20 Matters Arising** **CONFIDENTIAL**
Ordinary Meeting of the Council held on 7 September 2010.
- 21 Committee Reports – Confidential Minutes** **CONFIDENTIAL**
To receive the confidential minutes of Committee meetings.
- 22 Horley Edmonds Community Fund** **CONFIDENTIAL**
To consider grant applications received.
- 23 Horley Town Council Grant Scheme** **CONFIDENTIAL**
To consider an application which was deferred until further information had been received.
- 24 Highways Repairs to Balcombe Gardens**
To consider quotations received. (To be funded by County Councillor Allowance.)

25

Press Release

To agree items for inclusion.

Date of next meeting – 7 December 2010 (PRECEPT)



Alan Jones

21 October 2010