

An Ordinary Meeting of Horley Town Council will be held at the Town Council Offices, Albert Road, Horley on Tuesday 19 July 2005 at 7.45pm.

All correspondence and papers referred to in the public part of the agenda are available to view in the Town Council Offices during normal office hours.

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Matters Arising**
Annual Meeting of the Council held on 24 May 2005.
- 5 Minutes**
To adopt the minutes of the Ordinary Meeting of the Council held on 10 May 2005.
- 6 Amendment to Minutes of Leisure & Amenities Committee Meeting Held on 7 June 2005**
To amend the wording of Minute L 1247. (The word licence to be replaced with the word permission.)
- 7 Committee Reports**
To adopt the minutes of the meetings of the following Committees:
 - i)** Leisure & Amenities Committee held on 7 June 2005.
 - ii)** Finance & General Purposes Committee held on 28 June 2005.
 - iii)** Full meeting of the Planning & Development Committee held on 14 June 2005.
 - iv)** Full Meeting of the Planning & Development Committee held on 5 July 2005.
 - v)** Staff Sub-Committee held on 29 March 2005.
 - vi)** Staff Sub-Committee held on 28 June 2005.
 - vii)** Relocation Sub-Committee held on 31 May 2005.
 - viii)** Relocation Sub-Committee held on 4 July 2005.
- 8 Chairman's Report**
To receive a report of meetings recently attended by the Chairman
- 9 National Association of Local Councils (NALC)**
To consider information received.Continued Overleaf

- 10 Surrey County Association of Parish & Town Councils (SCAPTC)**
i) To receive a report of the Annual Meeting of the Association held on 9 July 2005.
ii) To consider information received.
- 11 Internal Auditor's Report (Year Ending 31 March 2005)**
To receive the Internal Auditor's Report and to note the response of the Responsible Financial Officer.
- 12 Annual Audit for the Year Ending 31 March 2005**
i) To approve the Unaudited Balance Sheet and Income and Expenditure Account.
ii) To approve the Statement of Accounts, the Statement of Assurance and the Annual Internal Audit Report. (Sections 1,2 & 4 of the Annual Return)
- 13 Town Council Offices – Air Cooling Equipment**
To consider the provision of additional equipment.
- 14 Town Guide 2005-2006**
To receive an update from the Clerk and to agree the way forward.
- 15 Christmas Lights**
To receive an update on recent action taken and to agree the way forward.
- 16 Floral Displays – Horley Row and Horley East**
To receive an update on recent action taken.
- 17 Proposals for Height Barrier at the Horley Anderson Centre**
To receive an update from the Clerk.
- 18 Deed of Easement – Supplementary Agreement**
To consider documents received from Reigate & Banstead Borough Council and to agree the way forward.
- 19 Surrey Crimestoppers**
To consider a request for financial support.
- 20 Licence Applications Received**
- 21 Football Foundation**
To consider correspondence received.
- 22 Gardens Estate – On Street Parking Proposals**
To consider making a response to the Surrey County Council proposals. (Required by 12 August 2005.)
- 23 Letters Received**
- 24 Urgent Business**
To note urgent business for inclusion on future agenda.

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