

HORLEY TOWN COUNCIL

Council Offices, 92 Albert Road
Horley, Surrey RH6 7HZ

Alan Jones FCSI
Town Clerk

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**An Ordinary Meeting of Horley Town Council will be held at the Albert Rooms,
Albert Road, Horley on Tuesday 16 February 2010 at 7.30pm.**

**All correspondence and papers referred to in the public part of the agenda are
available to view in the Town Council Offices during normal office hours.**

- 1 Apologies and Reasons for absence**
- 2 Declarations of Interest**
- 3 Public Forum**
- 4 Minutes**
To approve the minutes of the Ordinary Meeting of the Council held on 8 December 2009.
- 5 Matters Arising**
Ordinary Meeting of the Council held on 8 December 2009.
- 6 Committee Reports**
To receive the minutes of the meetings of the following Committees:
 - i) Leisure & Amenities Committee held on 10 November 2009
 - ii) Finance & General Purposes Committee held on 24 November 2009
 - iii) Planning & Development Committee held on 1 December 2009
 - iv) Planning & Development Committee held on 5 January 2010
- 7 Chairman's Report**
To receive a report of meetings recently attended by the Chairman.
- 8 Grounds Maintenance Contract 2010 – 2014
Gardens Contract 2010 – 2012**
To receive the signed contracts.
- 9 Emergency Plan**
To receive an update.
- 10 Audit Fees 2009**
To consider further correspondence.
- 11 Surrey Police**
 - i) To note that members are invited to a briefing, being given by the Surrey Police Authority to Borough Councillors, due to take place at Reigate Town Hall on 10 March.
 - ii) To receive an update on recent liaison meetings.
- 12 Albert Rooms – Hire Charges for Edmonds Community Hall**
To approve charges for the financial year 2010/2011.
- 13 Environmental Sub-Committee**
To agree the terms of reference.

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29 Staff Matters **CONFIDENTIAL**
To consider the recommendations of the Staff Sub-Committee, following a meeting held on 12 February, and to agree the way forward.

30 Press Release
To agree items for inclusion.

Date of next meeting – 30 March 2010

Signed

A handwritten signature in black ink, appearing to read 'Alan Jones', written in a cursive style.

Alan Jones 11 February 2010